



# ***CLAYFIELD COLLEGE***

## ***INTERNATIONAL STUDENT ORIENTATION BOOKLET***

***Primary School***

***2016***



## ***Welcome to Clayfield College***

We would like to take this opportunity to welcome you. Our College has a long history of hosting international students and has a professional teaching and support staff who understand the varied needs of our international student body. Clayfield College strives to be a vibrant, globally-oriented learning community where both local and international students can reach their potential, personally and academically.

We hope that you will feel at home at Clayfield College and that you will take the opportunity to avail yourself of all the College has to offer. As you become a part of our Primary School community, our aim is to assist you to reach your goals and prepare you for your future educational journey.





## **Clayfield College Staff**

We would like to introduce you to our helpful staff who are here to support you at Clayfield College. Try to learn their names as soon as possible; always be courteous to them by saying 'hello' and 'good morning'.



**Kathy Bishop  
PRINCIPAL (ACTING)**



**Rev Paul Yarrow  
CHAPLAIN**



**Sue Hendriks  
DEAN OF PRIMARY**



**Richard Hardy  
DEAN OF ACADEMIC  
ADMINISTRATION**



**Tonia Lassman  
DEPUTY DEAN OF  
PRIMARY – CURRICULUM**



**Jane Elliott**  
**DEAN OF PASTORAL**  
**CARE**



**Wayne Cross**  
**DEPUTY DEAN OF**  
**PRIMARY – PASTORAL**



**Andrea Back**  
**HEAD OF DEPARTMENT**  
**EALD**



**Margaret Harrington**  
**EALD TEACHER**



**Glenda Atkins**  
**PRIMARY RECEPTIONIST**



**Julie Bennett**  
**STUDENT**  
**SERVICES/HEALTH CENTRE**



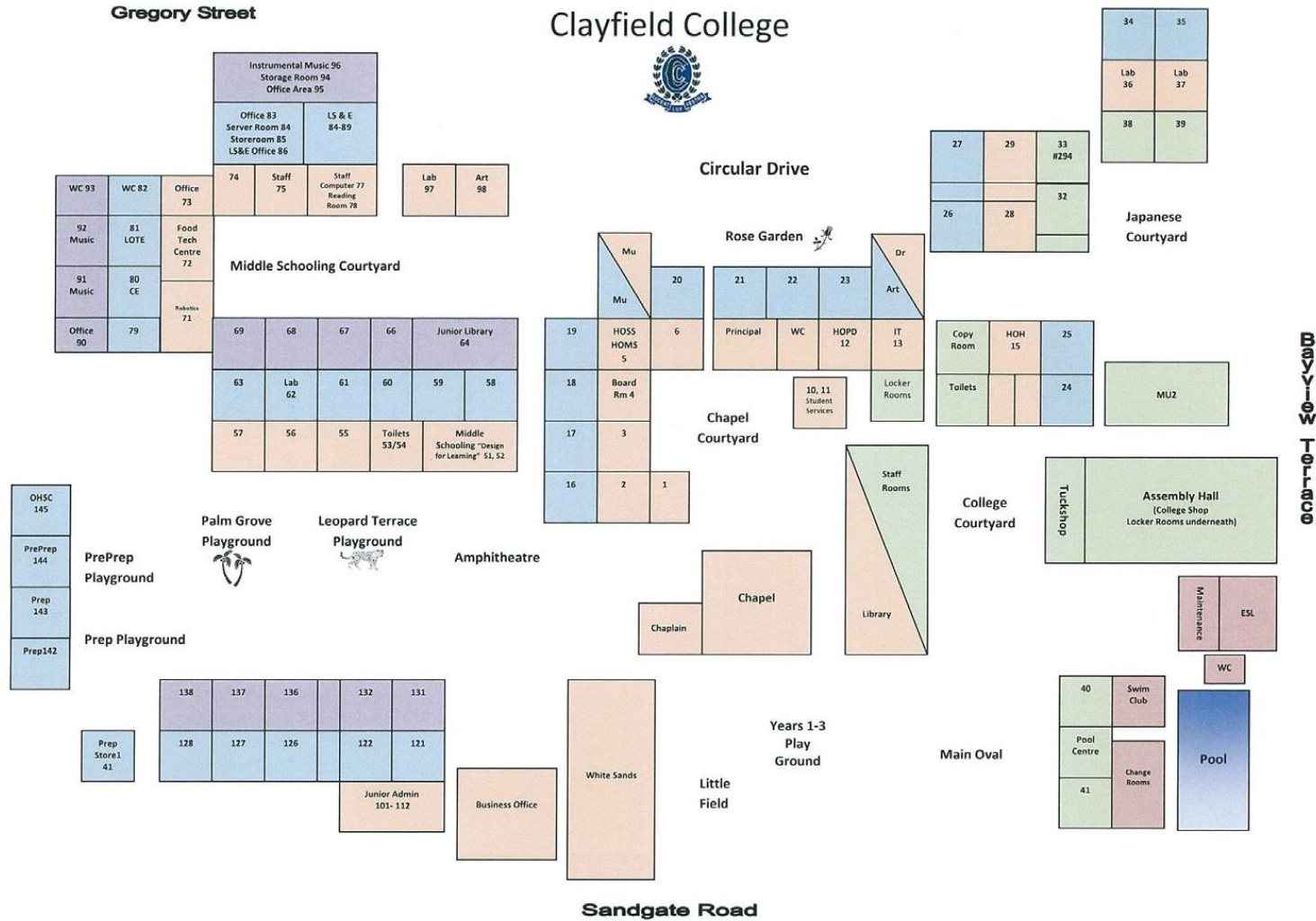
**Jodie Hayes**  
**STUDENT SERVICES**



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A School of the Presbyterian and Methodist Schools Association trading as Clayfield College  
CRICOS Provider No. 00493G

## Clayfield College Map – Classrooms



## **First Day at Clayfield College**

On the first day of school at Clayfield College, you will go to the school hall for the Welcome Assembly. Students will then meet their teacher and be taken in class groups to their classroom.

## **The School Day**

The lesson times for the Primary School at Clayfield College are as follows:

<b>Primary School</b>	
<b>Time</b>	<b>Lesson</b>
8.30 – 9.20	Lesson 1a
9.20 – 10.00	Lesson 1b
<b>10.00 – 10.30</b>	<b>Morning Tea</b>
10.30 – 11.10	Lesson 2a
11.10 – 11.50	Lesson 2b
11.50 – 12.30	Lesson 3a
12.30 – 1.10	Lesson 3b
<b>1.10 – 1.50</b>	<b>Lunch</b>
1.50 – 2.25	Lesson 4a
2.25 – 3.05	Lesson 4b



## Useful Information

### ***Money and Banking Information***

#### **Currency**

The Australian currency is based on the decimal system; that is 100 cents = \$ 1 dollar. We also have:

**Paper notes:** \$5, \$10, \$20, \$50, \$100 and

**Coins:** 5 cents, 10 cents, 20 cents, \$1 and \$2

#### **Banking**

In order to open a bank account, you will need to present your passport for identification purposes. Banks are generally open from Monday to Friday, however, some banks in major shopping centres are open on Saturday and Sunday; there is no minimum amount that you can deposit in your account. Automatic Teller Machines (ATMS) are located throughout the city and suburbs and you can generally access them 24 hours a day.

#### **Shopping**

Most supermarkets in Brisbane are open Monday to Friday from 8.00 am to 9.00 pm, Saturday 8.00 am to 5.00 pm and Sunday 9.00 am to 6.00 pm. Some shops are open 24 hours a day.

#### **Postal Service**

The cost of mailing a standard letter or postcard is 95 cents anywhere in Australia. Overseas mail is charged according to weight and its cost also depends on the country that the mail is going to. The nearest post office to Clayfield College is located at 759 Sandgate Road (Tel 3263 2401).

#### **Useful Telephone Numbers**

**Police: 000 Free Call Fire: 000 Free Call Ambulance: 000 Free Call**

Telephone Interpreter Service (Free):	131 450
Department of Immigration & Ethnic Affairs:	131 881
Queensland Education Overseas Unit:	3225 2442
Australian Government Department of Education	133 397
Telephone Directory Assistance	1223



## **Public Transport**

A Go-Card may be purchased from a train station or newsagent for the use on trains, buses and the City-Cat. This is the more cost-effective way to use the transport system than paying for each journey.

## **Buses**

For information regarding timetables and bus stops, please visit the Translink website ([www.translink.com.au](http://www.translink.com.au)) or call them on 131 230. The nearest bus stop to Clayfield College is Bus Stop No. 26 (Sandgate Road & London Road). All students travelling in uniform are entitled to a student fare.

## **Trains**

The main train station is Central Station, which is located in Ann Street. The trains usually run every half hour on all lines from 4.30am - 1.30am. There are fewer trains on weekends and public holidays. The closest train station to Clayfield College is Eagle Junction. All students in uniform are entitled to a student fare and students out of uniform may sometimes be asked to show their Student ID card as verification of their student status. There are no concessions (reduced price) on train fares when travelling on express trains into the City arriving before 9.00 am. and departing before 6.00pm as these express services are aimed at workers, not students. Students are also welcome to apply for a student concession card, which entitles them to pay a reduced rate for travel.

## **Medical Services**

Students who are studying on a Student Visa have already paid for their Medibank Private Health Cover and this gives them access to doctors and medical services. Clayfield College staff will give you your Medibank Private Card as soon as it is received from Medibank Private.

## **Sporting Activities**

During the time that you will study at Clayfield College, you will have access to our facilities which include: tennis courts, a 25 metre heated swimming pool, and a world class gymnasium which offers basketball, volleyball, netball and sports training. Students will go swimming once a week. Female students should note that the school swimsuit and swim cap is part of the uniform cost, and all students must wear the swimming cap for their lesson.



## **Contact Details**

Students, please note, Clayfield College must be informed in writing of any change to your residential details, including address and/or telephone numbers. This information will enable Clayfield College to comply with s21 of the ESOS Act 2000. Where the student fails to satisfy course requirements relating to attendance or academic performance, Clayfield College is required to send a notice informing the student of this to the student's last known address. It would also be appreciated if Clayfield College could be notified of any changes to contact details for guardians, agents or parents.

## **EALD Support for International Students at Clayfield College**

International students within Clayfield College, for whom English is an additional language or dialect (EALD) are offered additional support in their studies.

The EALD Department works closely with teachers to support students across curriculum areas by developing their skills in listening, speaking, reading and writing through specialised EALD lessons.

Students who demonstrate language skills at levels 1-3 on the NLLIA Bandscales receive intensive support in area of phonics, word attack, vocabulary building, classroom instructions and basic sentence structure.

Students who demonstrate language skills at levels 4-6 on the NLLIA Bandscales are assisted in their understanding of different text types, paragraphing, sentence and grammatical structures and vocabulary. There is an emphasis on supporting the understanding and completion of mainstream tasks and texts, and the structure, language and skills required to understand texts and complete assessment.

