



City of
Mount Gambier



Cultural Fund Program 2017/2018

CITY OF MOUNT GAMBIER CULTURAL FUND

PROGRAM GUIDELINES

OVERVIEW

The Cultural Fund Program provides funding to artists, community groups and non-profit community based organisations for projects which respond to local needs and issues. Cultural development refers to a process where the community itself is engaged to improve the social, economic and environmental outcomes of the community.

The Cultural Fund Program will encourage projects and provide opportunities that make a positive contribution to the City and demonstrate consistency with outcomes from Council's Community Plan including the following key strategies:

- City streets and open spaces alive with arts and culture
- a stimulating place that inspires artists
- greater appreciation of Boandik art, culture and heritage
- cultural events and festivals make the City an attractive destination

ABOUT THE PROGRAM

The City of Mount Gambier values the positive contribution arts and culture make to the social and economic well-being of regional communities and actively encourages the practice of cultural exchange.

Council also recognises that cultural sharing and artistic expression build resilient communities with a strong sense of place.

The Cultural Fund Program supports artists, community groups and not-for-profit organisations to deliver inspiring, creative and contemporary projects that contribute to a connected, vibrant and culturally diverse community.

Applications will be assessed against the priorities in each of the funding programs:

- Creative Spaces Grants
- Creative City Grants
- Alignment with the City of Mount Gambier's Community Plan.

CREATIVE SPACES:

Up to \$4,000

Small-scale, ephemeral public art projects and placemaking activities that create a sense of identity.

Creative Spaces Supports projects with priorities to:

- Activate public spaces and key Council priority areas to encourage creative and social interaction;
- Partner with local businesses to create a vibrant street culture;
- Develop stimulating spaces that attract visitors and create a sense of community attachment;
- Add to the City's profile as a vibrant and culturally diverse destination.

Initiatives may include, but are not limited to, installations, urban art, sculptures, projection, screen art, multi-artform, performance, live art, new media.

CREATIVE CITY:

Up to \$13,000

Programs, projects and initiatives in any artform that culturally enrich Mount Gambier; and events and festivals that encourage cultural tourism.

Creative City Supports projects with priorities to:

- Stimulate cultural and artistic exchange;
- Link with professional artists to build cultural community capacity;
- Add to the City's profile as a vibrant and culturally diverse destination;
- Contribute to social well-being through artistic and cultural participation;
- Produce high quality artistic and cultural works that celebrate Mount Gambier's distinct arts, culture and heritage;
- Increase access for the community to an artistic, cultural or multi cultural experience.

Projects may focus on, but are not limited to, performing and visual arts, literature, film, design, multi-media, history and heritage and their expression through public debate, festivals, exhibitions, performances and public celebrations.

- Council's Strategic Plan
- Mount Gambier Cultural Plan

Relevant documents that applicants are encouraged to refer to prior to lodging an application:

- City of Mount Gambier Community Plan

GUIDELINES

1. The grants provided by Council are to be expended on projects and activities outlined in the application and should not lead to organisations or groups becoming dependent on Council for future allocations of funds.
2. An application should include a copy of the group/organisation's latest audited financial statement and balance sheet. A statement of income and expenditure should be provided

where an organisation is not subject to audit requirements. All accumulated funds should be adequately explained. Any organisation with substantial unused reserves will not be eligible.

3. Organisations and groups must be not-for-profit. A not-for-profit organisation is one whose income, assets and surplus funds are used to achieve its objectives, and are not distributed to members, owners or shareholders while it is operating and when it ceases to operate. Examples include incorporated organisations, companies limited by guarantee, charities and co-ops. Non-incorporated groups and individuals can apply for grants if they are able to demonstrate their not-for-profit status and an ability to administer the grant effectively.
4. Successful applicants will be required to complete an acquittal, which includes an evaluation of the project, and the provision of evidence of expenditure of funds, including appropriate receipts. The acquittal should be completed soon after the completion of the project.
5. Successful applications must give appropriate acknowledgement of Council's support in all their promotional material and programming information for the project/service.
6. The grant will be fully expended within the financial year of the approval, unless approval for an extension has been requested and approved in writing.
7. Any unspent funds are to be returned to Council.

ELIGIBILITY

- An incorporated community group;
- A not-for-profit organisation limited by guarantee;
- An unincorporated group auspiced by an incorporated association;
- Professional artist with an ABN

APPLICANTS MUST:

- Be located within, or service, the Mount Gambier community;
- Maintain Public Liability Insurance Cover (\$20 million minimum cover);
- Include a copy of their organisations' Certificate of Incorporation in their grant application (where applicable)
- Have an ABN

ORGANISATIONS NOT ELIGIBLE FOR FUNDING

- Profit-making groups and organisations.
- Government departments or agencies (including schools).
- Groups which have not fulfilled previous City of Mount Gambier funding criteria.

PROJECTS NOT ELIGIBLE FOR FUNDING

- Repeat projects
- Profit-making projects
- Projects or stages of projects which have already commenced.
- Purchase of buildings or land.
- Staff positions.
- Capital works.
- Projects undertaken for business development.
- Fundraising activities.
- Projects that are part of the organisations annual or regular program of activities, for example, end of year performances.
- Applicants who submit unsigned applications.
- Applicants who have failed to acquit previous City of Mount Gambier Community and Cultural Fund grants.
- Applicants who fail to submit all relevant supporting documentation as requested.

ASSESSMENT OF APPLICATIONS

Applications on the prescribed application form will initially be forwarded to the Manager Arts and Culture Development where they will be assessed in accordance with the aims, objectives, selection criteria and guidelines of the program. A report with recommendations for the allocation of grant funding will then be prepared for consideration and approval by Council.

Applicants will be assessed on the following criteria:

- The quality of support material including CV's, visual documentation, letters of support, relevant permissions.
- A clearly defined concept, its financial viability and the applicants capacity to deliver the project;
- The artistic and/or cultural strength of the project and its ability to attract visitors to the City;
- Capacity to stimulate active community involvement and encourage cultural diversity;
- Strengthen local networks within the Mount Gambier community and encourage partnerships with business, community and Council;
- The degree to which the project aligns with the priorities of the City of Mount Gambier's Community Plan. www.mountgambier.sa.gov.au

TERMS & CONDITIONS

- Payment
- Evaluation
- Acquittal

WANT TO KNOW MORE?

For further information on the City of Mount Gambier Cultural Fund please contact Riddoch Art Gallery Director Manager Arts & Culture Development on 8721 2563 or Arts, Culture and Development Officer on 8721 2405 or swong@mountgamier.sa.gov.au.

A handwritten signature in black ink, appearing to read 'Mark McShane', written in a cursive style.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

15th February, 2018
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