



City of
Mount Gambier



Creative Arts Fund 2019/2020

CITY OF MOUNT GAMBIER

CREATIVE ARTS FUND GUIDELINES

OVERVIEW

The Creative Arts Fund provides funding to artists, community groups and non-profit community based organisations for projects which respond to local needs and issues.

The Creative Arts Fund will encourage projects and provide opportunities that make a positive contribution to the City and demonstrate consistency with outcomes from Council's Community Plan including the following key strategies:

- City streets and open spaces alive with arts and culture
- a stimulating place that inspires artists
- greater appreciation of Boandik art, culture and heritage
- cultural events and festivals make the City an attractive destination

ABOUT THE PROGRAM

The City of Mount Gambier values the positive contribution arts and culture make to the social and economic well-being of regional communities and actively encourages the practice of cultural exchange.

Council also recognises that cultural sharing and artistic expression build resilient communities with a strong sense of place.

The Creative Arts Fund supports artists, community groups and not-for-profit organisations to deliver inspiring, creative and contemporary projects that contribute to a connected, vibrant and culturally diverse community.

The Creative Arts Fund will be available for projects in three key areas

- A site specific project at Commerce Arcade, 26 Commercial Street West (Appendix 1)¹
- An event or activity aligned with Mount Gambier Fringe Festival
- An activity or event within the City of Mount Gambier

Projects may focus on, but are not limited to, performing and visual arts, literature, film, design, multi-media, history and heritage and their expression through public debate, festivals, exhibitions, performances and public celebrations.

You can apply for up to \$25,000 of funding for your project.

¹ Please note the building owner retains right of removal after artwork has been install for 12 months and will be on display for a period up to 48 months.

Programs, public art projects, place making activities and initiatives in any art form that culturally enrich Mount Gambier; and events and festivals that encourage cultural tourism.

- Stimulate cultural and artistic exchange;
- Link with professional artists to build cultural community capacity;
- Add to the City's profile as a vibrant and culturally diverse destination;
- Produce high quality artistic and cultural works that celebrate Mount Gambier's distinct arts, culture and heritage;
- Increase access for the community to an artistic, cultural or multi-cultural experience.
- Develop stimulating spaces that attract visitors and create a sense of community attachment;
- Add to the City's profile as a vibrant and culturally diverse destination.
- Council's Strategic Plan
- Mount Gambier Culture and Heritage Plan

Relevant documents that applicants are encouraged to refer to prior to lodging an application:

- City of Mount Gambier Community Plan
- Mount Gambier Culture and Heritage Plan
- Public Art Strategy
- Development Reference Sheet

GUIDELINES

1. The grants provided by Council are to be expended only on projects and activities outlined in the application
2. Successful applicants will be required to complete an acquittal, which includes an evaluation of the project, and the provision of evidence of expenditure of funds, including appropriate receipts. The acquittal should be completed soon after the completion of the project.
3. Successful applications must give appropriate acknowledgement of Council's support in all their promotional material and programming information for the project/service.
4. The grant will be fully expended within the financial year of the approval, unless approval for an extension has been requested and approved in writing.
5. Any unspent funds are to be returned to Council.

If you are applying as an organisation the following guidelines also apply:

1. An application should include a copy of the group/organisation's latest audited financial statement and balance sheet. A statement of income and expenditure should be provided where an organisation is not subject to audit requirements. All accumulated funds should be adequately explained. Any organisation with substantial unused reserves will not be eligible.

2. Organisations and groups must be not-for-profit. A not-for-profit organisation is one whose income, assets and surplus funds are used to achieve its objectives, and are not distributed to members, owners or shareholders while it is operating and when it ceases to operate. Examples include incorporated organisations, companies limited by guarantee, charities and co-ops. Non-incorporated groups and individuals can apply for grants if they are able to demonstrate their not-for-profit status and an ability to administer the grant effectively.

YOU ARE ELIGIBLE FOR THE FUND IF YOU IDENTIFY AS ONE OF THE CATEGORIES BELOW

- An incorporated community group;
- A not-for-profit organisation limited by guarantee;
- An unincorporated group auspiced by an incorporated association;
- Professional artist with an ABN

APPLICANTS MUST:

- Be located within, or service, the City of Mount Gambier community.
- Maintain or be willing to get Public Liability Insurance Cover (\$20 million minimum cover).
- Have an ABN.
- Obtain all development approvals.
- Include a copy of their organisations' Certificate of Incorporation in their grant application (where applicable).

ORGANISATIONS NOT ELIGIBLE FOR FUNDING

- Profit-making groups and organisations.
- Government departments or agencies (including schools).
- Groups which have not fulfilled previous City of Mount Gambier funding criteria.

PROJECTS NOT ELIGIBLE FOR FUNDING

- Repeat projects.
- Projects or stages of projects which have already commenced.
- Purchase of buildings or land.
- Staff positions.
- Capital works.
- Projects undertaken for business development.
- Fundraising activities.
- Projects that are part of the organisations annual or regular program of activities, for example, end of year performances.
- Applicants who submit unsigned applications.
- Applicants who have failed to acquit previous City of Mount Gambier Community and Cultural Fund grants.
- Applicants who fail to submit all relevant supporting documentation as requested.

ASSESSMENT OF APPLICATIONS

Applications on the prescribed application form will be assessed by a selection panel in accordance with the aims, objectives, selection criteria and guidelines of the program. A report with recommendations for the allocation of grant funding will then be prepared for consideration and approval by Council.

Applicants will be assessed on the following criteria:

- The quality of support material including CV's, visual documentation, letters of support, relevant permissions.
- A clearly defined concept, its financial viability and the applicants capacity to deliver the project;
- The artistic and/or cultural strength of the project
- Capacity to stimulate active community involvement and encourage cultural diversity;
- The degree to which the project aligns with the priorities of the City of Mount Gambier's Community Plan. www.mountgambier.sa.gov.au

TERMS & CONDITIONS

If successful in receiving funds for your project you will be required to complete an evaluation and acquittal, supplied by the City of Mount Gambier, at the conclusion of your project,

WANT TO KNOW MORE?

For further information on the City of Mount Gambier Creative Arts Fund please contact Serena Wong, Arts, Culture and Development Officer on 8721 2405 or swong@mountgamier.sa.gov.au or the Riddoch and Main Corner Complex on 8721 2563.



Andrew MEDDLE
CHIEF EXECUTIVE OFFICER

1 November, 2019
AL

Appendix 1: Site for proposed artwork
Commerce Arcade, 26 Commercial Street West, Mount Gambier

