



All Saints Anglican School

Growing through Grace; Learning through Love

ALL SAINTS ONE-TO-ONE PROGRAMME CONTRACT

Year 8 and Year 9

Student name: _____
Family name Given name

Parent name: _____
Family name Given name

All Saints One-to-One Programme provides students with a tablet with a digital stylus to enhance opportunities for learning. The devices help schools engage the digital generation by nurturing individual (or 1-to-1) learning experiences. One-to-One programmes are an element in an international move towards individualising learning, which can increase independence and self-initiated learning in students, and extend their learning beyond the classroom.

Before being issued with an All Saints One-to-One device, the following must occur:

1. The student must attend the All Saints One-to-One Programme briefing session which is held on the day that the devices are handed over to students; and
2. The All Saints One-to-One Programme Device Contract must be signed by the student and the parent/guardian, and provided to the School prior to deployment.

Students and parents/guardians must carefully read this Contract prior to signing it. Any questions should be addressed to the school for clarification before the Contract is signed.

- We have read the All Saints One-to-One Programme Contract and acknowledge that we understand our responsibilities.
- We understand that failure to comply with the All Saints One-to-One Programme Contract could result in the recall of the device and/or loss of access for home use.
- To provide uninterrupted access to the technology we will ensure that the device is brought fully charged with the digital stylus attached, to school every day.
- To ensure care for the device and minimise the opportunity for loss or damage we acknowledge that the device will be secured in his/her locker when not in use during the school day, when at sport, or when not in their possession. Further it will not be left in his/her locker overnight or during school vacation periods.

Signature of Student: _____ Date / /

Signature of Parent/Guardian _____ Date / /

PLEASE SIGN AND RETURN THIS PAGE ONLY TO YOUR MIDDLE SCHOOL TEACHER

1 PURPOSE

- 1.1 The One-to-One student device, including its suite of installed software and associated online school services, are provided as a powerful educational tool to enhance student learning both at the school and at home.

2 OWNERSHIP

- 2.1 The School retains ownership of the One-to-One device and at the end of the of the One-to-One Program (December 2018 for year 9 or December 2019 for year 8 students), the One-to-One device is to be returned to the IT Department.
- 2.2 If the student leaves All Saints at any time or their enrollment is cancelled, the One-to-One device is to be returned to the IT Department.
- 2.3 In the event that the device is not returned in accordance with paragraph 2.1 or 2.2 above, the parent/guardian will be billed the full cost of the device.
- 2.4 Parents will pay a One to One programme fee of \$75 per semester

3 INSURANCE AND DAMAGE OR THEFT/LOSS OF LOSS OF EQUIPMENT

Students use all computer hardware with respect and due care. To help the school and parents manage uninterrupted access to the technology the device is covered by a manufacturer's warranty and accidental damage insurance detailed below:

- 3.1 All One-to-One devices are covered under the manufacturer's warranty for **manufacturer's defects** and normal use of the One-to-One device. The manufacturer's warranty does not cover negligence, vandalism, loss, theft or malicious damage.
- 3.2 For damage incurred because of an accident, the School's accidental damage protection insurance policy can be accessed. A witnessed statutory declaration signed by the parent/guardian must be provided to the School. Any assessment as to the whether the damage constitutes accidental damage, under the conditions of the accidental damage cover that is included in the cost of the device, will be at the sole discretion of the repairer. Where damage is assessed as being accidental, the excess payable by parent for the cost of repair work is capped at \$100 per incident for up to a maximum of two incidents over the life (3 years) of the device.
- 3.3 If the device is damaged for a third or subsequent time, parents will be required to pay the minimum fee to repair the unit (currently \$865).
- 3.4 If a One-to-One device is damaged or lost through neglect, abuse or malicious act, the School will determine whether a replacement is appropriate and/or whether the student retains access to a School One-to-One replacement device for home use.
- 3.5 The parent/guardian is responsible for repairs to the extent that they have not arisen from reasonable wear and tear and/or not covered by warranty or accidental damage insurance.
- 3.6 Students will be required to **replace lost or damaged chargers, digital styluses, cases and accessories** at their own cost. Replacement items can be purchased from the uniform shop.
- 3.7 It is also strongly recommended that the One-to-One device be added to the parent/guardian's household contents insurance and include cover for outside the home for loss or theft. The hardware cost should be \$1350. This policy will be the first point of call for a claim arising from loss or theft.
- 3.8 In the event a claim is made on the School's insurance policy for loss or theft, the excess, currently \$750, will be payable by the parent/guardian. In the case of suspected or actual theft, a report to police must be made by the parent/guardian.
- 3.9 When a One-to-One device is replaced, all efforts will be made to replace it with one of similar age.

4 STANDARDS FOR ONE-TO-ONE DEVICE CARE

Students engage positively with all school computer systems and adhere to the school guidelines detailed in the *ASAS Student ICT Acceptable Use Agreement*. In addition to these guidelines on equipment use and expected behavior, the student is responsible for the following for the care of the One to One device:

- 4.1 Bringing the One-to-One device fully charged to school every day. Chargers must be left at home.
- 4.2 Bringing the digital stylus to school every day, and replacing this as soon as possible if the stylus is lost.
- 4.3 The device is provided in a protective case and will not be removed from this case except by a school IT technician.
- 4.4 Backing up all data securely. Loss of assignment work due to technical failures is **never accepted** as a valid reason for non-submission or late submission of assessment materials. Schoolwork should be backed up in at least two separate places, not including memory sticks used to transport data to and from the School. Primary backup location should be the student's school OneDrive. Student's personal data including photos and movies should be stored on a personal external storage device. Students must also be aware that in the course of repairs the contents of the One-to-One device will be deleted and the storage media reformatted.
- 4.5 If the device or any of the accessories (pens, charger) are not working properly no other technician, or persons other than the school technicians are authorised to repair the device. Please bring the device and accessories to the IT Help desk as soon as possible for assistance.

All Saints One-to-One Support Details

The IT Department is open during school term time and during holidays except public holidays and the December/January school closure period.

IT Support Department

Tel: 07 5557 0331

Email: helpdesk@asas.qld.edu.au

IT Help Desk hours

Before school from 8.00am

Morning tea and lunch at any time

After School until 4.00pm

Note: In the case of an exam, anytime with the written permission of the teacher.