

The following is a high level COVID-Safe Operations Plan for the 2021 Moomba Festival
Alexandra Gardens – Carnival

OVERVIEW

Moomba Carnival will take place from Friday 5 March – Monday 8 March 2021 (Labour Day long weekend). The event will be delivered across a managed site in Alexandra Gardens, Melbourne. All programming/sessions will be ticketed (Free: pre-registered tickets via Ticketek). All attendees must have a valid ticket for entry and will be required to complete a check in and out process via QR Code (including health declaration) when entering/exiting each event site. Core programming areas include:

Alexandra Gardens (Moomba Carnival)

- Amusement rides/Games
- Live Music/performance stage
- Roving performers
- Food and beverage (food trucks/containerised units only)
- Riverside Skate Park – Skate, Scooter and BMX Competitions featuring registered athletes.
- NBL 3x3 Hustle – Basketball. Community hustle program and pro hustle competition

All activities for the 2021 program are being delivered in open public parklands with sufficient space for staff and attendees to maintain social distancing. This will be reinforced via various communication channels, signage, and COVID Marshalls (ratio of 1:100) on the ground

Staff and contractors will have separate and distinct entry and exit locations (to attendees) wherever possible and will remain physically separated where practical to reduce or minimise touch points. All staff and contractors will be encouraged to wear appropriate PPE. When physical distancing is not possible, staff and contractors will be required to wear PPE (facemasks).

Each day, to provide the maximum number of attendances, while providing the critical COVID Safe Event requirements, has been planned to divide the daily attendances into defined time periods/ticketed sessions with sufficient breaks between to attend to the deep clean required before re-opening.

THIS PLAN IS CORRECT AS AT 24/02/21 AND MAY BE UPDATED/AMENDED AT ANY TIME ON THE DIRECTION OF THE STATE GOVERNMENT OF VICTORIA AND DHHS BASED PUBLIC HEALTH ADVICE

Alexandra Gardens – Moomba Carnival

Location	Current COVID-Safe Plan Content (Unedited from original submission)	Micro / Action Plan
Alexandra Gardens	<p>Detailed description of the activity: The 2021 Moomba Carnival will be a ticketed event delivered in Alexandra Gardens within an entirely fenced site that is situated within a park.</p> <p>The Festival will be delivered in defined sessions over the Festival days, to cater for a maximum number of</p>	<p>Micro Detail: Exposure time is limited. Guests generally move throughout their experience, much like in an inner-city district or shopping centre. The guests are not sitting in a single location, elbow-to-elbow, for an extended period.</p> <p>A large percentage of attraction attendance is made-up of family members and others who live in the same home and thus do not need to be physically distanced from each other.</p>

attendees while ensuring that all measures are implemented to deliver a COVID Safe Event.

The crowd size has been established at a maximum for this site of 4,000 per any one session. The site has been capped at this level based on the following calculations of available public space:

1. Star Garden: 1855 sqm
 2. Engineers Lawn: 6484 sqm
 3. Palms Lawn: 6189 sqm
- Total: 14528 sqm

Based on 1 person per 2sqm calculation the site can accommodate 7,200 people. However in consideration to site design and balanced with the program offering, a site capacity of 4,000 people per session has been determined as an appropriate capacity to safely manage the delivery of the event. There is an option for walk up patrons to register if there is capacity and making sure the queues from the ticket booth and the entry do not mix. Maximum number of attendees per day is 12,000.

Detailed consideration has been undertaken to balance the number of activities/programming content available within this site to provide sufficient space for attendee circulation while maintaining social distancing requirements for the duration of each session.

The following are a summary of the planned activities to be delivered as components of the Moomba Festival:

- Moomba Carnival – carnival rides, amusements and games.
- Riverslide Skate Park – Skate, Scooter and BMX Competitions featuring registered athletes. Managed and delivered by YMCA and Skate Australia. No public skating will be permitted.
- NBL 3x3 Hustle – Basketball. Community hustle program and pro hustle competition. Managed and delivered by the NBL. All athletes will be

COVID Safe Marshalls will be deployed across the site. They will be trained, competent and clearly identifiable through specific high visibility clothing.

Session Times:

The programming is divided into 3 session times and patrons are capped at 4,000 pax within Alexandra Gardens per session. There will be a 1 hour break between sessions to facilitate exiting crowds and further cleaning.

Friday 5 March	Saturday 6 March	Sunday 7 March	Monday 8 March
Opening Night 1700 - 2300	AM: 1100 – 1400 PM: 1500 – 1800 Eve: 1900 – 2300	AM: 1100 – 1400 PM: 1500 – 1800 Eve: 1900 – 2300	AM: 1100 – 1400 PM: 1500 – 1800 Eve: 1900 – 2200

Alexandra Gardens Patron Access Points

There will be two patron entrances:

- Main attendee entry point near Melbourne University Boatshed on Boathouse Drive.
- Secondary entry point on Boathouse Drive near the corner of Alexandra Avenue.

Queue areas will be delineated with sufficient space to physically social distance, and social distancing signage will be displayed along the route along with a QR Code in order for all patrons to complete a Health Declaration before they enter the site.

Marshalls will maintain standards and direct people to the secondary entry point if the primary entry point approaches capacity, along with the open space/contingent area on Peppercorn Lawn.

Entry Procedure for Patrons

- Queue on arrival in designated areas with social distancing measures in place.
- A-frame signage plus numerous QR Signs, in place for QR Code Health Declaration sign in.
- Marshalls managing entry process at main entry to remind people to sign in, social distance and to get their tickets ready for scanning.
- Marshalls managing entry process at secondary entrance to remind people to sign in, social distance and to get their tickets ready for scanning.
- Bag check – visible content check only to avoid any touch points
- QR Code Health Declaration sign in check via Security Guards.
- Ticket checked and scanned.
- Ticketing process will contain specific COVID 19 awareness messages and provide additional avenue for any contact tracing.

Ticketing

	<p>registered and accredited. Any other participant details collected via QR Code.</p> <ul style="list-style-type: none"> • Palm Lawn Stage – live music/performance space – music of a nature not to entice movements, singing or dancing. No headline artists. Emerging local talent and cultural/community content only. Stage forms a natural barrier to ensure distance from audience. • Silent Disco – capped at 20 patrons per session. Details of participants collected via QR Code. Leader to take participants across gardens ensuring that crowds of more than 50 are not formed. Assisted by two dedicated COVID Marshalls. • Roving performers – No physical interaction with attendees. Those singing or using wind instruments will be cordoned off from the crowd. • Food and Beverage – food trucks among dedicated dining zones with seating and shade. • Alcohol free event. 	<p>Attendees must register for a ticket.</p> <ul style="list-style-type: none"> • Communicated No Ticket. No Entry. • Walk in's/door sales permitted (if capacity allows) from a dedicated box office clear of the main entry/queuing space. • Attendees must complete the QR code and present their ticket on entry for scanning. • On registration (via ticketek) if someone registers for multiple adult tickets - full name and contact number for each individual is required. <p><u>Exit Points</u> Patrons will be encouraged to sign out via the QR code as they exit via two locations:</p> <ul style="list-style-type: none"> • Near Star Garden West onto Petticoat Lane • Near Palm Lawn/skate park onto Petticoat Lane <p><u>Staff Access Points</u> There are two staff/contractor/athlete/official entry and exit points into Alexandra Gardens (separate from Patrons as far as possible) ensuring QR code health declaration sign in/out:</p> <ul style="list-style-type: none"> • Near Melbourne Uni Boatshed on Boathouse Drive (separate from Patron entry point) • Near the top of Boathouse Drive. <p><u>Entry Procedure for Staff/Contractors</u></p> <ul style="list-style-type: none"> • Queue on arrival in designated areas with social distancing measures in place • Accreditation Check • QR Code Health Declaration sign in check via Security Guards • Random temperature checking to be done <p><u>Staff – Tasks and Responsibilities</u> Key Personnel per Zone, including:</p> <ul style="list-style-type: none"> • Area Wardens • City of Melbourne Principal COVID Safe Marshalls • COVID Safe officers (security and carnival operators) <p><u>The Principal City of Melbourne COVID Marshall Role</u></p> <ul style="list-style-type: none"> • City of Melbourne Events & Tourism Staff ensuring COVIDSafe obligations are met • Each assigned to separate areas to oversee all staff / patrons • 2-way radio comms with Event Control • Will complete online DHHS training • Will complete further training provided by Stephen Goss, Risk Manager Consultant • Will wear a COVID Marshall vests to be easily identifiable <p><u>Area Wardens</u></p>
--	---	--

	<p>The Area Wardens will oversee all operations in the Alexandra Gardens site and will have 2-way radio communication with the Event Control. The Area Warden will have authority to direct the COVID Marshalls and Security as required.</p> <p><u>COVID Marshalls – Training</u> COVID Marshalls and all key City of Melbourne staff will complete an online training module towards best COVID Safe practice. All staff will also complete an hour’s training with Stephen Goss, the Risk & Safety Manager.</p> <ul style="list-style-type: none"> • Industry Restart Guidelines COVID Marshals January 2020 <p><u>CCTV Coverage Points</u></p> <ul style="list-style-type: none"> • CCTV coverage over all potential congestion locations <p><u>Food & Beverage</u> There will be a number of food trucks on site to cater to the crowds. All are required to supply their own COVID Safe Plans and implement any additional measures outlined in the Moomba Festival COVID Safe Plan.</p> <p>Entry to site: Caterers and their staff will be provided with accreditation and will enter the site via the contractor/staff entrances, once they have signed in via the QR code health declaration.</p> <ul style="list-style-type: none"> • Obtain copies of all COVID Plans • Hospitality – food and beverage services sector guidance Coronavirus Victoria <p><u>Carnival</u> Each ride and attraction has had a COVID19 risk assessment completed. This will result in reduced capacities for each of the attractions as well as additional cleaning procedures.</p> <p>Entry to site: Carnival Operators and their staff will be provided with accreditation and will enter the site via the contractor/staff entrances, once they have signed in via the QR code health declaration.</p> <ul style="list-style-type: none"> • Copies of all COVID Plans will be supplied • COVID-19 Resources - AALARA <ul style="list-style-type: none"> ○ AALARA COVID Safe Checklists (June 2020) ○ AALARA INDUSTRY COVID SAFE PLAN (FOURTH EDITION) <p><u>River Slide Skate Park</u> A closed competition will be held for those that have pre-registered. The Skate Park will provide a COVID Safe plan and will be responsible for ensuring COVID Safe activity adhering State Government Regulations and Guidelines.</p>
--	---

	<p>Friends and family of athletes will have to register for a ticket if they wish to spectate and leave the site at the end of their registered session.</p> <p>Entry to site: Athletes and officials will be provided with accreditation, and will enter the site via the contractor/staff entrances, once they have signed in via the QR code health declaration.</p> <p><u>NBL Court Athletes</u> Pro-Athletes will pre-register and receive accreditation to gain access to the site. NBL will provide a COVID Safe plan and will be responsible for ensuring COVID Safe activity adhering State Government Regulations and Guidelines.</p> <p>Friends and family of athletes will have to register for a ticket if they wish to spectate and leave the site at the end of their registered session.</p> <p>Patrons will be encouraged to spectate from the grassed natural amphitheatre area to the South of the court and monitored by a COVID Safe Marshall.</p> <p>Entry to site: Athletes and officials will be provided with accreditation, and will enter the site via the contractor/staff entrances, once they have signed in via the QR code health declaration.</p> <p><u>First Aid:</u> Event Aid have been contracted to manage the Moomba Festival site.</p> <ul style="list-style-type: none"> • First Aid Facilities available on site including roving officers • Secondary First Aid screening location on site should anyone present with symptoms and a plan in place for follow up and contract tracing. • Event Aid COVID Safe Operational Plan will be applicable <p><u>Toilet/Bathrooms</u></p> <ul style="list-style-type: none"> • Blocks of 8 back to back – patrons enter/exit one at a time • Accessible toilets in each location <p><u>All Contractors/Suppliers</u></p> <ul style="list-style-type: none"> • Obtain copies of all COVID Plans <p><u>Cleaning</u> Showcleaners have been contracted to supply all cleaning and waste removal requirements and have extensive experience of working at large festivals.</p> <ul style="list-style-type: none"> • All Touch points on site; including tables & chairs, seating, bin lids, sanitizer stations, punter barriers, push buttons, water station taps • Bathrooms/Toilets; including doors, flush buttons, basins, taps, walls
--	--

		<ul style="list-style-type: none">• Completion of cleaning logs• The deep clean involves a twice clean of the area. The first clean is to remove all dirt and grime, the second clean to sanitise the area using a TGA approved hospital grade disinfectant. <p><u>Hand Sanitiser</u></p> <ul style="list-style-type: none">• Fixed Hand Sanitiser locations in egress areas near entrances and catering runs - refill by Splashdown.• All carnival operators and caterers will also supply their own hand sanitising units. <p><u>Signage Plan</u></p> <ul style="list-style-type: none">• Adequate signage outlining COVID Safe principals throughout site.
--	--	---