



Bundaberg Christian College
Education with Wisdom

Respect
Integrity
Servanthood
Excellence

INTERNATIONAL STUDENT APPLICATION FOR ENROLMENT



CRICOS REGISTRATION NUMBER: 03242B

BUNDABERG CHRISTIAN COLLEGE LIMITED TRADING AS BUNDABERG CHRISTIAN COLLEGE

234 Ashfield Rd Bundaberg | www.bcc.net.au | +617 4132 5800 | info@bcc.net.au



Private and Confidential

International Student Application for Enrolment CRICOS No: 03242B

Application Documents:

1. Application for Enrolment Form
2. International Students Handbook- includes current Fee structure
3. Subject choice forms- Enrolment in Years 9-12
4. Homestay Application form- attached to application for Enrolment Form

Please ensure that you read all documents carefully.

Please complete the relevant forms and return to the Enrolments Officer- details on the Application for Enrolment form.





Application Process

1. From initial contact with the College, either by visit, phone, email or letter, the Prospectus and Enrolment Application Pack will be sent (either by post or email depending on location and agreed delivery).
2. Please answer all questions and return this form to the College by email, fax or post, marked: Attention: Enrolments Officer at enrolments@bcc.net.au. Please note: incomplete forms will not be processed.
3. Please ensure that the following documents are attached to this application:
 - Previous 2 years' school reports*
 - Print or digital photograph of student
 - Copy of passport or birth certificate
 - Junior High Graduation Certificate*
 - English language test result*
 - Copy of Australian student visa
 - Letter of Introduction from Pastor or Community Representative
 - Report from Specialists/Professionals regarding learning/developmental/emotional or developmental issues if applicable.
 - Copy of Vaccination Records
 - Copy of Overseas Student Health Cover
(<http://www.medibank.com.au/Overseas-Students/About-OSHC.aspx>)
**Documents not in English must be accompanied by accredited English translations.*
4. International students who do not have sufficient proof of their English proficiency may have to complete an English assessment sheet that will be forwarded on request.
5. International students who wish to make an application to enrol in a course of study at Bundaberg Christian College should firstly ensure that they have thoroughly read the International Student Handbook and understood what the College will provide and what will be expected of the student. Then the Enrolment Application Pack should be completed, the application fee paid (via money order/direct deposit or credit card payment over the phone) and posted together with other relevant forms as applicable (i.e. Response to Selection Criteria, English Proficiency Assessment, Homestay Request, Letter of Recommendation from English teacher and Letter of Release from previous course provider) to:

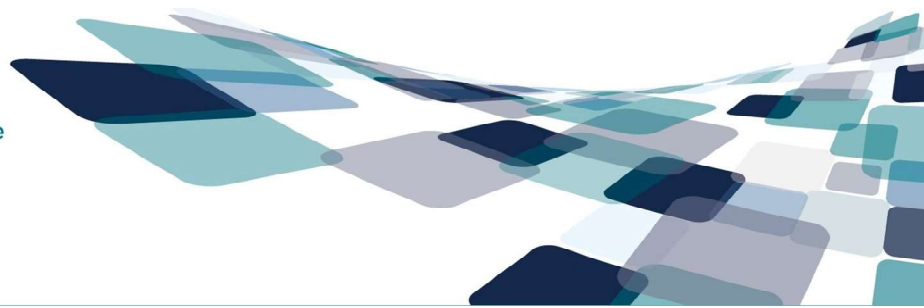
The Principal
Bundaberg Christian College
234 Ashfield Road
Bundaberg QLD 4670

If you require assistance in completing any of these forms, please contact the College Administration on + 617 4132 5800. Please note, lodgement of this information does not ensure enrolment.





6. On receipt of the above, and if the student is in Australia, an interview will be arranged where both parents (where possible) and the student/s will meet with the Principal and Head of Junior School or Head of Middle and Senior School. The mission, principles and structure of the College will be shared. If an interview in person cannot be conducted, then a phone or skype interview will be arranged at a suitable time. An assessment of the student's ability for the course in which they wish to enrol will be made at this time.
7. Once your Enrolment Application Pack has been processed, and if successful, an official Letter of Offer will be sent to you, offering your child a place at our College. It is at this point that parents will be asked to sign a Written Agreement with Bundaberg Christian College. An invoice for tuition and non- tuition fees that are to be paid will also be provided at this time.
8. Once the full amount requested in the Letter of Offer has been received by the College, students will then be issued with a Confirmation of Enrolment and Welfare letter. An appointment will then be made to organise subjects and uniforms for the student. Those families applying for Homestay will be contacted during this process to finalise arrangements.





ENROLMENT APPLICATION PACK

The Student Enrolment Application comprises the following Sections

Section 1 Enrolment Process	Section 5 Terms and Conditions of Enrolment
Section 2 Fees and Business Regulations	Section 6 Fee Payment Agreement
Section 3 Student Profile & Information Required for Government Reporting	Section 7 Media Permissions
Section 4 Family Details & Information Required for Government Reporting	Section 8 Privacy Policy

Completed Student Enrolment applications should be returned to the College marked to the attention of the Enrolment Officer. Please note that lodgement of this application does not guarantee enrolment. There are a number of steps in the enrolment process which include:

Step 1 – Making an application

Return a completed *Student Enrolment Application* and all other required documentation, the current *Application Fee* and any other items listed. Please note that if you are applying for more than 1 child, you will need to complete a Section 3 for each child.

It is important to ensure you assist us by advising the College Office of any changes in your address or other contact details, as students may be removed from our waiting lists if mail is returned without any new address details being provided.

Enrolled families receive monthly copies of the College e-Newsletter. This publication will give you an insight into the many activities and opportunities available at Bundaberg Christian College. You may also receive invitations to attend various events.

Step 2 – Additional information and testing

The purpose of gathering additional information or requiring standardised or English proficiency testing and attendance at an interview is to build a student profile that provides the College with valuable background information about the student's individual skills and abilities, and to ascertain whether he/she is able to cope with Bundaberg Christian College's culture and program offerings.

Parents are required to provide the College with a copy of their child's two most recent school reports and most recent NAPLAN results where applicable.

The College is unable to keep application forms and associated information for extended periods of time. The College reserves the right to destroy the applicant's information if it remains incomplete for an extended period of time (more than 90 days) or where there is no ongoing communication or proof of residency.

Step 3 – Interview and offer of place

When the required information is to hand, parents and the student applying for entry may be invited to attend an interview with the Head of School or his/her representative. At this interview, the College's expectations of parents and students are discussed. Should an offer of a place result, this will be communicated in writing by a *Letter of Offer*.

Step 4 – Accepting the place

Enrolment will be confirmed on receipt of the current *Enrolment Deposit Fee*. Parents are also required to sign an *Acceptance of Offer* by the date indicated in the *Letter of Offer* – usually 21 days from the date of offer.

Step 5 – Welcome to Bundaberg Christian College: Enrolment Package and Orientation

Close to the date of your child(ren)'s commencement (usually within 90 days), you will receive a comprehensive Information Pack regarding a variety of topics such as uniforms, book lists, instrumental lessons, bus routes and fees. Depending on the year level of entry, your child may also receive an invitation to spend a day experiencing school life at the College. An orientation for Prep and Year 7 students is scheduled for Term 4, prior to year of commencement.





Enrolment Application Checklist

The student is an Australian Citizen and was born in Australia – PART A Documents	The Student is not an Australian Citizen <u>or</u> was not born in Australia – PART A, PLUS
<ul style="list-style-type: none"> <input type="checkbox"/> Birth Certificate/Extract or identity documents <input type="checkbox"/> Current applicable School Reports (last two reports) <input type="checkbox"/> NAPLAN Reports if applicable <input type="checkbox"/> Pastor's/Community Representative's Reference <input type="checkbox"/> Application Fee <input type="checkbox"/> Copies of supporting medical reports if applicable <input type="checkbox"/> Copies of any current Court Orders or Parenting Plans 	<ul style="list-style-type: none"> <input type="checkbox"/> Passport or Travel documentation <input type="checkbox"/> Current (and previous – if applicable) visas <input type="checkbox"/> Copy of Citizenship papers <p>Temporary Visa Holders – PART A, PLUS</p> <ul style="list-style-type: none"> <input type="checkbox"/> Passport or Travel documentation <input type="checkbox"/> Evidence of current visa or the visa the student has applied for (if the student holds a bridging visa)

Enrolment Process

Section 1

Enrolment Process

The following is the procedure to enrol a student in Bundaberg Christian College.

Application Fee

A non-refundable Application Fee of \$40 for first student, \$20 for student thereafter to a maximum of \$100 per family, is payable at the time of application. Payment can be made by cash, cheque or eftpos at the College reception or via credit card over the phone. Further information is available by phoning the College office.

Enrolment Deposit Fee

Upon an offer of a place and the subsequent Acceptance of Offer being returned, an Enrolment Deposit Fee in the amount of \$250 per student, maximum \$500 per family, is payable to secure the student's enrolment position for the agreed level and year of entry. This amount will be credited towards the first term's fees, the balance of the fees payable as per normal school payment terms. Should the student not start at the College, the Confirmation Fee will be non-refundable.

Completion of Student Enrolment Application

On receipt of the full and complete Student Enrolment application, all required associated documentation as outlined in the Student Enrolment Application Checklist (page 1) and the relevant Application Fee, the student's application will commence being assessed.

The College reserves the right to allocate places at its discretion in special circumstances.

Application for enrolment of the student can only be made on this official Student Enrolment Form accompanied by:

- a) Non-refundable Application Fee
- b) Copy of the student's Birth Certificate or Passport
- c) Copies of latest school reports and those of the past two years and NAPLAN reports (if applicable)
- d) Medical reports, including Diagnosis Letter (if applicable)
- e) Any reports (including medical specialist reports) that refer to any behavioural or medical conditions pertinent to the student, and/or suggests the need for special attention
- f) Pastor's/Community Representative's reference





Diagnostic Testing

The student may be required to sit for diagnostic or standardised testing. These are held at Bundaberg Christian College under the supervision of our Learning Enrichment Coordinators. These tests are not entrance tests. Their purpose is to build a student profile prior to entry, to provide the College with valuable background information about the student's individual skills and abilities, and to ascertain whether he or she is able to cope with the curriculum the College offers.

Applying for entry to Prep to Year 12

Based on the information supplied in a full and complete Student Enrolment Application, the student and parents may be invited to attend an interview up to 12 months prior to the year for which entry is sought. These are conducted by the Head of School or his/her representative. At this interview, the College's expectations of parents and students are discussed.

An offer of a place

An offer of a place will depend on a number of factors such as, but not limited to, acceptance of a suitable Pastor's/Community Representative's reference and application documentation, availability of a place in the College and the outcome of an interview. Subsequent to confirmation being received from the Enrolment Panel as to the suitability of the application, and finalisation of any account discussions, an offer of a place may be given. This will be communicated in writing in a Letter of Offer.

Acceptance of offer

Offers of enrolment are normally valid for 30 days and are accepted by the parent through payment of the Enrolment Deposit Fee and return of a signed copy of the Acceptance of Offer. In addition, parents may be asked to update the information contained in this Student Enrolment Application.

Application and Enrolment Deposit Fees are non-refundable. Four week's written notice (excluding school holidays) is required for cancellation of enrolment. The equivalent of four week's fees is charged for withdrawal without such notice.

Fees and Business Regulations

Section 2

Tuition Fees

These are to cover the general recurrent costs of educating students. Invoices for school fees and levies are issued at the commencement of Terms 1 and 3, and Terms 2 and 4 will be billed towards the end of the prior term. (February, March, August and September).

Levies

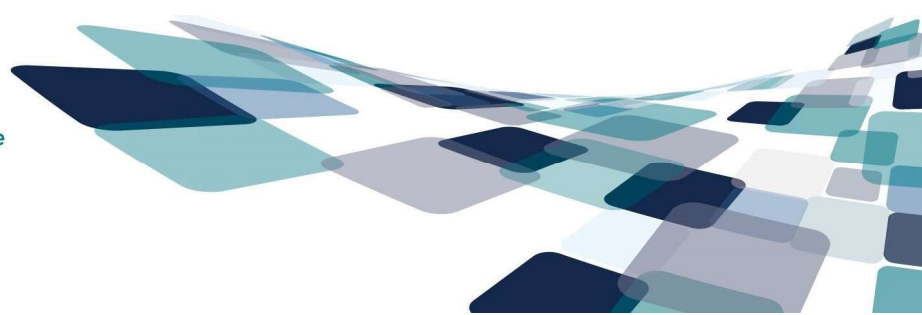
These are the costs that are incurred over and above those areas covered by tuition fees e.g. camps, excursion, accident insurance policy, textbooks.

Building and Library Fund Contributions

Tax deductible Building and Library Funds are available for those who wish to make a donation to assist with the College building costs or the purchase of books for the library. Please consider this as an investment in your child's education and future, and as a bonus, enjoy the tax deduction it provides.

Bus Fees

Bus Fees where applicable are billed each term with school fees and levies. Costs vary between Bus Contractors, however families are in most cases not charged more than the threshold amount set by the Non-Government School's Bus Fare Assistance Scheme. Claim forms are sent out to qualifying families in February and August. The threshold amount can alter Semester to Semester and we pass on this information when we are informed by the Qld Catholic Education Commission who administers this payment. Full details are available from the Accounts Department.





Absence/withdrawal from the College

When there is an extended period of absence or leave and parents wish to hold an enrolment position, payment of 100% of the normal fees is required in order to retain the student's place until return from absences or leave, unless otherwise agreed upon by the Business Manager. The request is to be made in writing, to the attention of the Enrolment Officer. Withdrawal forms are available upon request.

Four week's written notice (excluding school holidays), to the Enrolment Officer, is required of the intention to withdraw a student from the College. The equivalent of four week's fees is charged for withdrawal without such notice. The College does not refund fees as a result of a student's expulsion.

Rebate/Scholarships

Family rebates are automatically available for families enrolling more than one child at Bundaberg Christian College at the same time. These rebates only apply to the tuition component of fees. Please refer to the Fee Schedule for more information.

In the case of financial hardship, please communicate with the Accounts Department. Applications for assistance must be finalised prior to an offer of enrolment. Full details regarding Scholarships at BCC are available on the College Website, www.bcc.net.au.

Methods of Payment

College fees can be paid Annually/Term/Monthly/Fortnightly/Weekly by Direct Debit, Bpay, Credit Card, Eftpos or Cash. *Payment Annually in Advance by the end of Week 2, Term 1 attracts a 5% discount to the Tuition Fee component.*

Refund Policy

In cases of genuine financial hardship, it is important that the College is advised immediately so that suitable arrangements can be made including consideration for eligibility for Fee Relief. To be considered for Fee Relief, a Fee Relief Application Form must be completed and lodged with the Accounts Department. It is a condition of the acceptance of Fee Relief that a direct debit or Centrepay deduction be put in place for future payments. Approved Fee Relief is applicable for the current year. If circumstances require an extension, a new application must be lodged for the following year. Enrolment Deposit Fees are non-refundable.

As part of the school curriculum and programs, from time to time students are required to participate in activities, excursions and camps. General Levies are charged to cover these, and are non-refundable in cases of non-attendance.

The College reserves the right to withdraw enrolment or continuing enrolment when:

- a) fees are outstanding from previous period
- b) agreed commitments for the payment of College fees have consistently not been met
- c) fee invoices are being ignored and there is a refusal to develop a sustainable payment plan





Student Enrolment Application – Student Profile

Section 3

1. Family Name: _____ Gender: Male / Female (circle)
Student's Given Name(s): _____ Preferred Name(s): _____
Date of Birth: ____ / ____ / ____ Proposed Calendar Year of Entry: _____ Term: _____ Year Level:

2. Student's Residential Address: _____
State: _____ Postcode: _____

3. Is the student of Aboriginal or Torres Strait Islander origin? (Tick as appropriate)

No Yes, Torres Strait Islander Yes, Aboriginal

What was the first date of enrolment at an Australian school (if applicable)? ____ / ____ / ____

4. Is the student an Australian Citizen?

Yes – **Please attach a copy of birth certificate/extract or passport**

No – Please complete Question 5 - **Please attach a copy of passport**

Passport number: _____ Date of Issue: ____ / ____ / ____ Place of Issue: _____

Visa type: _____ Birth Country: _____

5. If born overseas, what date did the student arrive in Australia? ____ / ____ / ____

6. What is the student's residency status? (Tick as appropriate)

Australian Citizen Norfolk Islander New Zealand Citizen
 Permanent Resident Temporary Visa Holder

7. If the student is a permanent or temporary visa holder, please provide the following information:

Current Visa Class: _____ Principal / subordinate holder (circle)

Current Visa Sub-class: _____ Visa expiry date: ____ / ____ / ____

Please attach a copy of your current Visa approval.





8. Do you give permission for a College representative to make contact with the Department of Immigration to confirm your student's Visa status throughout the Term of their enrolment? Yes / No (circle)

9. Is the student an international full fee-paying student on Visa sub-class 571? Yes / No (circle)

10. Please provide details of any previous schools attended, including the current school attended, if applicable:

Name of School (including current school/kindergarten)	Year Levels	Years of Attendance

11. Does the student speak a Primary language other than English at home? (Tick as appropriate)

No, English only

Yes, Other (please specify): _____

12. Does the student regularly attend:

Church

Sunday School

Kid's Club

Youth Group

Church attending: _____ Denomination: _____





Student Learning

Prior to enrolment, it is important that as parents/carers you inform the College if your child has any particular special needs such as medical, physical, learning (cognitive/academic) or social/emotional, which require specialised and professional attention above and beyond that of the level of individual attention already afforded to students at Bundaberg Christian College.

Please disclose these special needs in the space below and attach further documentation as required. Bundaberg Christian College reserves the right to determine its ability to meet the needs of students with special needs. Please note non-disclosure of important information may result in cancellation of enrolment.

13. Please circle as appropriate below:

ADD/ADHD: Yes / No If yes, please provide details / attach: _____

Allergic Reactions / Anaphylaxis: Yes / No If yes, please provide details / attach: _____

Asthma: Yes / No If yes, please provide details / attach: _____

Autism / Aspergers: Yes / No If yes, please provide details / attach: _____

Epilepsy: Yes / No If yes, please provide details / attach: _____

Hearing: Yes / No If yes, please provide details / attach: _____

Heart: Yes / No If yes, please provide details / attach: _____

Learning Disorder(s) Yes / No If yes, please provide details / attach: _____

Non-Verbal Learning Disorders: Yes / No If yes, please provide details / attach: _____

Social / Emotional Yes / No If yes, please provide details / attach: _____

Vision: Yes / No If yes, please provide details / attach: _____

Other: Yes / No If yes, please provide details / attach: _____

Has your child ever repeated or missed a grade? Yes / No

Has your child ever received formalised learning support from a previous school? Yes / No

Has your child ever received formalised learning extension from a previous school? Yes / No

Has your child moved from interstate or overseas during their schooling? Yes / No

If YES, please
provide details
below:





14. Has your child been assessed by any of the following Specialist Services?

Specialist Service	Y / N	Name of Centre	Date of 1 st visit	Is your child attending now?
State/Child Guidance Officer	Y / N			Y / N
Speech Pathologist	Y / N			Y / N
Occupational Therapist	Y / N			Y / N
Physiotherapist	Y / N			Y / N
Education Psychologist	Y / N			Y / N
Specialist Clinic (Hospital/Private)	Y / N			Y / N
Audiologist	Y / N			Y / N
Paediatrician	Y / N			Y / N
Other Specialist (eg. Optometrist)	Y / N			Y / N

Note: please include any relevant reports or referrals with your application.

15. Has your child ever been diagnosed as having any of the following disabilities or impairments?

Specialist Service	Diagnosed	Details	Is condition current?	Date of diagnosis	Review Date (if known)
Hearing Impairment	Y / N		Y / N		
Vision Impairment	Y / N		Y / N		
Intellectual Impairment	Y / N		Y / N		
Learning Difficulty	Y / N		Y / N		
Dyslexia	Y / N		Y / N		
Autistic Spectrum Disorder (including Aspergers)	Y / N		Y / N		
Physical Impairment	Y / N		Y / N		
Speech Language Impairment	Y / N		Y / N		
Social / Emotional Disorder (ADD, ADHD etc)	Y / N		Y / N		
Multiple Impairment	Y / N		Y / N		
Psychiatric Disorder	Y / N		Y / N		

Note: Please include any relevant reports or referrals with your application.

Has your child been appraised at a previous school or time? Yes / No

Has an IEP (Individual Education Plan) been written for your child? Yes / No

Has an EAP (Education Adjustment Program) been completed for your child? Yes / No

Does your child exhibit developmental delays in any area(s)? Yes / No

Has another school or teacher ever suggested that your child may suffer from a learning difficulty or disability? Yes / No

If YES, please provide details below:



Medical History

16. Has your child experienced any of the following?

Incident / Condition	Yes / No	Incident / Condition	Yes / No
Allergies	Yes / No	Frequent and/or severe headaches	Yes / No
Asthma	Yes / No	Hearing concerns	Yes / No
Convulsions	Yes / No	Head injury eg knocked unconscious	Yes / No
Diabetes	Yes / No	Premature birth	Yes / No
Eating disorder	Yes / No	Toileting difficulties (ongoing)	Yes / No
Epilepsy	Yes / No	Very high temperature(s)	Yes / No
Frequent colds	Yes / No	Vision concerns	Yes / No
Frequent dizziness	Yes / No	Walking / running difficulties	Yes / No
Frequent ear infections	Yes / No	Stomach complaints	Yes / No

If you answered YES to any of the above, please supply detailed information. Please attach copies of reports. Please also advise of any **other conditions not stated above**:

Are any of these conditions SEVERE? Please provide details and provide a current **MEDICAL ACTION PLAN**:

17. Please provide details of any regular or ongoing medication that your child is taking:

Medication	Frequency	Dosage	Reason / Condition

Is your child required to carry or administer their own medication? If so, please indicate below and attach details:

Does your child have a Medical Action Plan? YES / NO (circle) If YES, please attach a copy of the plan:





18. Do you consent to your child receiving the recommended dose or paracetamol for temporary pain relief?

YES NO OTHER, please give

Details:

19. Are you aware of any other physical or psychological limitation of your child?

YES NO OTHER, please give

Details:

20. Are your child's vaccinations up to date? YES NO Conscientious Objection

Date of last tetanus injection: ___ / ___ / ___ (If over ten years ago, please arrange a booster)

21. Please provide details below of current Medical Contacts:

Medicare Number	<input type="checkbox"/>	Doctor's Name	<input type="checkbox"/>
Private Medical Fund	<input type="checkbox"/>	Doctor's Ph Number	<input type="checkbox"/>
Private Fund Number	<input type="checkbox"/>	Dentist's Name	<input type="checkbox"/>
	<input type="checkbox"/>	Dentist Ph Number	<input type="checkbox"/>

Previous Experiences

22. Has your child been away from home alone? YES / NO (circle)

Has your child been to a school camp? YES / NO (circle)

Swimming

23. How would you rate your child's swimming ability?

non swimmer poor swimmer (less than 25m) fair swimmer (25 to 100m) good swimmer (100 to 200m) excellent swimmer (more than 200m)

Extra-curricular activities & other interests

24. Please provide details of any talents, activities, hobbies or involvements your child has:

Activity / achievement / involvement / interest	When / frequency / current?	Details / level / awards / certificates etc

Further Details:





25. Would your child's involvement in any of the above items potentially affect their attendance at school, or require special consideration or special/flexible arrangements? If so, please provide details:

26. Is there any other information that the College should be aware of in order to meet your child's educational needs? Please indicate below and attach information as necessary:





Parent / Guardian Declaration

27. I / We declare that the information pertaining to the Student Profile supplied in this application is true and complete and nothing which could affect our child's learning in the course of our child's enrolment and participation in the activities, curriculum, extra-curricular programs and culture of Bundaberg Christian College has been withheld.

Name of Parent / Guardian 1

Name of Parent / Guardian 2

Signature of Parent / Guardian 1

Signature of Parent / Guardian 2

Date: ____ / ____ / ____

Date: ____ / ____ / ____

Driver's Licence No: _____

Driver's Licence No: _____

Family details

Section 4

1. Enrolling Students: _____

2. Please state briefly why you wish to have your child attend Bundaberg Christian College. (Answer for the above-named child in family)





Status of Natural Parents – please complete as applicable

- Mother deceased
- Father deceased
- Parents separated
- Parents divorced
- Both parents residing together
- Other – please specify: _____

Residency

3. This information is important to help clarify how the College communicates with the student's carers. Please tick below where appropriate:

- Student resides with both natural parents
- Student living with mother
- Student living with father
- Student living with legal guardian(s). **Please attach official documentation and specify relationship with student:** _____
- Student living with other. **Please attach any official documentation and specify relationship with student:** _____

Legals / Court Orders

4. Are there any current Court-sanctioned residency, parental responsibility or contact orders relating to this student?
- No
 - Yes - *please attach a copy of the order for the College's records*

Parent / Guardian 1- Contact details (must be living at the same address as student)

5. Title (eg Mr, Mrs, Ms, Miss) _____ Living with Child: YES / NO (please circle)
- Relationship to student: Natural Parent / Step Parent / Adoptive Parent / Guardian / Grandparent (please circle)
- Family Name: _____ Given Names: _____
- Home Phone: _____ Work Phone: _____ Mobile: _____





Residential Address: _____

_____ State: _____ Postcode: _____

Postal Address: _____

_____ State: _____ Postcode: _____

Billing Address: _____

_____ State: _____ Postcode: _____

Email Address: _____

Occupation: _____ Employer: _____

Regular Church Attendee: YES / NO (circle) Church Attending: _____

Suitability / Blue Card : YES / NO (circle) Card No: _____ Exp Date: ____ / ____ / ____

Birthplace: _____ Mobile to use for SMS Communication: _____

6. Does the student's Parent / Guardian 1 speak a Primary language other than English at home?

No, English only Yes, Other (please specify)

7. Occupation Group – Parent / Guardian 1 (Write 1,2,3,4 or 8 only):

- Please select the appropriate parental occupation group from the list provided on Page 18.
- If the person is not currently in paid work but has had a job or retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, please write "8" above.

8. School Education – Parent / Guardian 1:

What is the highest year of primary or secondary school the student's Parent/Guardian 1 has completed?
(For the persons who have never attended school, mark "Year 9 or equivalent or below")

- Year 12 or equivalent
 Year 11 or equivalent
 Year 10 or equivalent
 Year 9 or equivalent or below





9. Post-School Education – Parent / Guardian 1:

What is the level of the highest qualification the student's Parent / Guardian 1 has completed?

- Bachelor Degree or above
- Advanced Diploma/Diploma
- Certificate I to IV (including trade certificate)
- No non-school qualification

10. Country of Origin – Parent / Guardian 1:

In which country was the student's Parent / Guardian 1 born?

- Australia
- Other: _____

Parent / Guardian 2- Contact details (must be living at the same address as student)

11. Title (eg Mr, Mrs, Ms, Miss) _____ Living with Child: YES / NO (please circle)

Relationship to student: Natural Parent / Step Parent / Adoptive Parent / Guardian / Grandparent (please circle)

Family Name: _____ Given Names: _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Residential Address: _____
_____ State: _____ Postcode: _____

Postal Address: _____
_____ State: _____ Postcode: _____

Billing Address: _____
_____ State: _____ Postcode: _____

Email Address: _____

Occupation: _____ Employer: _____

Regular Church Attendee: YES / NO (circle) Church Attending: _____

Suitability / Blue Card : YES / NO (circle) Card No: _____ Exp Date: ____ / ____ / ____

Birthplace: _____ Mobile to use for SMS Communication: _____





12. Does the student's Parent / Guardian 1 speak a Primary language other than English at home?

- No, English only Yes, Other (please specify)

13. Occupation Group – Parent / Guardian 1 (Write 1,2,3,4 or 8 only):

- Please select the appropriate parental occupation group from the list provided on Page 18.
- If the person is not currently in paid work but has had a job or retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, please write "8" above.

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- Year 12 or equivalent
 Year 11 or equivalent
 Year 10 or equivalent
 Year 9 or equivalent or below

15. Post-School Education – Parent / Guardian 1:

What is the level of the highest qualification the student's Parent / Guardian 1 has completed?

- Bachelor Degree or above
 Advanced Diploma/Diploma
 Certificate I to IV (including trade certificate)
 No non-school qualification

16. Country of Origin – Parent / Guardian 1:

In which country was the student's Parent / Guardian 1 born?

- Australia
 Other: _____





Parent / Guardian 3 – Contact details

(Not living with student, but wishing to receive communication from the College and/or details of whom billing should be sent to)

17. Title (eg Mr, Mrs, Ms, Miss) _____ Living with Child: YES / NO (please circle)

Relationship to student: Natural Parent / Step Parent / Adoptive Parent / Guardian / Grandparent (please circle)

Family Name: _____ Given Names: _____

Home Phone: _____ Work Phone: _____ Mobile: _____

Residential Address: _____
_____ State: _____ Postcode: _____

Postal Address: _____
_____ State: _____ Postcode: _____

Billing Address: _____
_____ State: _____ Postcode: _____

Email Address: _____

Occupation: _____ Employer: _____

Regular Church Attendee: YES / NO (circle) Church Attending: _____

Suitability / Blue Card : YES / NO (circle) Card No: _____ Exp Date: ____ / ____ / ____

Birthplace: _____ Mobile to use for SMS Communication: _____

18. Does the student's Parent / Guardian 1 speak a Primary language other than English at home?

- No, English only Yes, Other (please specify)

19. Occupation Group – Parent / Guardian 1 (Write 1,2,3,4 or 8 only):

- Please select the appropriate parental occupation group from the list provided on Page 18.
- If the person is not currently in paid work but has had a job or retired in the last 12 months, please use the person's last occupation.
- If the person has not been in paid work in the last 12 months, please write "8" above.

20. School Education – Parent / Guardian 1:

What is the highest year of primary or secondary school the student's Parent/Guardian 1 has completed?
(For the persons who have never attended school, mark "Year 9 or equivalent or below")

- Year 12 or equivalent





- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent or below

21. Post-School Education – Parent / Guardian 1:

What is the level of the highest qualification the student's Parent / Guardian 1 has completed?

- Bachelor Degree or above
- Advanced Diploma/Diploma
- Certificate I to IV (including trade certificate)
- No non-school qualification

22. Country of Origin – Parent / Guardian 1:

In which country was the student's Parent / Guardian 1 born?

- Australia
- Other: _____

General Information

23. Is there any other information you wish to submit for consideration to support your application? If so, please provide details here, or attach:

24. Emergency Contact:

Please nominate a person who may be contacted in the event of an emergency, where parents cannot be contacted. Ideally, the contact person should live within a reasonable distance of the College.

Emergency contact name: _____

Daytime telephone number: _____ Mobile: _____

Relationship to student: _____





25. Alternative Emergency Contact:

Please nominate a person who may be contacted in the event of an emergency, where parents cannot be contacted. Ideally, the contact person should live within a reasonable distance of the College.

Emergency contact name: _____

Daytime telephone number: _____ Mobile: _____

Relationship to student: _____

26. How did you hear about Bundaberg Christian College?

Word of Mouth

Internet Search

Outside Event

Newspaper

Church Member

Other: _____





HOMESTAY REQUEST FORM

This form is to be completed by a family who would like the College to arrange Homestay accommodation for their son or daughter for the duration of the course. It is to be attached to the Enrolment form, which has more detailed family information necessary for organising a Homestay arrangement. The Homestay Program Information Pack also has more detailed information.

Student Name: _____ Gender: _____

Date of Birth: _____ Year Level: _____

Accommodation required from: _____ to _____

Preferences (please tick):

Are you happy for a Homestay provider to be a single parent? Yes No

Are you happy for your son or daughter to share a bedroom with another child (please note, the student will still have their own bed)? Yes No

Do you have any other requests or preferences regarding the Homestay provider?

Declaration (to be completed by parent/guardian):

I/we would like to apply for our son/daughter _____ to be accommodated in a Homestay arrangement. I/we give permission for Bundaberg Christian College to make investigations on my/our behalf and to recommend a particular family to provide the Homestay service to my/our child.

I/we acknowledge the additional charge for this service in accordance with the College Fees Schedule for overseas students.

I/we have received and read a copy of the International Student Handbook and Homestay Program Information Pack.

Name of Parent / Guardian 1

Name of Parent / Guardian 2

Signature of Parent / Guardian 1

Signature of Parent / Guardian 2

Date: ____ / ____ / ____

Date: ____ / ____ / ____

