

**MINUTES OF CITY OF MOUNT GAMBIER
AUDIT COMMITTEE MEETING
HELD AT THE COMMITTEE ROOM, LEVEL 4, CIVIC CENTRE, 10 WATSON TERRACE,
MOUNT GAMBIER
ON WEDNESDAY, 25 MARCH 2020 AT 5.00 P.M.**

PRESENT: Cr Sonya Meziniec and Mr Paul Duka

GUESTS IN ATTENDANCE: Mr Tim Muhlhausler, Galpins

OFFICERS IN ATTENDANCE: General Manger City Growth - Dr J Nagy
Manager Finance and Customer Service - Mr J Zwijnenburg
Management Accountant - Mr C McGregor

The Presiding Member Cr Sonya Meziniec approved the Audit Committee Meeting to be held as a virtual meeting with Committee Members granted approval to attend this meeting via electronic means using Council's secure link in system. The Public were able to attend via a Council link set up in a viewing screen in the Mayoral Reception Area. This is not considered usual practice, but a necessary precaution during the current COVID-19 pandemic.

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGY/IES

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Cr Sonya Meziniec

That the apologies from Mayor Lynette Martin and Ms Angela Kain be received.

CARRIED

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Cr Sonya Meziniec

That the minutes of the Audit Committee meeting held on 20 January 2020 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED



4 QUESTIONS WITHOUT NOTICE

Nil

5 REPORTS

5.1 AUDIT COMMITTEE WORKS PROGRAM

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Cr Sonya Mezinec

1. That Audit Committee Report No. AR20/4360 titled 'Audit Committee works program' as presented on 25 March 2020 be noted.
2. That the Audit Committee accepts to work with the current work program for the remainder of the 2020 financial year as well as for the 2021 financial year

CARRIED

5.2 QUARTERLY BUDGET REVIEWS - BR2

COMMITTEE RESOLUTION

Moved: Cr Sonya Mezinec

Seconded: Paul Duka

1. That Audit Committee Report No. AR20/4369 titled 'Quarterly Budget Reviews - BR2' as presented on 25 March 2020 be noted.

CARRIED

5.3 INTERNAL CONTROLS

COMMITTEE RESOLUTION

Moved: Cr Sonya Mezinec

Seconded: Paul Duka

1. That Audit Committee Report No. AR20/4370 titled 'Internal Controls' as presented on 25 March 2020 be noted.

CARRIED



5.4 AUDIT COMMITTEE - REVIEW OF TERMS OF REFERENCE

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Cr Sonya Mezinec

1. That Audit Committee Report No. AR20/14500 titled 'Audit Committee - Review of Terms of Reference' as presented on 25 March 2020 be noted.
2. That the Audit Committee terms of reference recommended for Council to be adopted as attached to the Audit Committee Report No. AR20/14500 with the following changes:
11.3 to be updated for the Public Interest Disclosure Act.

CARRIED

5.5 COVID-19 AND COUNCIL'S RESPONSE TO DATE

COMMITTEE RESOLUTION

Moved: Cr Sonya Mezinec

Seconded: Paul Duka

1. That Audit Committee Report No. AR20/17715 titled 'COVID-19 and Council's response to date' as presented on 25 March 2020 be noted.

CARRIED

6 MOTIONS WITHOUT NOTICE

Nil

7 MEETING CLOSE

The Meeting closed at 5.55 p.m.

The minutes of this meeting were confirmed at the Audit Committee held on 25 May 2020.

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PRESIDING MEMBER

