



*Blackburn*  
HOTEL

# Function PACKAGE

CORPORATE CELEBRATIONS  
PARTIES & EVENTS



**The Blackburn Hotel** 111 Whitehorse Road, Blackburn VIC, 3130  
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# THE *Atrium*

Set up in a private and exclusive area of the Blackburn Hotel. This large open space filled with natural light with high ceilings overlooking a quaint garden and use of our outdoor smoking area. With its dark colouring and mood lighting it can make any occasion special.

Fitted with 2 large plasmas, surround sound and perfect floors for dancing.  
This is the perfect space to entertain. This space can be easily changed from a sit down meal to a great cocktail function space.  
Only available Saturday nights after 5pm

**COCKTAIL 100 / SIT-DOWN 50**







# UPPER *Bistro*

It's popular for lunch or dinner functions, with access to the bistro bar & extensive menu choices it is the perfect choice for your smaller functions.

**COCKTAIL 60 / SIT-DOWN 50**





# Board ROOM

Another private and exclusive area of the Blackburn Hotel. This small compact room offers a lot more than expected. It is the perfect private space to have that intimate dinner party for your friends or that corporate gathering for work colleagues.

This space does not have a private bar but packages can be arranged for drink service. With natural ceiling lighting, this room also offers digital projector with wall screen, DVD, background music system & white board.

See corporate package for more information.

**COCKTAIL 70 / SIT-DOWN 50**





# Cocktail PACKAGES

## STANDARD \$1400

Standard Menu - 8 items  
Room Setup  
Security Guard  
Private Bar  
Professional Staff  
AV Equipment

## BRONZE \$1800

Luxury Menu - 8 Items  
Room Setup  
Security Guard  
Private Bar  
Professional Staff  
AV Equipment

## SILVER \$2000

Standard Menu - 8 items  
Room Setup  
Security Guard  
Private Bar  
Professional Staff  
AV Equipment  
DJ for 5 hours  
Balloon package #1

## GOLD \$2400

Luxury Menu - 8 Items  
Room Setup  
Security Guard  
Private Bar  
Professional Staff  
AV Equipment  
DJ for 5 hours  
Balloon package #1





# Cocktail PLATTERS

## STANDARD MENU

Mini party pies  
Sausage rolls  
Party pasties  
Vegetarian spring rolls  
Vegetarian curry samosas  
Dim sims  
Beef meatballs  
Salt & pepper calamari (gf)  
Spinach & feta triangles  
Assorted party pizzas  
Crumbed chicken tenders (gf)

## LUXURY MENU

Moroccan lamb party pies  
Mini chicken kiev balls  
Petite lamb koftas (gf)  
Fresh local chilled king prawns (gf)  
Vegetarian arancini balls  
Tandoori chicken skewers (gf)  
Cha siu pork belly bites  
Gourmet roasted vegetable quiches  
Gourmet wood fired vegetarian mini pizzas  
Hand crumbed whiting fillets  
Slow cooked pulled pork party pies



# Premium PLATTERS

Extra Platters Available from \$70 each Suitable for 20pax

## CLASSIC PARTY PLATTER \$80

party pies, sausage rolls & pasties

## ASIAN PLATTER \$80

vegetarian spring rolls & samosas, dim sims & wontons

## SEAFOOD PLATTER \$95

salt & pepper calamari, battered flathead tails, panko prawns, tempura scallops

## GOURMET PARTY PLATTER \$95

petite lamb koftas (gf), hand crumbed whiting fillets, vegetarian arancini, mini chicken kiev balls, assorted party pizzas

## CONTINENTAL CHEESE PLATTER \$80

assorted gourmet cheeses, lavosh, fresh fruit, fid paste, roasted almonds

## FRESH SEASONAL FRUIT PLATTER \$70

### EXTRAS SIDES FROM \$7 EACH

Beer battered fries w/ Chipotle mayo - Seasoned wedges w/ sweet chilli & sour cream  
Nachos w/ guacamole & sour cream - Traditional greek salad w/ balsamic vinaigrette  
Mediterranean couscous salad - Fresh potato salad - Crunchy asian salad

# A La Carte

## MENU

TWO COURSE / ENTREE-MAIN OR MAIN-DESSERT / \$35 PER PERSON

THREE COURSE / ENTREE-MAIN-DESSERT / \$42 PER PERSON

A choice of 2 options per course (all courses served as alternate drop)

### ENTREE

#### Roasted Butternut Pumpkin Soup

w/ crisp sage leaves  
(gf,v,df)

#### Coconut Lentil Soup

w/ grilled roti & spiced  
yoghurt (v)

#### Salt & Pepper Squid

w/ salad leaves & lime  
aioli (gf,df)

#### Steamed Chicken Ginger Wonton

w/ spring vegetables &  
light soy

#### Chimichurri Rubbed Graziers Beef

w/ slow roasted romas &  
chipotle aioli (gf)

### MAIN

#### 300g Graziers Porterhouse

grilled medium, served on mash w/  
green beans, caramelised onion tartlet &  
shiraz jus (gf)

#### Pan Roasted Chicken Mignon

bacon wrapped breast fillet, w/ roasted  
baby potatoes, broccolini, sauteed  
mushrooms & sauce bearnaise (gf,df)

#### Seared Atlantic Salmon

w/ butternut pumpkin puree, grilled  
asparagus, avocado pesto & blistered  
cherry tomatoes (gf)

#### Crisp Pork Belly

on a spanish chorizo, fennel & baby  
spinach risotto w/ spiced apple cider jus  
(gf,df)

#### Pan fried Sweet Potato & Gorgonzola Gnocchi

w/ fresh pear, cherry tomatoes, roquette,  
toasted walnuts & burnt sage butter  
finished w/ shaved parmesan (gf,v)

### DESSERT

#### Sticky Date Pudding

w/ butterscotch sauce &  
ice cream

#### Vanilla Bean Panna

cotta w/ passionfruit  
coulis & almond biscotti

#### Toasted Waffle

w/ tiramisu ice cream &  
nutella fudge

#### Cheese Plate

served to share





# *Function* OPTIONS

Please ask about prices and how we can organise

BALLOON PACKAGES  
COLORED NAPKINS  
BAND HIRE  
JUKEBOX HIRE  
KARAOKE  
PHOTO BOOTH  
PRINTED MENUS  
PRINTED PLACE CARDS  
LOLLY BUFFET

# Terms AND CONDITIONS

**Bookings/Deposits:** Bookings must be made with a financial deposit accompanied by a signed terms and conditions. A Deposit (The amount which will be determined by the function manager) can be made in Cash, bankcard, mastercard, visa, american express, diners, gift card, eftpos. Unfortunately we do not accept cheques.

**Payment:** Payment is required no later than 2 weeks (14 days) before the function for all food, and organised options. Final payment for drinks can be made on the night at the conclusion of the function. The Blackburn Hotel accepts Cash, bankcard, mastercard, visa, american express, diners, gift card, eftpos. Unfortunately we do not accept cheques.

**Final Details:** To ensure your requirements for your function are met, it is necessary to receive all details of your function schedule, options and menu selections at least fourteen (14) days prior to your function. Should numbers increase within this period please speak with the function manager to ensure we can facilitate this.

**Cancellations:** In the event of the confirmed function not taking place, full reimbursement of the deposit will be given provided written notice is given twenty eight (28) days prior to the function commencement date. Cancellations within twenty eight (28) days will incur the loss of the deposit made.

**Decorations/ Signage/ Entertainment:** Under no circumstances are items to be nailed, screwed, stapled, or adhered to walls, doors, or any other surfaces in any way unless approved by the function manager.

**Other Functions:** Venue and Function managers reserve the right to book another function in the same area up to one (1) hour before and after the scheduled function commencement and conclusion time.

**Consumption:** No food or beverages of any kind will be permitted to be brought into the hotel for consumption at the function by the client or any guest's. Birthday Cake, Crisps, Lollies may be permitted upon approval by the function manager. Cakes can be purchased from the hotel if required.

**Compliance and Responsible Service of Alcohol:** Clients are expected to conduct their function in an orderly manner in full compliance with the Hotel Management, Security and with all applicable laws. Management reserves the right to intervene where it seems fit and it exercises its rights to refuse entry. We practice Responsible Service of Alcohol at all times and reserve the right to refuse service of alcohol to any person.

**Minors:** As part of our Hotel Licence, Minors are only permitted in certain areas of the Venue. All minors must be accompanied by a parent or legal guardian. A Minor is defined by law as any person under the age of 18 years of age.

**Conditions:** All Functions booked in the Atrium, or booked with more than 50 guests will require a security guard present for the duration of the function. Any Function for a 16th, 17th or 18th Birthday require a minimum of 2 security guards to be present for the duration of the function. All Cocktail and Sit Down Menu functions held must purchase food with a minimum of 50 guests purchased. The Atrium will only be available for hire on Saturday evenings, and made available from 6pm, unless otherwise agreed by the function manager.

**Prices:** Prices will be confirmed with final details. Every endeavour is made to maintain prices as printed but they are subject to change without notice due to any changes in or imposition of government charges, taxes, levies or other service charges.

**Damages:** Clients are liable for any damages whether through their own action or through the action of their guests.

**Responsibility:** The Blackburn Hotel will not accept any responsibility for damages or loss of merchandise left in the Hotel prior, during or after the function. Clients should arrange their own insurance.

**I acknowledge having read a copy of the function terms and conditions. I agree to comply with all aspects of such conditions on acceptance of this application.**

**Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Any oral advice given on any matter is based on the best intention and information available at the time of service, but is indicative only. Under no circumstances should oral advice be acted upon without written confirmation.

# Hire CONTRACT

Thank you for holding your function at The Blackburn Hotel.

We are looking forward to accommodating you and your guests for your special event.

To secure your booking, please complete and sign this form and provide payment of your deposit and bond. Until we receive this completed form and process your payment, your booking is not confirmed.

We accept the following payment options:

- Pay by cash at the venue.
- Credit card transaction at the venue or over the phone.
- Payment by bank cheque. Please allow 7 business days for bank cheque payments to be processed. Terms and conditions apply to all cheque payments and this payment option needs to be advised before booking.
- Cheque to be made out to The Blackburn Hotel.

I/We hereby understand and agree to the aforementioned terms and conditions at The Blackburn Hotel.

NAME(S) :

ADDRESS:

MOBILE NUMBER:

SECOND  
CONTACT NAME:

SECOND  
CONTACT NUMBER:

EMAIL ADDRESS:

OCCASION:

NUMBER OF GUESTS:

START TIME &  
FINISH TIME:

PACKAGE OPTION:

PREFERRED DATE:

PREFERRED ROOM:

SIGNATURE: