



Head Greenkeeper

Status: Permanent Full Time

Commencement: As soon as possible

Position Location: 4 The Valley Avenue, Gungahlin

Burgmann Anglican School is a 3 Year Old Preschool to Year 12 School with campuses located at Gungahlin and Forde.

The school prides itself on its innovative and creative approach to curriculum and education and its strong sense of community and pastoral care of the students and their families and the staff of the school. The school has a strong link with the Gungahlin Anglican Church which shares facilities and resources with the school.

Duties

The Greenkeeper is responsible for the overall presentation of the school's grounds specifically:

- supervise Grounds staff and work collaboratively with maintenance staff
- maintain sporting grounds, garden beds, lawns and all outdoor areas
- provide advice and undertake horticultural work and landscaping projects as required by the Head of Operations
- maintain school ovals to a high standard including appropriate marking and preparation for school sporting and other events
- ensure that grounds are maintained to the required safety levels and that work is undertaken in a safe manner
- train other staff as required, including supporting an apprentice
- report and/or correct any safety issues
- drive vehicles and operate equipment and machinery as required
- other duties as required

Selection Criteria

- horticulture qualification
- qualification in the management of turf
- a current General Construction Induction Card (White Card)
- current Working with Vulnerable People registration
- experience in the development and maintenance of gardens, shrubs lawns and trees
- current first aid certificate

Salary, Terms and Conditions

The successful applicant will be employed under the *Independent School ACT (Support and Operational Staff) Multi Enterprise Agreement 2017*. Salary will be determined according to qualifications and years of experience.

Working hours will generally be 38 hours per week with a flexible start and finish times. It is envisaged that there will be a requirement for occasional weekend work and/or work after normal hours.

Applicants should provide the following documents, via email to:

employment@burgmann.act.edu.au

- Covering letter, addressing the criteria listed above and outlining how you would approach the position (no more than 3 pages in length).
- Curriculum vitae (no more than 4 pages).
- A certified copy of your academic transcript
- [Working with Vulnerable People check](#)
- Details of three professional referees, preferably one referee should be the applicant's current minister.

Applications close: 9am Monday, 25 March 2019