

**MINUTES OF CITY OF MOUNT GAMBIER
AUDIT COMMITTEE MEETING
HELD AT THE CIVIC CENTRE, 10 WATSON TERRACE, MOUNT GAMBIER
ON MONDAY, 25 MAY 2020 AT 5.03 P.M.**

**PUBLIC VIRTUAL MEETING WAS AVAILABLE FOR LIVE STREAMING,
<https://www.youtube.com/user/cityofmountgambier/live>**

PRESENT: Mayor Lynette Martin (OAM), Cr Sonya Meziniec (Presiding Member), Mr Paul Duka

IN ATTENDANCE: Mr Tim Muhlhausler, Galpins (arrived at 5.10 p.m.)

OFFICERS IN ATTENDANCE:	General Manager City Growth	- Dr J Nagy
	Manager Finance and Customer Service	- Mr J Zwijnenburg
	Management Accountant	- Mr C McGregor
	Executive Administration Officer	- Mrs F McGregor

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGY(IES)

COMMITTEE RESOLUTION

Moved: Cr Sonya Meziniec

Seconded: Paul Duka

That the apology(ies) from Ms Angela Kain be received.

CARRIED

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Mayor Lynette Martin

That the minutes of the Audit Committee meeting held on 25 March 2020 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED



4 QUESTIONS WITHOUT NOTICE

Nil

5 REPORTS

Mr Tim Muhlhausler joined the meeting at 5.10 p.m.

5.1 AUDIT COMMITTEE WORKS PROGRAM ANNUAL REVIEW

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Mayor Lynette Martin

1. That Audit Committee Report No. AR20/28019 titled 'Audit Committee works program annual review' as presented on 25 May 2020 be noted.
2. That the Audit Committee endorses the Audit Committee 'Annual works program – FY2021'.

CARRIED

5.2 COVID-19 AND COUNCIL'S RESPONSE TO DATE

COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin

Seconded: Paul Duka

1. That Audit Committee Report No. AR20/28045 titled 'COVID-19 and Council's response to date' as presented on 25 May 2020 be noted.

CARRIED

5.3 LONG TERM FINANCIAL PLAN AND ASSET MANAGEMENT PLAN - CONSIDERATIONS FOR 2020-21 ANNUAL BUSINESS PLAN & BUDGET

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Mayor Lynette Martin

1. That Audit Committee Report No. AR20/28047 titled 'Long Term Financial Plan and Asset Management Plan - considerations for 2020-21 Annual Business Plan & Budget' as presented on 25 May 2020 be noted.

CARRIED



5.4 CUMULATIVE SPEND 2019-20

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Cr Sonya Meziniec

1. That Audit Committee Report No. AR20/28907 titled 'Cumulative Spend 2019-20' as presented on 25 May 2020 be noted.

CARRIED

5.5 FINANCIAL INTERNAL CONTROL PROCEDURE DOCUMENT

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Mayor Lynette Martin

1. That Audit Committee Report No. AR20/30212 titled 'Financial Internal Control Procedure document' as presented on 25 May 2020 be noted.

CARRIED

5.6 ANNUAL BUSINESS PLAN & BUDGET FY2020

COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin

Seconded: Paul Duka

1. That Audit Committee Report No. AR20/30226 titled 'Annual Business Plan & Budget FY2020' as presented on 25 May 2020 be noted.

CARRIED

5.7 2020/21 INTERIM AUDIT UPDATE

COMMITTEE RESOLUTION

Moved: Paul Duka

Seconded: Mayor Lynette Martin

1. That Audit Committee Report No. AR20/30280 titled '2020/21 Interim audit update' as presented on 25 May 2020 be noted.

CARRIED



Mr Tim Muhlhausler left the meeting at 6.07 p.m.

6 MOTIONS WITHOUT NOTICE

Nil

7 MEETING CLOSE

The Meeting closed at 6.08 p.m.

The minutes of this meeting were confirmed at the Audit Committee held on 14 September 2020.

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PRESIDING MEMBER

