

# BUNDABERG CHRISTIAN COLLEGE



## DESIGN & TECHNOLOGY TEACHER POSITION DESCRIPTION

Last Revised: September 2018

Bundaberg Christian College  
Education with Wisdom

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Bundaberg Christian College is non-denominational, Christian day-school seeking to offer an excellence in education within the context of a genuine Biblical framework. The College aims to encourage students to reach their highest academic potential, to fully develop their God-given gifts, to know Jesus Christ as Lord in every aspect of life and to love others as themselves.

The main College campus is located on rural land between Bundaberg and the coastal towns of Bargara, Innes Park and Coral Cove and has a student population of approximately 650. The main College campus is comprised of an Early Learning Centre, Junior School and Middle/Senior School, located at 230-234 Ashfield Road. A second Kindergarten campus located at 14 Fitzgerald Street completes the educational offerings of BCC. With modern buildings and experienced educators, BCC is able to offer a broad range of subjects and allow for OP and ATAR, QCE and VET pathways.

At BCC we see a passionate and vibrant College, with a kingdom perspective, embracing staff, students and families on their discipleship journey and a College community being transformed with more families living by Christian values. We see empowered students reflecting Christ and exercising Godly influence in their circle of influence. We see a Christ-centred, Bible-focused and God-dependent College developing leaders and empowering staff and students to realise their ministry. We see our College growing from a good school to a great school – a leading Christian School of first choice – through boldly developing an exceptional learning environment which prepares students for their future life. We see a College that is ‘in’ mission; not just a College that ‘supports’ mission.

### POSITION IN CONTEXT

The Design & Technology Teacher reports to the Head of Middle and Senior School but will be directly responsible to the Head of Faculty for day-to-day operations and is primarily responsible for the wellbeing of each individual student in their care and for the delivery of the BCC Curriculum through innovative models of instruction.

### KEY CONTACTS

Head of Middle and Senior School  
Heads of Faculty  
Year Level Coordinators  
Middle / Senior School Teachers  
Director of Student Wellbeing  
Director of Teaching and Innovation  
Senior Studies Coordinator  
BCC Staff, Students and Parents

Respect | Integrity | Servanthood | Excellence

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## MAJOR DUTIES AND RESPONSIBILITIES

1. Undertake teaching of subjects under the Technologies faculty:
  - a. Technologies (Woodwork / Metalwork Year 7-8)
  - b. Woodwork and Metalwork (Year 9-10)
  - c. Furnishing Skills (Year 11-12)
  - d. Engineering – Certificate II (Yr 11-12)
  - e. Design (Yr 10-12).
2. Undertaking other duties as required and which are relevant to the position as directed by the Head of Technologies.
3. Get to know the learning needs of students in their care and plan learning activities that cater for a wide range of student abilities
4. Utilise formative and summative assessment methods, provide individual feedback and write reports to enhance student learning.
5. Incorporate a flexible and innovative range of teaching strategies to differentiate and deliver the Australian Curriculum in a distinctly BCC manner, catering for a diversity of student needs and learning abilities.
6. Use ICT to compliment the teaching and learning context and to engage with other members of the teaching profession.
7. Ensure the support, safety and wellbeing of students within the classroom, in the playground and at College events and functions is maintained at all times.
8. Role model the RISE values to students, Colleagues and the Community
9. Attend College functions as required.
10. Actively engage in meetings and committees as required.
11. Participate positively in the co-curricular program of the College to nurture the needs of the students.
12. Pro-actively engage in relevant professional development and provide learning opportunities to Colleagues based on PD attended.
13. Contribute to and pro-actively engage in the pastoral care program of the College.
14. Actively promote the College to the Bundaberg community and communicate professionally with students and parents on pastoral, co-curricular and academic matters.
15. Communicate professionally with colleagues on matters concerning the positive direction of the College and students.
16. Maintain teaching/learning programs, unit outlines, student profiles and other curriculum documentation as required and ensure that copies are kept in the Curriculum Drive and in class Curriculum Folders.

### Work Health & Safety

1. Promote a positive safety culture in the College;
2. Support the Principal, and delegates, in the development and integration of the *Design & Technologies Practical Guidelines Handbook*;
3. Comply with the College's WH&S policies and procedures, instructions and guidelines;
4. Identify any unsafe behaviour, or unsafe or unhealthy conditions and report these where appropriate;
5. Adopt risk management strategies to minimize risk of injury to people and property in the workplace;
6. Be responsible for own health and safety and for others in the workplace, who may be affected by acts or missions of work;
7. Cooperate with the Principal, and delegate, so far as is necessary to enable compliance with any requirements under the Work Health and Safety Act 2011 and the regulations that are imposed in the interests of health, safety and welfare of the College or any other person;
8. Ensure own work areas are tidy and safe; and
9. Specific WH&S roles and responsibilities include, but are not limited to:
  - a. Perform duties in a safe and responsible manner;
  - b. Comply with reasonable instructions from the Principal, and delegates, to carry out a safe work procedure;
  - c. Wear appropriate personal protective equipment (PPE);

- d. Be familiar with requirements for the use and storage of any chemicals, as per safety data sheets (SDS);
10. Seek approval from the Head of Technologies prior to the purchasing of chemicals/equipment.

## **SKILLS AND ABILITIES**

### **Essential Criteria**

1. Relevant university/tertiary teaching qualifications from a recognized institution.
2. Innovative, proactive approach to student wellbeing.
3. Teaching experience in the areas indicated by the College.
4. Strong ICT capability and experience in using ICT to enhance teaching and learning
5. Demonstrated ability to work autonomously and in teams.
6. Evidence of initiative and time management skills
7. Demonstrated ability to maintain a high level of confidentiality.
8. Possess well-developed organisational and process-focused administrative skills.
9. Demonstrated strong and effective communication with students, parents and staff.
10. Demonstrated knowledge and understanding of, and ability to apply, best practice and research based instructional models to achieve enhanced student learning outcomes.
11. Evidence of proficiency in all 7 AITSL NPST's.
12. Current QCT registration or potential transfer.

### **General Criteria**

1. Demonstrate an authentic commitment to the College's mission and vision and a passion for teaching from a Christian worldview;
2. Demonstrate interest and active involvement in the total life of the College, in co-curricular activities, camping programs, parent information evenings, subject selection meetings and evenings and induction activities.

*The successful applicant will need to demonstrate an understanding of and meet the expectations of all College policies including the Child Protection Code of Conduct and Work Health and Safety legislation.*