



*Functions and Events
at The Village Green Hotel*

Cnr Ferntree Gully & Springvale Roads, Mulgrave, VIC, 3170

P: 03 9560 8400 | E: villagegreenhotelfunctions@alhgroup.com.au

www.thevillagegreen.com.au



Welcome to The Village Green Hotel



Our versatile function spaces provide us with the ability to cater for all functions, including meetings, engagements, birthday parties, work seminars, weddings and more.

We offer a range of canape and seated menus which can be tailored to suit any event. Your function is our priority, our focus is on delivering superior customer service and ensuring you and your guests are attended to with professionalism.

Classic, cultured and stylish, the team at The Village Green Hotel understand that every event is different, and will take care of every detail to ensure your next event is one to remember.

To discuss options and to make an appointment to view our facilities, contact our team today on 03 9560 8400.

*The hotel offers sophisticated relaxed atmosphere,
creating the perfect setting for any event*

The Cabaret Room



Boasting elegant decor, classic chandeliers, large dance floor and fully stocked private bar, The Cabaret Room is perfect for weddings, engagements, christenings and other private events.

Suitable for both seated dinners and stand up canape affairs, we offer a wide range of table decorations, black or white table linen, chair covers and sashes in a variety of colours, full AV system including data projector and screen and plenty of onsite parking. We can also assist with entertainment options. Check out our "additional information" page for details.

ROOM HIRE FEES

MON - THURS \$350 | FRI - SUN \$500

\$2000 min spend requirement for weekend events

ROOM CAPACITY

500 COCKTAIL | 250 SEATED



The Copper Fox

Recently renovated, the Copper Fox is perfect for intimate dinners of up to 50 guests and cocktail parties of up to 120 guests. With a fully stocked bar and AV facilities, we offer flexible room-set options and a wide range of room decorations to suit your requirements.

We can also assist with entertainment, photo booths and more! Check out our "additional information" page for more details.

ROOM HIRE FEES

MON - THURS \$150 | FRI - SUN \$300
\$2000 min spend requirement for weekend events

ROOM CAPACITY

120 COCKTAIL | 50 SEATED





Canape Menus

6 MENU ITEMS - \$19 PER PERSON

8 MENU ITEMS - \$22 PER PERSON

10 MENU ITEMS - \$25 PER PERSON

Gnocchi cup with creamed pumpkin and shaved parmesan (v)
Bruschetta with balsamic and feta (v)
Harissa chicken skewers with lime yogurt
Cocktail sausage rolls with tomato relish
Mushroom and white wine arancini balls with aioli (v)
Flash fried calamari with herb and chilli salt aioli
Mini pulled pork sliders with slaw and BBQ glaze
Vegetarian spring rolls with sweet chilli (v)
Assorted housemade deluxe mini pizzas
Bite sized moroccan lamb pies
Vegetable gyoza (v)
Lamb kofta with mango chutney and mint yogurt
Southern style chicken tenders
Assorted mini quiche
Prawn dumplings with ponzu sauce
Mini beef dim sims (steamed or fried)
Prawn cones with lemon and lime aioli
Grilled tofu skewers with chimichurri (v)
Seasoned wedges with sour cream and sweet chilli (v)
Crispy battered whiting with tartare

*Food is served unlimited over a 2 hour time period
Minimum catering requirements of 40 guests
Dietary concerns can be catered for with prior notice*



Canape Party Packages

BRONZE \$2000

INCLUSIONS:
6 selections from the canape menu
Catering for 70 guests
\$400 bar tab to get you started
25 helium balloons in your choice of 2 colours

SILVER \$2500

INCLUSIONS:
8 selections from the canape menu
Catering for 70 guests
\$500 bar tab to get you started
DJ for five hours

GOLD \$3000

INCLUSIONS:
10 selections from the canape menu
Catering for 70 guests
\$600 bar tab to get you started
DJ for five hours
30 helium balloons in your choice of 2 colours

Want more catering? Check out our "Additional Platters" page for extra options, or chat to us about revised package pricing for more guests.



Additional Platters

DIPS PLATTER (serves 10) \$55

Variety of homemade dips accompanied by an assortment of toasted turkish bread and vegetable batons

CHEESE PLATTER (serves 10) \$65

A variety of local and international cheeses served with crackers and quince paste

SANDWICHES & WRAPS (48 points) \$65

An assortment of flavours, with vegetarian platter available on request

VEGETARIAN PLATTER (serves 10) \$80

Mushroom and white wine arancini balls, spinach and ricotta pastry rolls, mini margarita pizzas, vegetarian spring rolls and vegetable gyoza

MINI SLIDERS PLATTER (21 pieces) \$85

Pork slider with caramelised pineapple

Chicken delight with slaw and ranch dressing

Sweet potato and vegetable patty with crisp lettuce, avocado and dijon

HOT PLATTER (90 pieces) \$85

Party pies, sausage rolls, crumbed calamari, mini potato cakes, southern style chicken tenders, spring rolls and mini pizzas

FRESH SEAFOOD PLATTER (serves 8) \$130

Oysters, king prawns, marinated mussels, smoked salmon served with assorted condiments and lemon

ASSORTED CAKE SLICES (50 pieces) \$65



Two or Three Course Pet Menu

TWO COURSE \$37 | THREE COURSE \$42

Select two items from each course to be served on an alternate drop



ENTRÉE

Roasted pumpkin and thyme soup

Potato and spinach gnocchi with semi-dried tomato pesto and cream sauce, topped with grilled prosciutto

Charcuterie board; prosciutto, salami, olives, charred bread, grissini, pickle and feta

Spinach and ricotta cannelloni with a light cream sauce, napoli and parmesan

Salt and pepper calamari with a sauteed mix of capsicum, spring onion, rocket, fried noodles and sweet chilli

Middle eastern chicken skewers with tahini yogurt and charred flat bread

Crispy pork belly salad finished with a sweet Thai dressing

MAIN

Crispy skin barramundi on a bed of smashed potato with bok choy and a lemon myrtle cream glaze

Portugese style chicken supreme with charred red onion, grain salad and pineapple relish

Slow roasted strip loin fillet served medium with buttered green beans, potato puree and pink peppercorn jus

Honey and thyme marinated lamb back strap with celeriac and potato puree, young asparagus and a capsicum glaze

Roasted vegetable filo with a char-grilled vegetable medley and romesco sauce

DESSERT

Sticky date pudding with butterscotch sauce and vanilla bean ice-cream

Two toned mango and vanilla bean panna cotta with a mango sorbet

Lime cheesecake with coulis and double cream

Warm chocolate brownie with hot fudge sauce and caramel ice-cream

Brandy snap fruit basket with fresh cream

Buffet Menu 1

ADULTS: \$30 PER PERSON | KIDS: \$15 PER PERSON

HOT CARVERY (select 2)

Moroccan roasted chicken
Slow roasted beef sirloin
Pork shoulder

served with rosemary and garlic roast potatoes, roasted vegetables and gravy

HOT DISHES

Vegetable lasagne
Butter chicken and steamed rice
Singapore noodles

SALADS

Traditional caesar salad
Mixed leaf salad
Tomato, basil and green bean pasta salad

DESSERTS

Sticky date pudding
Creme brulee
Fruit salad

Dinner rolls and an assortment of condiments are also included



Buffet Menu 2

ADULTS: \$40 PER PERSON | KIDS: \$15 PER PERSON

SOUP OF THE DAY

HOT CARVERY (select 2)

Moroccan roasted chicken
Slow roasted beef sirloin
Pork shoulder

Thyme and garlic roasted lamb leg

served with rosemary and garlic roast potatoes, roasted vegetables and gravy

HOT DISHES (select 2)

Grilled barramundi with bok choy
Thai green curry with steamed rice
Sweet and sour pork
Cantonese beef with steamed rice

HOT DISHES (included)

Vegetable lasagne
Special fried rice
Seasoned potato wedges

SALADS

Mixed leaf salad
Creamy tomato and pesto pasta salad
Nicoise salad

DESSERTS

Sticky date pudding
White chocolate and raspberry panna cotta
Fruit salad
Apple crumble
Assorted cake slices

Dinner rolls and an assortment of condiments are also included





Additional Information

LOCATION

We are located on the corner of Ferntree Gully and Springvale Roads in Mulgrave. Just a 30 minute drive from Melbourne CBD via the M1. We offer plenty of free, on-site parking and can assistance with the arrangement of nearby accomodation should you require.

ENTERTAINMENT OPTIONS

DJ for a 5hr event duration \$400

Juke Box for a 5hr event duration \$300

Karaoke, photo booths and roving entertainers are all priced on request

Outside entertainment is allowed with prior consent from venue management

TABLE LINEN, CHAIR COVERS & SASH

White table linen comes complimentary with every function

Black table cloths are available at a cost of \$8 each

Black or white chair covers are available at a cost of \$3.50 each

Chair sashes are available in a range of colours, \$1.50 each

Black table runners are available at \$3 per table

TABLE CENTREPIECES & ROOM DECORATIONS

We offer large martini glasses with floating candles, or tall vases with white rocks and black light up willow as complimentary centerpieces for all functions.

Optional upgrades:

Square or Round Mirrors \$10 per table

Floral centerpieces - priced on application

Balloons - priced on application

the Village

Terms and Conditions

CONFIRMATION OF BOOKINGS

A tentative reservation will be held for a period of seven (7) days. Once this time has lapsed the venue reserves the right to release the tentative reservation. A booking is considered confirmed upon receipt of this signed terms and conditions, completed booking form and full deposit payment. A deposit of \$500 is required as confirmation and We accept EFTPOS, cash and all major credit cards. In some instances an additional \$200 will be required as a bond, and this will be returned post event provided that no damage has occurred to the function room or any other part of the venue.

FINAL DETAILS & PAYMENT

The venue requires all food and beverage selections to be provided fourteen (14) days prior to the event, along with tentative guest numbers, food service times and other specifics relating to your event. Final guest numbers are then required seven (7) days prior to your event, and this number will form the basis of your final charging. All catering and all costs relating to beverage packages must be paid upon confirmation of final numbers. There are no refunds given should your guest numbers decrease after this time. Drinks tabs are payable at the conclusion of the event. All prices quoted are inclusive of GST. Whilst every effort is made to maintain prices, these are subject to change. In accordance with the venue's food safety program, no food is to be brought into the venue, or taken from the venue with the exception of an occasion cake. Clients and guests are also not permitted to bring any liquor into the venue. Liquor that is used for prizes or given as gifts will be held by the venue staff until the conclusion of your event.

CANCELLATION

Cancelling a function after a deposit has been paid can only be done by consulting directly with the Venue Manager and only by the person who paid the initial deposit. Any cancellation made within a period of four (4) weeks of the date of the function will forfeit the deposit. Any cancellations made within seven (7) days of the function will forfeit the full value of the function plus any costs associated with third party hire (eg DJ, balloons etc). If the venue feels that any function / event will affect the smooth running of the the business, security or reputation, management reserves the right to cancel at their discretion without notice or liability.

SIGNAGE, DECORATIONS & EXTERNAL SUPPLIERS

Any additional equipment / entertainment / decorations or props required, other than those supplied / recommended by the venue, must be confirmed with management a minimum of two weeks prior to the date of the function. No items are to be attached to any surface within the venue by means of pins, glue, nails, screws or sticky tape. The venue must approve any and all equipment and decorations, and reserves the right to disallow any material deemed offensive or dangerous. It is the responsibility of the host to ensure any additional equipment, decorations etc are removed from the venue at the completion of the function.

MINORS & ADDITIONAL SECURITY

Minors are only permitted on the premises in the company of their parent or guardian. Minors are to remain in the room reserved and are to be supervised all all times whilst within the venue, including whilst using facilities such as lifts, stairwells, foyers and public restrooms. Particular functions eg 21st birthdays or functions with amplified music may require additional security. This will be decided at the discretion of the venue management team and will be charged to the client prior to the event proceeding.

DAMAGE

Please be advised that organisers are financially responsible for any damage, theft, breakage or vandalism sustained to the function room or venue premises by guests, invitees or other persons attending the function. Should any extra cleaning be required to return the premise to a satisfactory standard, this will be charged to the client. The venue does not accept responsibility for damage or loss of merchandise left at the venue prior to, during, or after the function. It is recommended that all client goods be removed from the venue immediately after the function. In the event of fire, flood damage, industrial dispute or any other unforeseen circumstance that does not enable the event to proceed, the venue and management team will not be held responsible.

FUNCTION CONDUCT & CLIENT RESPONSIBILITY

It is required that the organiser will conduct the function in an orderly manner and comply with requests as directed by venue management. All normal venue policies, procedures and legal responsibilities apply to any and all persons attending functions at all times, including total compliance to all responsible service of alcohol guidelines and standards. Management reserves the right to remove and eject uncooperative and intoxicated guests from the venue at their discretion without recourse. It is the organiser's responsibility to read all the terms and conditions listed and ensure the compliance of all function guests.

I CAN CONFIRM THAT I _____

HAVE READ AND UNDERSTOOD THE ABOVE TERMS & CONDITIONS AND AGREE TO COMPLY

SIGNED: _____

DATE: _____



Booking Confirmation Form

CONTACT NAME / COMPANY NAME: _____

ADDRESS: _____

CONTACT MOBILE NUMBER & EMAIL: _____

DAY / DATE OF FUNCTION: _____

START / FINISH TIME: _____ GUEST NUMBERS: _____

OCCASION : _____ AGREED FUNCTION SPACE: _____ ROOM HIRE: _____

CATERING REQUIREMENTS: _____

BEVERAGE REQUIREMENTS: _____

ENTERTAINMENT / AV REQUIREMENTS: _____

A \$500 deposit is required to secure your function booking, to accompany this booking form and a signed copy of the terms & conditions. We accept payment over the phone or in person and accept cash, EFTPOS and all major credit cards.

OFFICE USE ONLY:

SIPOS NUMBER: # _____ DATE OF PAYMENT: _____ RECEIPT NUMBER: # _____