

## Memorandum

TO: MAYOR LEE  
ELECTED MEMBERS

REF: AF17/228

RE: **CANCELLATION OF STRATEGIC STANDING COMMITTEE MEETING SCHEDULED FOR 8<sup>th</sup> OCTOBER 2018**

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Please be advised that the Strategic Standing Committee meeting scheduled for Monday, 8<sup>th</sup> October, 2018 has been cancelled as there are no agenda items requiring a decision.



**Mark McSHANE**  
CHIEF EXECUTIVE OFFICER

5<sup>th</sup> October 2018  
FM