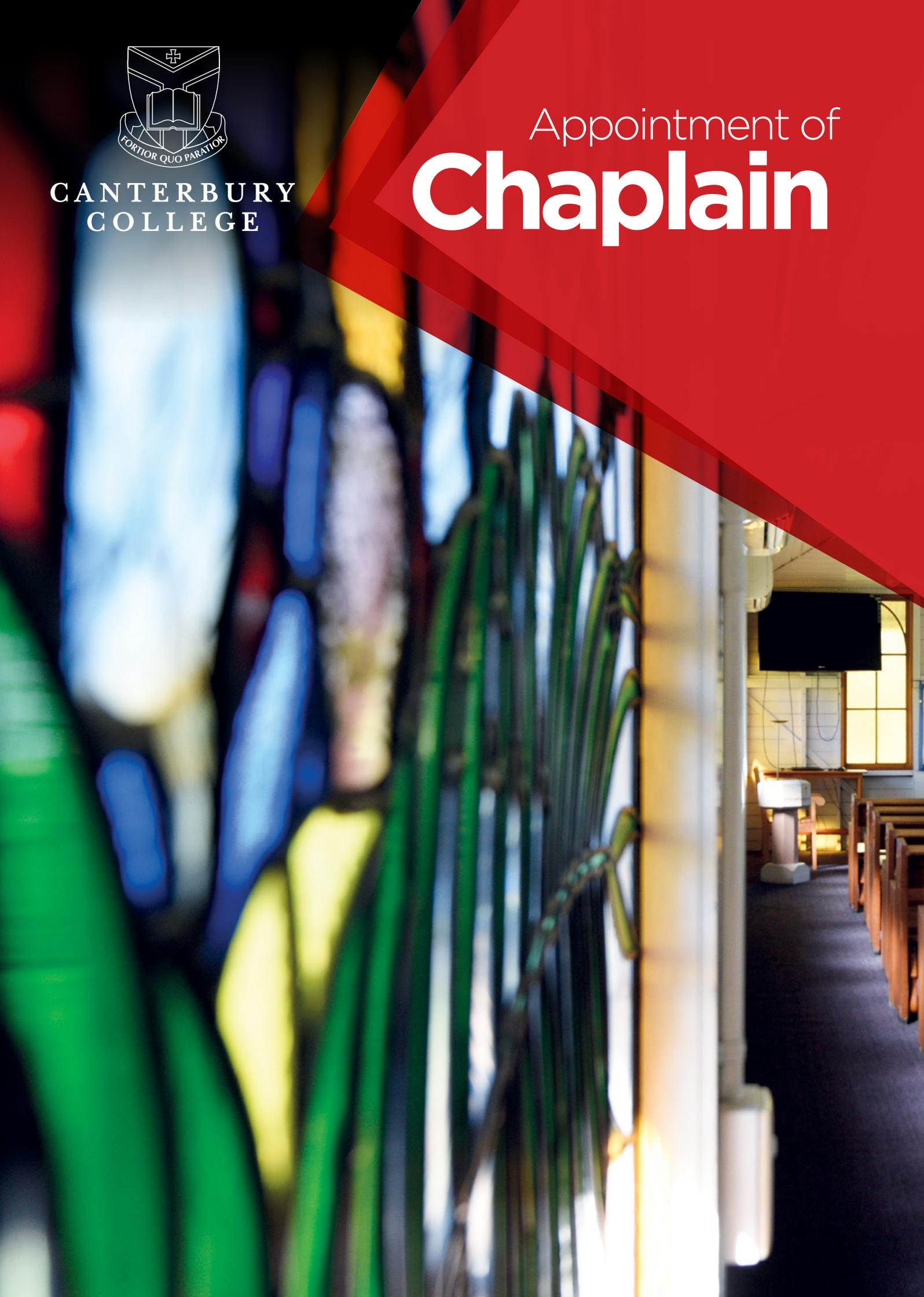




CANTERBURY  
COLLEGE

Appointment of  
**Chaplain**



# From the Principal

Canterbury has a proud reputation as one of Queensland's largest and most progressive K-12 coeducational schools. Established 33 years ago, in strong alignment with Anglican Church values, Canterbury has gone on to become a school of almost 1500 students and 200 staff, providing excellence in academic, co-curricular and student wellbeing outcomes for its growing community in Logan, the southern suburbs of Brisbane and the northern Gold Coast corridor.

The Reverend Elroy Mee has served the Canterbury community on two separate occasions over many years as our inspiring and dedicated Chaplain. We now seek applications from suitable candidates to become the new Canterbury College Chaplain.

I invite you to consider the material included in this document very closely in the compilation of your application.

Yours sincerely

**Daniel Walker**  
Principal and CEO



**1500**  
students

**200**  
staff

**33**  
years



# The **role**

**Position** Chaplain

**Responsible to** Head of Junior School  
and Head of Secondary School

**Reports to** Principal

**Salary** As negotiated with the Principal

**Last reviewed** June 2019

## **Organisational expectations**

All employees are bound by the requirements of the College's policies, procedures and stated mission to act with integrity and in a way that shows a proper concern for the public interest. College employees must be familiar with and follow the spirit and content of the Code of Conduct and the Canterbury Values.

Canterbury College is committed to maintaining a healthy and safe work environment. All staff are expected to be committed to Workplace Health and Safety and to the protection of children in our care.

All employees recognise and accept that multi skilling is an essential component of working at the College. From time to time all employees may be required to undertake duties that are outside their normal Position Description but within their skills, competencies and capabilities.

Any information obtained by staff during the course of their duties is confidential and should be treated as such. Staff will not disclose confidential information to gain advantage for themselves, their families or for any other person or entity.

Proof of qualifications will be required prior to commencement.



# About Canterbury

The College caters for 1475 students from Kindergarten to Year 12. It is positioned 20 minutes from the Brisbane CBD and 25 minutes from the Gold Coast. It occupies 33 hectares and has undergone a significant built infrastructure modernisation plan in recent years. Now in its 33rd year, Canterbury benefits from loyal and passionate parents, alumni and students.

Recent academic results are very strong, with the College ranked 26th in Queensland, and the top performing school in the Logan City Council region, for 2018 OP results. 90 per cent of the 2018 Year 12 students received an OP of 1-15 and every student who applied to study at a university received an offer of a place.

## Mission

The mission of Canterbury College is to service God by preparing people in an inclusive learning community to deal effectively and responsibly with the joys and challenges of their individual lives.

## Vision

Our vision is to inspire people to achieve their personal, social and educational goals by providing the best affordable education in an environment that nurtures and promotes self-awareness and growth based on strong Christian values.

## Values

The values of the College are:

### Respect

“Do to others as you would have them do to you”

Respect yourself and treat all others with respect, courtesy and consideration, regardless of their position.

### Compassion

“Care for others”

Show empathy, by seeking to understand the viewpoints of others and how they are feeling.

### Integrity

“Be honest and trustworthy”

Be sincere and truthful as you do your best. Be accountable for your own actions and ensure consistency between what you say and what you do.

### Social and Environmental Responsibility

“Justice for all”

Promote fairness, acknowledge the rights of others and make a difference for good. Act to protect the natural environment and support global justice.

### Community

“Celebrate our life together”

Act for the good of the whole college community and seek to promote happiness for yourself and others in all common activities.

### Scholarship

“Live to learn and learn to live”

Cultivate a love of knowledge and be diligent as you aim for excellence.



# Responsibilities

## Relationships and authority

The Chaplain is responsible to the Principal for all decisions taken but will be required to work in close consultation with the College Executive and other staff.

The Chaplain will work as a key leader and member of the Wellbeing Leadership teams of the Junior and Secondary Schools and contribute to the Spiritual Development topics of the Wellbeing curriculum.

The teaching load will be determined at the time of appointment and will reflect the administrative and pastoral responsibilities of the job.



## Position purpose

To lead the spiritual life of the College community as it strives to live out its identity as one that is 'Christian at its heart', and to nourish the spiritual development of all members of the community: students, staff and families.

## Position responsibilities

### Providing spiritual leadership to the College community by:

- » Working with the Principal, members of the College Executive and the Wellbeing teams in the Junior and Secondary Schools, to ensure the development of opportunities for faith development and expression through the wellbeing program, worship, retreats and opportunities for service to the wider community;
- » Guiding the Principal in defining and articulating the Anglican Ethos as it is manifest in the College community;
- » Provide feedback to the Principal and College Executive on issues affecting the spiritual life of the College

### Promoting and enhancing the College Mission and Ethos by:

- » Acting as a Christian presence and witness in the College community;
- » Attending professional learning opportunities to keep up-to-date with developments in chaplaincy, theology and available resources for chapels and ministry;
- » Maintaining contact with the College community through the Newsletter and other publications;
- » Raising awareness of Social Justice issues in the College community;
- » Promoting the development of Christian groups within the College.

### Ensuring the Pastoral Care of all staff and students within the College by:

- » Participating in the College's Wellbeing programs;
- » Working with the College Executive and Pastoral Care Staff to provide support and care to staff, students and families in times of crisis and bereavement;
- » Provide Daily Bible Readings and Prayers for each week, including prayers for the key events and activities occurring during the week;
- » Being present at assemblies: opening them with prayer and reflection on the Bible reading for the day, and closing them with a blessing;
- » Providing pastoral ministry and spiritual support to teaching and non-teaching staff through one-on-one pastoral conversations, regular staff Chapels, prayer at the start of the staff briefing and staff attendance at whole College Chapels;
- » Being present and involved in all major events in the College calendar.



# Key selection **criteria**



These will be used by the selection panel to evaluate applicants. There is no requirement for a written response to these criteria.

1. Have strong inter-personal skills, a professional approach, and genuine ability to work collaboratively with colleagues to create a positive culture;

3. A connection with the social, cultural and emotional issues faced by young people, as it relates to their faith journey;

2. Demonstrated ability to drive innovation and promote a culture of collaboration and continuous improvement in the development of student programs;

4. An empathetic disposition and highly-developed emotional intelligence



# About **you**

## Essential qualifications & licenses

A College Chaplain in all cases is to be licensed by the Anglican Archbishop of Brisbane. In addition, he or she should have:

- » A current Positive Notice Blue Card (essential);
- » Experience and connection with the Anglican Church;
- » An accredited theological qualification, preferably at degree level;
- » A professional qualification in Religious Education and /or Education [this may not be essential but is certainly an advantage]
- » An understanding of the theory and practice of Religious Education in a School context
- » An understanding of the role of liturgy in a College context and its practical implementations
- » An understanding of the nature of the College as an educational institution in society and the internal structures and dynamics
- » Desirably at least one practicum in an Anglican School to provide an apprenticeship period with an experienced Chaplain and the opportunity for constructive feedback.

## Your **application**

Please include **only** the following in your application:

- » Cover letter (no longer than 2 pages);
- » Curriculum vitae (no longer than 4 pages) which summarises your key career achievements, focussing most closely on your current position;
- » Three professional referees.



# Applications

Applications close **Friday 9 August 2019** at 12pm.  
Please do not include any extra material with your application in addition to what is required in the description above.

**Please address covering letters to:**

**Mr Daniel Walker**  
*Principal*  
Canterbury College  
Old Logan Village Road  
Waterford Queensland 4133

Applications will only be accepted via Seek. An upload receipt will be provided automatically by Seek. Applications sent via email will not be processed.

