



2020
PARENT
HANDBOOK





OUR DREAM

We dare to dream of an exciting learning community in which each person is valued, nurtured and challenged to achieve incredible goals.

OUR VISION

Dominic College will be a community that welcomes; nourishes our Christian values; that prepares for life; and a place where friendships are forged with a spirit of joy and hope.

OUR MISSION

Dominic college aims to prepare individuals who embrace the challenges of life and understand that relationships are based on openness and acceptance of others.

The examples of Jesus Christ and the life of Don Bosco are our foundation.

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**This booklet is intended as a guide only and was correct at the time of printing.
To view all updated information please refer to the College Website.*

Dominic College is owned and operated by the Salesians of Don Bosco, a world-wide organisation involved in education, welfare, human development, missions, parishes, and youth centres. In Australia the Salesians own and operate schools, youth works, welfare agencies, and parishes in several States. Their central office is located in Melbourne, Victoria.

This handbook is made available to all families to help answer questions as they arise during the school year. It does not attempt to be exhaustive, but a handy reference point for questions that are most commonly asked. We readily welcome any feedback you can offer so that we may attempt to improve its usefulness. For a more comprehensive look at our College, please visit the College Website: www.dominic.tas.edu.au

WELCOME TO OUR COMMUNITY

Welcome to Dominic College. We are a school community focused on innovative and creative learning that supports individual student growth. We are a comprehensive, independent, Catholic school in the Salesian tradition.

The Salesian schools' founder, Don Bosco, was a visionary 19th century educator and priest, who believed relationships were at the heart of shaping young people.

Contemporary educational research now supports this: the relationship between teacher and learner is one of the most important factors in achieving positive educational outcomes. At Dominic we invest a great deal in developing and facilitating this relationship.

Professional and dynamic teachers work closely with students and parents in developing quality individual educational pathways.

Dominic College Old Scholars speak of three things they have valued most about the College: the quality staff that cared deeply about them; the diverse range of opportunities and interesting learning experiences; and the life-long friendships they made through the College.

Enrolment in our College community involves parents and carers in a process where education is a shared journey through strong communication. Our aim is to walk with our families, in partnership, to support your son or daughter to be happy at school and to dream and achieve great things for themselves and their world.

Don Bosco worked tirelessly for his students to become good Christians and strong citizens. We continue this commitment of developing a belief in God's presence and goodness in our lives, and the call for our young people to be exemplary local and global citizens.

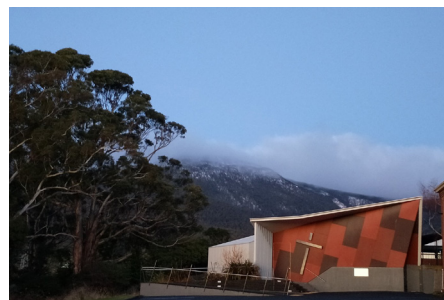


*Ms Beth Gilligan BA Dip Ed MA
Dominic College Principal*

COLLEGE CHAPEL

The Dominic College Rector is Fr Peter Rankin SDB. The Chapel has a prominent position within the College environment and in the life of the Dominic College community. All family members are welcome to attend any service advertised in the College Calendar.

All Dominic students attend regular services in the Chapel as part of their school life and an emphasis is placed on students playing a significant part in these services. The local parish is St John's Parish in Glenorchy and the Parish Priest is Fr Guy Riolo SDB.



OUR COLLEGE

We are a co-educational College providing education for students from Kindergarten to Year 10 (K-10) on one site. Our Principal has the ultimate responsibility for the entire educational enterprise, assisted by a Deputy Principal. The Advisory Council, drawing members from the wider community, offers policy advice to the Principal. On completion of Year 10, the majority of students proceed to Guilford Young College, with campuses located in Bowden Street, Glenorchy, and Barrack Street, Hobart. The full story of our College can be found on the College Website.

How to contact us: (03) 6274 6000 (please listen to the available options)

Fax number: (03) 6273 0940

Email address for general enquiries: dominic@dominic.tas.edu.au

College Website: www.dominic.tas.edu.au

Address: 204 Tolosa St Glenorchy Tasmania 7010

Postal Address: PO Box 256 Glenorchy Tasmania 7010

All offices close to the public at 4.00pm.

A full contact list of our staff can be found on the College Website.

Salesian community: Telephone 6273 4313 for Fr Peter Rankin SDB, Fr Guy Riolo SDB, Fr Damien Sladen SDB and Br Barry Parker SDB.

TERM DATES

Term 1: * Friday 31 January - Thursday 9 April

Term 2: Monday 27 April - Friday 3 July

Term 3: Monday 20 July - Friday 25 September

Term 4: Monday 12 October - Friday 11 December

*Term 1 begins for Prep – Year 10 students.

Kinder timita commence on Monday 3 February and

Kinder tuminana on Wednesday 5 February.

Other dates families may note:

- Friday 5 June - Student Free Day due to Staff Professional Learning Day
- Monday 20 July - Goal Setting Day for students Year 3 to Year 10 K-2 Student Free Day
- Friday 23 October - additional holiday for students and teachers
- Easter Break: (included in Term 1 holidays)

COLLEGE LEADERSHIP TEAM AND STAFF

The staff at Dominic College are a dynamic, hard working and talented team. Dominic has been fortunate to attract a range of outstanding and experienced educators, leaders and administrators dedicated to our students and to the College.

Generosity and service are key features of the College staff. Each of our staff is invited to model two characteristics that our founder Don Bosco emulated – kindness and cheerfulness.

At Dominic, we actively encourage and support staff to undertake ongoing professional learning and study. The College conducts a program of professional development and a number of our staff enter and continue formal study ranging from Post Graduate university degrees to Vocational and Educational Training.

With our staff modelling the way in a culture of lifelong learning, we hope that this reinforces both the aspirations of our students and an understanding that their learning journey needs to be lifelong as well.

At Dominic College, we believe in being a community where staff, students and parents work together and where everyone undertakes timely, effective and honest communication about issues. Communication with staff can be by telephone, student diary notes, email and especially encouraged through arranged face-to-face meeting.

Email addresses for staff can be accessed via the ['Contact Us'](#) page on our website. Our College Leadership Team K-10 comprises of:



Beth Gilligan
Principal



Stephen Casni
Deputy Principal



Dylan Chivers
Chief Operating
and Finance Officer



Father Peter Rankin
SDB College Rector



Alicia McMahon
Director of
Faith and
Mission K-10



Selina Kinne
Director of
Teaching and
Learning K-10



Mike O'Brien
Director of
Creative Arts
K-10

SCHOOL DAY STRUCTURE: MONDAY – FRIDAY

Prep-6	Start	Finish	7-10	Start	Finish
Duty of care commences	8.30	9.00	Duty of care commences	8.15	8.35
Prayer/Roll	9.00	9.10	Pastoral Group	8.40	8.50
Period 1	9.10	9.55	1	8.52	9.37
Period 2	9.55	10.40	2	9.39	10.24
Recess	10.40	11.00	Recess	10.24	10.44
Fitness/Flexible Learning Period 3	11.00	11.15	3	10.46	11.31
Period 4	11.15	12.00	4	11.33	12.18
Period 5	12.00	12.45	5	12.20	1.05
Supervised eating Lunch	12.45	12.55	Lunch	1.05	1.45
Period 6	1.35	2.20	6	1.47	2.32
Period 7	2.20	3.05	7	2.34	3.19
Organisation	3.05	3.10			

Note: Kindergarten students start the day at 9.00am and finish at 3.00pm.

STUDENT ATTENDANCE / ABSENCE

It is a legal requirement in Tasmania for every child between the ages of 5 and 17 to attend school on a full time basis. Schools are also required to maintain an accurate record of student attendance.

If a student is absent from school without contact from the family via phone or note, the parent/guardians will be contacted by SMS to seek information on the absence. Such information concerning the students will then be passed on to the Pastoral/Class Teacher. Absence of 3 days or more will then be followed up by the Pastoral/Class Teacher with a phone call.

Our Attendance Policy includes information and procedures for the following situations:

- School, student and parent responsibilities
- Responses to absences
- Truancy
- Prolonged student absences
- Prolonged illness (medical certificate must be provided for 3 days or longer)
- Process for requesting work
- Attendance at interstate competitions/extraordinary circumstances
- Non-attendance of 3 days or more during term time must be directed to the Deputy Principal well in advance. Please be advised that the College cannot approve holidays during term time under the 2016 Education Act.



You can view our [Attendance Policy](#) on the College Website.

LATE FOR SCHOOL / LEAVING FOR APPOINTMENTS

In order to minimise disruption to a student's learning program, dental and medical appointments should occur outside school hours as much as possible. Late arrivals, early departures or absence during any part of the school day should be explained in a written note from the parents of the student concerned. Punctuality for class is not only important for the student's progress, but is also a sign of respect for teachers and fellow students.

If a student is late for school due to an appointment (which cannot be made after school) or any other reason, the parent should personally escort the student to the K-6 Office, or for 7-10 students put a note in the student's diary explaining the reason for their lateness, or phone the 7-10 Office. In addition to this, the student must receive a late pass. Failure to follow this process will result in a sanction being applied (7-10 only).

If a Year 7-10 student must leave the College during the day, a note must be written in the diary for the Pastoral Teacher/Subject Teacher to give permission for them to leave and then they must sign out at the 7-10 Office. If not, a parent must collect them from the office. Upon return to the College after their appointment they must sign in again at the 7-10 Office.

If a K-6 student must leave the College during the day, the parent/guardian must sign out at the K-6 Office. Upon return to the College after their appointment they must sign in again at the K-6 Office.

STUDENT ILLNESS AT THE COLLEGE

Students who are sick at school must have permission from the subject/class teacher to go to the K-6 or 7-10 Office. The Student Services Staff will monitor the student and assess whether the student needs to go home or return to class. If the student needs to go straight home, contact will be made with the parents or an emergency contact for the student to be collected as soon as possible.

COMMUNICATION

COLLEGE CALENDAR

The College Calendar is distributed to all families before the commencement of Term 1, and lists the important events scheduled. The College calendar is amended throughout the year, as events and schedules progress, and is reflected on the [event calendar](#) on the College Website.

COLLEGE NEWSLETTER

The weekly College Newsletter is published on Fridays during term time and a link is emailed to parents/guardians email addresses, as well as to Year 7-10 students. Hard copies are available for collection from the College Business Offices.

Please notify the Business Office of any changes to your email address or contacts so we can maintain our records. Other family or friends are welcome to add their email addresses to our newsletter list also. Please email newsletter@dominic.tas.edu.au with any additions or amendments. The newsletter is a way to inform families of upcoming events and reflect on recent College experiences.

COLLEGE WEBSITE

The College Website is an important point of communication and is regularly updated with current news of the College. Extensive and detailed information about the College, contacts and links for payments, bookings, subscriptions, Facebook and old scholar's information is presented, and there is a feedback section for your convenience.

COLLEGE PHONE APP

The College App is designed to allow parents, teachers and students to access important information about events and daily activities at the College. The App is updated regularly to ensure that the College community is able to keep their finger on the pulse of the school. Customise the App and sign up for the notices that you wish to know about. Select the settings 'cog' on the front page of the app, then select subscriptions and tick the channels you want to receive notifications for.

COLLEGE YEARBOOK AND VERITAS

The College publishes a Yearbook annually for current families and staff, and Veritas magazine annually for old scholars as well as our College families. If you have some information on old scholars please email oldscholars@dominic.tas.edu.au. If you have some interesting information to share on the achievements of a current student, please email newsletter@dominic.tas.edu.au

TELEPHONE USE

Any emergency calls can be made on the office phone, with the permission of the Student Services Staff member.

TRANSPORT

Transport at the College is continually revised to maintain efficiency and safety. The College is served by both Metro and some private bus services, both student only services.

Detailed schedules are available at the Business Office or on the College Website.

BUS TRAVEL POLICY

All Dominic College students have a responsibility to behave in a sensible and safe manner at all times during bus travel. The safety of students, the driver, pedestrians and other road users is paramount. Student behaviour is primarily the responsibility of parents or guardians. Please discuss appropriate behaviour with your children to ensure they fully understand their responsibilities when travelling on the bus. To view the full [Bus Travel Policy](#) and [Student Code of Behaviour](#) visit the College Website.

STUDENTS NOT ARRIVING AT DESTINATION AFTER SCHOOL

If your child does not arrive at their intended destination after school we recommend you undertake the following:

- If the matter is urgent or there is serious concern for your child's immediate safety then you should contact Tasmania Police on 131 444.
- Alternatively you can contact the Business Office up until 4:00pm where administration staff will endeavour to relay your concerns to a member of the Pastoral Care Team, the Deputy Principal, or a member of the Support Team at Grantleigh. If your call is not answered then please contact Tasmania Police.

DROPPING OFF / PICKING UP STUDENTS AND PARKING

Parents may park in the following areas on the school grounds:

- In the Dezani Design Centre car park
- In the car park located behind the Year 5/6 classrooms
- In the car park directly outside the K-4 entrance

Please note the following parking directions for safety purposes:



Parents are asked not to park in the staff car park areas, which are clearly signposted on the College grounds.

During busy periods such as pick up or events held at the college parents are asked to follow instructions as given by college staff.

Please avoid parking anywhere that blocks the flow of traffic and causes safety concerns. This includes avoiding the following:

- Parking along the edge of the car park, which has no allotted parking spaces
- Parking on any side of the main drive
- Queuing in any entrances or driveways.

To avoid congestion in this drop off zone, parents are asked to not turn directly right into the K-4 car park between 8.30am–9.00am and 2.45pm–3.30pm. Instead, parents wishing to use this drop off point are asked to continue up the driveway, around the Business Office, back down the road and then turn left into the K-4 car park.

In the K-4 car park there are some designated Disabled Parking spaces. In order to park in these spaces you must display the Tasmanian Transport issued Disabled Sign.

To ensure the safety of students at such a busy time of the day, parents who have children in K-4 are asked to collect their children from their class by 3.20pm, rather than having their child meet them at their car.

OUTSIDE SCHOOL HOURS CARE

Vacation, Before & After School Care programs are operated by Discovery Early Learning Centre for Dominic College students. Before school care commences at 6.30am and concludes at 8.30am. Students are then escorted to their classrooms by a member of the Centre. After school care commences at 3.10pm and concludes at 6.30pm. Both of these programs are located in Rooms 14 and 15.

To contact the Discovery Early Learning Centre for more information, call 6273 6005 or email dominic@discoveryelc.com.au.

Parents or carers of children who aren't collected by 3.40pm, will be placed into the supervision program and will be billed accordingly by the Centre. Payments of such fees are non-negotiable.

To view our [K-6 Before and After School Supervision Policy](#) visit the College Website.

HEALTH AND SAFETY

The safety of the school community is of prime concern to the College.

- Students must not bring to school or to any school-related activity offensive or dangerous items.
- Students must not enter or take food or drink into any classroom or teaching area unless given permission by a member of staff. Fruit and vegetable snacks and water bottles are permitted in the K-6 classrooms.
- Chewing gum is forbidden at any school-related activity.
- In areas such as Science laboratories, the Materials Design and Technology areas, computer laboratories, the Performing Arts rooms, the gymnasium and other specialist areas, students must observe the special regulations which apply to those areas.
- Students are not permitted to leave the school grounds during the school day, apart from instances when students must attend an appointment during the day, in which case guidelines in the student absence/attendance section must be followed.
- Parents are advised that the College does hold Student Accident Insurance under a Master Policy arranged through the Catholic Education Office.

SUN CARE

Please note that all students should have their own sunscreen (30+) in their school bag for sport and PE lessons (especially swimming sessions). The K-6 and 7-10 Offices do have sunscreen lotion in case of emergencies, as well as the Sports Coordinators. We prefer each student to supply their own sunscreen, as some children are allergic to certain sunscreens. Sunglasses are permitted outside for all K-10 students. Students are strongly advised to wear the school hat whenever they are outside during Terms 1 and 4 or as indicated by a teacher (e.g. for P.E. or excursions). If students do not have a hat, they are advised to sit in the shade. If you have particular concerns about your child please inform your Class or Pastoral Teacher.



STUDENT MEDICATION AND HEALTH

The College aims to provide an environment where students are supported to lead happy, healthy and safe lives. Recognising the impact all areas of college life have on student health and well being we continue to develop whole school health programs, including drug education, within the general education program. Student health and medication information is collected through our excursion management program Consent2Go (C2G). Parents of new students will receive a one-off profile update seeking a range of information (link to C2G info Sheet). Each time a child attends an excursion you will be asked to confirm that no information has changed. Students requiring medication during school hours will require additional information to be supplied, please contact our Compliance and Administration Officer on whs@dominic.tas.edu.au regarding this.

To view our full [Student Medication Policy](#) visit the College Website.

ANAPHYLAXIS POLICY

At any given time, there can be several students in our college community with a severe allergy requiring the use of an EpiPen for treatment. Nuts, particularly peanuts, are a common allergen and as such we are a nut aware school and ask that students do not bring foods that contain nuts to school. For further information please see our [Anaphylaxis Policy](#) on our website.

Students should **NOT** bring the following foods to school:

- Peanut butter (sandwiches, dips or crackers)
- Nutella (sandwiches or dips)
- Biscuits and cakes with nuts in them
- Muesli bars with nuts
- Chocolate containing nuts e.g. Snickers
- Dried fruit & nut mixes (trail mixes)

To view our [Anaphylaxis Policy](#) visit the College Website.

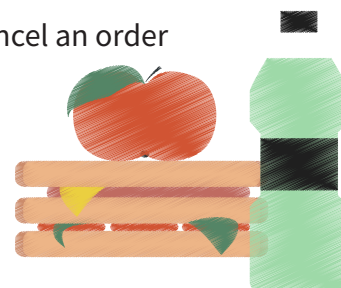


CANTEEN

Dominic College maintains Canteen facilities for students P-10. All lunch orders are made through our online ordering system Flexischools.

To place orders simply register at www.flexischools.com.au. Registration can be completed through four easy steps:

1. Register for Flexischools – add your student and their year level to get started
2. Top-up your account – choose from Visa, Mastercard, PayPal or direct deposit
3. Order and Pay – select your food for the lunch order and pay (please note orders close at 8:45am on the day of the lunch order)
4. Review orders – log in to review orders and transaction history or cancel an order



Menus are regularly updated on Flexischools to reflect the current canteen food and drink options. If you need any help with the registration or ordering process, please contact Flexischools on 1300 361 769 for assistance. If you require further assistance, please contact the Business Office on 6274 6000.

LOST PROPERTY

If your child has lost clothing or other items they are encouraged to look for this item in the lost property box, located at the K-6 or 7-10 Offices. Students are advised to clearly name all of their uniform items.

Students mail / gifts

Unsolicited mail and/or gifts addressed to students are to be held at the Business Office, K-6 Office or 7-10 Office for collection. This includes personal mail which is not from the College, presents and flowers etc. A phone call will be made to the parent/guardian to arrange collection from the relevant Office at the end of the day.

MONEY

Students are advised to not carry large sums of money while at school. When sending money to the school for any reason (i.e. for the Fair, etc.) please ensure that it is sealed in a named envelope.

SCHOOL BANKING

School banking is available every Friday with the Commonwealth Bank and Parent Helpers for K-6 students. 7-10 students can send their bank books through with a sibling or drop them off at the K-6 Office on the day and collect afterwards.

LOCKERS

Each student in 7-10 has their own locker. Students are provided with a specific lock, the cost of which will be detailed in your fee statement. While measures are taken to keep lockers secure, it is advisable that students don't leave any valuables in their lockers and avoid taking valuable items to school altogether. If taking valuable items to school is unavoidable, students are advised to take these to the 7-10 Office to be stored securely for the duration of the school day.

TERMS, CONDITIONS AND FEES

The Business Office is open weekdays from 8:00 am to 4:00 pm (excluding public holidays) for payments and fee enquiries. If you have any questions or concerns regarding fees, please visit our website or contact our Senior Finance Officer on (03) 6274 6004 or via email at fees@dominic.tas.edu.au

Refer to the [College General Terms and Conditions](#), available from the College Website or from the Business Office, for detailed information about fees, conditions of enrolment and other obligations.

PASTORAL CARE

Our Pastoral Care is at the heart of daily life at Dominic College. Our aim is to create and maintain a pleasant atmosphere in which there is sensitivity to the needs of young people and encouragement to study and strive for a high standard of achievement.

Year 7-10 homerooms are grouped on a vertically streamed House basis, which means there are students from Year 7 to Year 10 in each homeroom, allowing for the development of friendships across year levels and a sense of belonging and support.

The Pastoral Teacher takes primary responsibility for the welfare, achievement and behaviour management of each student and is the first point of contact between a parent and the College. All matters of concern should be brought firstly to the attention of the Pastoral Teacher, who will determine

the best course of action or appropriate referral. Each House is under the control of a House Coordinator who manages the staff and students within the House.

In Kindergarten to Year 6 (K-6) the students are grouped according to grade level. We believe strongly that each student is a 'Dominic' student and therefore, although the Class Teacher takes primary responsibility, every student is considered an integral part of the Dominic community and is cared for by all. We have a behaviour management team who require and encourage positive behaviour based on defined rights and responsibilities.

The Class Teacher is responsible for the welfare, achievement and management of each student in the class-room and should, therefore, be the first point of contact between a parent and the College. All matters of concern should be brought firstly to the attention of the Class Teacher, who will determine the best course of action or appropriate referral.

We are proud of our efforts to support all members of the Dominic College community. We have the assistance of a College based, full-time Counsellor. The Salesian Rector also offers particular support to students and families as part of the Pastoral Care Program. To view more on Pastoral Care, or to view our Policy, please visit the College Website.

SCHOOL COUNSELLOR

Dominic College has the service of one full-time school Counsellor who is directly responsible to the College Principal for their work at Dominic College.

The College Counsellor is committed to the aims and goals enunciated in the Mission Statement. The role is to provide counselling services for the members of the school community, and to work with the students, parents/care givers and teachers to help resolve difficulties that students are experiencing.

The Counsellor at Dominic College, in conjunction with the Pastoral Care Team, works toward empowering students to become healthy, self-managing, resilient and self-actualising. The Counsellor is actively involved in promoting policies, practices and programs that promote student welfare, individual development and well-being. The work involves counselling, consultation, assessment, case management, mandatory reporting, and liaison with agencies and other professionals.

Referrals to the College Counsellor for K-6 students can be made via the Coordinator of Pastoral Care K-6 through their Class Teacher. For 7-10 students referrals can be made via 7-10 House Coordinators.

THE HOUSE SYSTEM

All students and staff are assigned to a particular House and family links are observed for the sake of tradition and continuity. The House system operates in K-10. Each student belongs to one of the following Houses under the direction of the House Coordinator:

BOSCO (Blue): Eagles

GUZMAN (Green): Crocodiles

SAVIO (Yellow): Sharks

SIENA (Red): Dragons



More information on our house system can be found on the College Website.

College Expectations: at Dominic we are a Catholic Community

	WE ARE RESPECTFUL	WE ARE RESPONSIBLE	WE ARE HONEST	WE ARE LEARNERS
IN THE LEARNING AREAS	<ul style="list-style-type: none"> We follow the rules of the classroom We allow teaching to occur We allow learning to occur We treat teachers and fellow students politely and positively 	<ul style="list-style-type: none"> We follow the rules for using classroom materials We attend all lessons We follow all safety rules We do not use mobile phones/iPods etc. (unless directed by a teacher) 	<ul style="list-style-type: none"> We take responsibility for our behaviours We tell the truth We respect other people's property We work hard to have a positive classroom 	<ul style="list-style-type: none"> We are prepared and on time We show learning behaviours We interact positively with our classmates and follow class rules We do our best
IN THE CORRIDORS & WALKWAYS	<ul style="list-style-type: none"> We walk to the left We respect other people's property We keep our hands, feet and objects to ourselves We use appropriate language in an appropriate tone 	<ul style="list-style-type: none"> We lock our lockers and keep them clean. We put all rubbish in the bin We greet visitors and assist if needed We are courteous to others 	<ul style="list-style-type: none"> We report the loss of property We hand in found property to the office We report damage We get what we need and return straight to class 	<ul style="list-style-type: none"> We understand and follow the rules We read notices and observe displays We understand the need for safe sensible movement in the corridors and stairwells We are prepared for class
IN THE PLAY GROUNDS	<ul style="list-style-type: none"> We respect the space of others We include others in games and conversations We greet visitors and members of our community cheerfully We keep our environment clean 	<ul style="list-style-type: none"> We report to staff if there is a problem or an accident We use respectful language We socialise in a positive manner We remain safe by playing within the boundaries 	<ul style="list-style-type: none"> We are aware of the rules for the area We resolve conflict by polite conversation We return our equipment and report any damage We share knowledge and listen to others 	<ul style="list-style-type: none"> We share and play fair We take responsibility for own rubbish We avoid gossip and rumours We own up when we do things wrong
ON THE SPORTING GROUND	<ul style="list-style-type: none"> We listen to the teacher, umpire or coach We show good sportsmanship by playing fairly, being a team player, encouraging others and giving our best effort We look after equipment, grounds and each other We appreciate the efforts of other team members 	<ul style="list-style-type: none"> We look after and return equipment when required We inform an adult when someone is hurt We represent ourselves and the school positively, by being a good role model We consider the safety of ourselves and others 	<ul style="list-style-type: none"> We play fairly and by the rules We tell the truth when accidents occur and apologise when needed We take responsibility for our own actions We report damage to sports grounds and equipment 	<ul style="list-style-type: none"> We know and follow the rules of the game and any 'code of ethics' that apply We listen and learn from the experience and expertise of others We demonstrate learnt skills, techniques and strategies and help other team members learn new skills We wear the appropriate attire recommended for the game
IN THE TOILET AREAS	<ul style="list-style-type: none"> We wait our turn We wash our hands We respect privacy We flush the toilets 	<ul style="list-style-type: none"> We keep it clean We are considerate of the environment We report damage, bullying or graffiti We use the rubbish bin 	<ul style="list-style-type: none"> We leave the toilet as we would like to find it We only use the correct toilet We own up to our own behaviour – and report those who are doing the wrong thing We tell someone if the supplies run out 	<ul style="list-style-type: none"> We are hygienic We only use toilets for toileting We understand correct etiquette We use toilets at appropriate times so that we don't interrupt our learning
IN THE CHAPEL	<ul style="list-style-type: none"> We allow praying to occur without interruption We respond and sing in a respectful manner We show reverence to the cross and tabernacle We show respect even if we have other beliefs 	<ul style="list-style-type: none"> We walk slowly and sit quietly We keep it clean We consider the safety of ourselves and others We report damage of the chapel 	<ul style="list-style-type: none"> We take responsibility for own actions. We are open to God in prayer We use chapel time to look honestly at our lives and actions We don't talk during quiet times 	<ul style="list-style-type: none"> We are prepared and on time We interact positively with liturgies We listen and learn from those leading the liturgies We are open to new religious experiences

PARENT AND STAFF CONDUCT

The relationship between each family and the College should be based on mutual responsibility, respect, effective communication and trust. Parent or guardian behaviour is expected to be consistent at all times with the College's values and ethos as set out on the College's website, in the Prospectus and in this Parent Handbook. Parents, guardians and College staff are required to liaise with each other in good faith and in a respectful and reasonable manner at all times. Any behaviour inconsistent with the College's values and ethos (including any aggressive, abusive, intimidating, discriminatory or bullying behaviour by any parent, guardian or College staff member) will be treated seriously by the College. Parents and guardians are reminded that it is a condition of enrolment that they comply with all College policies as set out on the College's website.

STUDENT CONDUCT

Student behaviour is expected to be consistent with College values at all times. Students must behave in a way which will bring credit to themselves, their families and the College. Teachers are responsible for explaining and enforcing College expectations at school, on excursions, at church, at sporting functions and travelling to and from school.

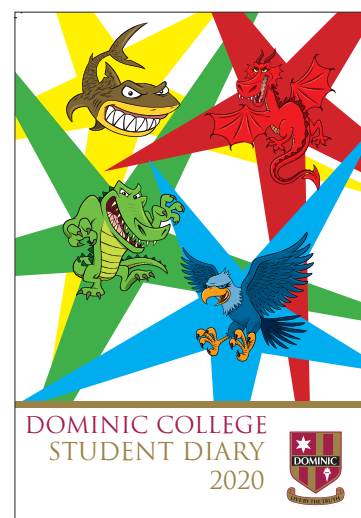
COMMUNICATION

COLLEGE DIARY

All students K-10 are issued a College Diary in the first week of Term 1 which is an essential tool for communication between parents and teachers, vital to the management and pastoral care of students.

The College diary should be used:

1. By students:
 - To enter all home study and assignments (therefore MUST be taken to all classes, including PE)
 - To record information about College activities
 - As a reminder of returns and monies due
 - As a school diary, not a personal diary, it should not be defaced with artwork
2. By teachers:
 - To inform parents of progress and behaviour
3. By parents:
 - To communicate with teachers (lateness, illness or other important information)
 - To check work and progress



When used efficiently, the diary is a most effective means of communication between teachers, parents and students.

DIARY MARKING SYSTEM YEAR 2-6

Each fortnight the Class Teacher (Years 2-6) will give a mark for behaviour and learning and will check that the diary has been signed by a parent or guardian. D = Improvement needed

MOBILE DEVICES

Mobile/smart phones, various media players, and other personal electronic devices are effective and common forms of communication and leisure, especially amongst young people. They can provide families and students with the ability to easily communicate information and may be particularly useful when unforeseen circumstances occur. However, these devices can also be disruptive and negatively impact learning outcomes within classes. These devices can also be used in a harassing or bullying manner and therefore the College does not consider it appropriate for students to use mobile phones, various media players, and other personal electronic devices at school for recreational or social interaction.

Parents and guardians should not, under normal circumstances, contact students during school time using mobile phones. A call to the K-6 or 7-10 Office will ensure that any important message can get to students immediately by Office staff and at least by the end of the day for non-urgent messages.

View our [Mobile Devices Policy](#) on the College Website.

COMPLAINTS AND GRIEVANCE POLICY

We believe at Dominic College we are a community where staff, students and parents work together, with honest, timely and effective communication. Our Communications Protocol can be viewed on the College Website, as can the full Complaints and Grievance Policy and Procedures.

The College is committed to Grievance Procedures that reflect the values of the College and the integrity of each individual who interacts with the College. Central to this is the College's commitment to making mediation available for parties at all stages of the grievance process. The College's procedures contain five sections of which three are briefly shown in the version below:

1. Parents, Carers and Guardians Grievance Procedure
2. Student Grievance Procedure
3. Grievance Procedure for Complaints about the Principal

PARENTS, CARERS AND GUARDIANS GRIEVANCE PROCEDURE

- Try to identify the problem or issue clearly before contact the College.
- Decide whether it is a concern, enquiry or complaint – this will help in finding a solution. You are encouraged to use the College Complaint Form at any time, especially at the beginning of seeking assistance with your complaint. A support person can assist you to complete the form.
- If appropriate, make an appointment **to meet with your child's class teacher or pastoral care teacher in the first place**. The best way is to contact the school office to arrange a mutually convenient time for a telephone call or meeting. K-6 Class Teachers, 7-10 Pastoral Care teachers and 7-10 House Coordinators can be contacted by name via email using the staff member's first initial – gbrown@dominic.tas.edu.au.
- Please try to stay calm when discussing your concern, even if you do not feel it. It may help to take someone with you to advocate on your behalf.
- Staff members are committed to resolving any issues parents may have regarding students and will discuss with you actions that might be taken in regard to your concern.
- If you do not feel after your meeting that the matter has been resolved, please arrange to meet with the Coordinator of Pastoral Care K-6 or 7-10 (if a pastoral matter) or the Coordinator of Teaching and Learning K-6 or 7-10 (if an academic matter).
- If you do not feel after your meeting that the matter has been resolved and if you have a complaint about one or more staff members, please make arrangements to meet with the Director of Pastoral Care K-10 (if a pastoral matter) or the Director of Teaching and Learning K-10 (if an academic matter).
- If you do not feel after your meeting that the matter has been resolved, please arrange to meet with the Deputy Principal.
- If your complaint is about a matter within the Sports Program, you should directly contact either the Coordinator of Sport K-6 or the Coordinator of Sport 7-10.

- If you do not feel after your meeting with the Coordinator of Sport that the matter has been resolved, please arrange to meet with the Director of Pastoral Care K-10 and the Deputy Principal.
- If after meeting with the Deputy Principal you still do not feel that the matter has been resolved or if your complaint is about a very serious matter, please refer your complaint to the Principal.
- The College Principal will meet with you.
- Mediation is available at all stages of the Dominic College grievance process. Mediation can be arranged by contacting the Principal.
- If meeting with the Principal does not resolve the issue or if your complaint is about a particularly serious or sensitive matter, please refer your complaint to the Chairman of the Dominic College Council. Contact details can be obtained by phoning the Principal's Personal Assistant for current phone or email details.
- The Chairman of the Dominic College Council will contact you.
- If the matter has still not been resolved after communications with the Chairman of the Dominic College Council, please refer your complaint to the Salesian Provincial, who is chair of the Governing Council. The Salesian Provincial may then appoint an arbitrator for thorough examination of the grievance and related issues.
- If matters remain unresolved you have the right to seek arbitration through the courts, ombudsman, legal representation and other government commissions such as Human Rights Commission for example. Please be aware that such avenues might entail some financial cost to your family.

Please note that Dominic College is an independent Catholic School in the Salesian tradition, its governance is with the Salesians of Don Bosco, not the Tasmanian Catholic Education Office. The Department of Education does not deal with complaints concerning Catholic Schools.

WHEN YOU MAKE A COMPLAINT:

- If a complaint is made against a person, that person will be informed of the nature and content of the complaint and have the right to respond.
- Discussions of complaints are confidential and all grievance procedures will comply with National Privacy Legislation.
- Complaints may be made verbally or in writing. The College Complaint Form can be used if it is helpful.
- All complaints, the actions taken to resolve them and outcomes of those actions will be fully documented.
- A person who has made a complaint may withdraw it at any time. If the complaint is in writing, the withdrawal should also be in writing.
- No one will be victimized as a result of taking out a formal grievance.
- At the formal stage, a person who has made a complaint has the right to be represented and supported by another person.
- A process of mediation is available if a complaint is not satisfactorily resolved.
- If matters still remain unresolved you have the right to seek arbitration through the courts, ombudsman, legal representation and other government commissions.

STUDENTS GRIEVANCE PROCEDURE

At Dominic College, we believe that it is important that everyone feels happy and safe at school so that the best learning can take place. We believe that staff and students need to work closely together to provide the best educational opportunities for each student. If you have a problem, a concern or a complaint, we encourage you to speak to someone about it and we have provided some steps that you might work through to help you do this.

What to do if you have a problem (a grievance)

- Try to identify the problem that is upsetting you. If there is more than one problem, list them so that you are clear about what you feel or need.

- If you feel you can, talk to the person you are having the problem with and if their behaviour is upsetting you, tell them to stop.
- Often parents or guardians can help if you are unsure of what to do. It is a good idea to ask for support and advice when problems arise. Keeping it to yourself will not make the problem go away and often will make it worse.
- If your talk with the person you are having the problem with does not solve your problem, talk to your class teacher (K-6) pastoral care teacher (7-10) your House Coordinator 7-10 or another teacher whom you feel comfortable with to discuss your concerns and ask them to help you deal with the problem. A teacher will often be able to give you good ideas on how to cope with it and will help you.

You should explain:

Who was involved?

What happened?

What you did

What you believe was unfair or unjust

- You are encouraged to use the College Complaint Form at any time, especially at the beginning of seeking help with your complaint. A support person (a parent, family member, a teacher or a friend) can assist you to complete the form.
- Try to stay calm when discussing your problem or concern. Even if you do not feel it, being calm will help you get your concerns across more clearly than if you are upset or angry. It may help to take someone with you.
- Work with the teacher or House Coordinator to decide what should be done to help you.
- If you still do not feel that the matter has been solved, please make a time to talk to the Coordinator of Pastoral Care K-6 or 7-10 (if a pastoral matter) or the Coordinator of Teaching & Learning K- 6 or 7-10 (if an academic matter).
- If you still do not feel that the matter has been solved, make an appointment to talk to the College Counsellor or Director of Pastoral Care K-10. These staff members are part of the College Pastoral Care Team and are here to help you.
- If you still do not feel that the matter has been solved, please make a time to talk to the Deputy Principal about your concern.
- If you still do not feel that the matter has been solved, please make a time to talk to the College Principal about your concern.

Please Remember:

- Sometimes the person helping you will need to speak to someone else so that the problem can be solved. You need to let that person know that you are comfortable about that.
- You can bring a friend, parent or a teacher to support you when you need to talk about the problem.
- No one will be allowed to pick on you or hurt you because you have made a complaint.

*‘IF WE ARE ONE IN MIND AND HEART
WE CAN DO TEN TIMES AS MUCH’
DON BOSCO*

GRIEVANCE PROCEDURES FOR COMPLAINTS ABOUT THE PRINCIPAL

At Dominic College, the relationship between all stakeholders and the Principal is a very important part of ensuring that the College is effectively led and managed. The College Principal has a range of delegated functions and responsibilities given by the owners of Dominic College, the Salesians of Don Bosco.

All stakeholders need to work closely together to provide the best educational opportunities for students and ensure that the overall interests of the College community are maintained. Relationships between the Principal and all stakeholders should be professional, decisions made in accordance with College Policies and in line with the Code of Conduct and the values of the College.

If you have complaints regarding the Principal you are strongly encouraged to work with the Principal with goodwill to resolve these as promptly and effectively as possible.

What to do if you have a grievance with the Principal

Request a meeting with the Principal to discuss your grievance - you are encouraged to have a support person accompany you.

- You are encouraged to use a College Complaint Form to articulate your complaint or write a letter and provide that to the Principal. A support person can assist you to complete the form.
- You can request the Principal to commence a process of mediation at the outset and an independent mediator will be appointed.
- Mediation can be enacted at any time during the grievance resolution process either by you or by the Principal.
- If after communications and meeting with the Principal, the situation is not resolved, you may contact the Chair of the College Council.
- The Chair of the College Council may request that you send your complaint in writing.
- The Chair of the College Council will contact you regarding your complaint.
- If the matter has still not been resolved after communications with the Chairman of the Dominic College Council, please refer your complaint to the Salesian Provincial, who is chair of the governing Council. The Salesian Provincial may then appoint an arbitrator for thorough examination of the grievance and related issues.
- If matters still remain unresolved you have the right to seek arbitration through the courts, Ombudsman, legal representation or other government commissions as appropriate. This may entail financial cost to you.

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*'A YOUNG PERSON SHOULD NOT ONLY BE LOVED.
THEY SHOULD KNOW THAT THEY ARE LOVED.'
DON BOSCO*

GRIEVANCE PROCEDURES: SUMMARY

At the beginning of recognizing a grievance, the College Complaint Form can be used then or at any time. A process of mediation is available and can be enacted at any time during the grievance resolution process upon request.

Student

1. If you feel you can, talk to the person who is upsetting you and tell them to stop.
2. If you cannot do this or if the person does not listen, talk to your parent(s) and/or a teacher you trust and ask them to help you work through the problem.
3. If the problem is still not worked out, talk with your House Coordinator 7-10, Coordinator of Pastoral Care K-6 and 7-10 or Coordinator of Teaching & Learning K-6 and 7-10.
4. If the problem is still not worked out, talk to the College Counsellor, or the Director of Pastoral Care K-10.
5. If the problem is still not worked out, talk to Deputy Principal or the Principal, telling them everything you have done so far and ask for their help.
6. If the problem remains, make an appointment to speak to the Principal about your complaint.
7. A process of mediation is available and can be enacted at any time during the grievance resolution process.

Remember: Often parents can help when young people are unsure of what to do. It is a good idea to ask for support and advice when problems arise rather than keep it all to yourself.

Parent, Carer or Guardian

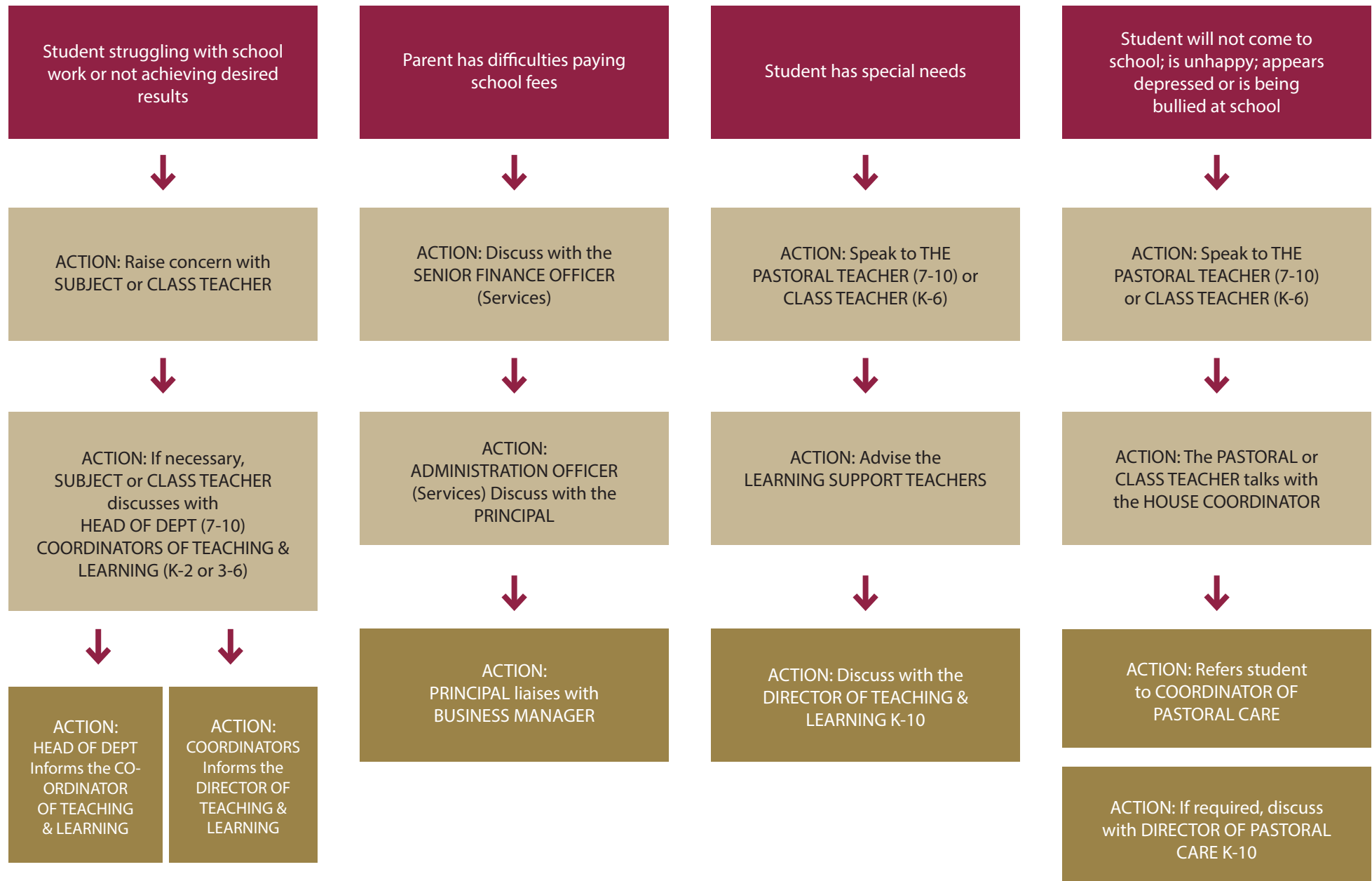
1. Arrange a time through the school office to speak to the person concerned. Remember, if the concern is about your child, the class teacher and pastoral care teacher is the first person you should talk to about the problem.
2. If this does not resolve your concern, make an appointment to discuss it with the Coordinator of Pastoral Care K-6 or 7-10 (if a pastoral matter) or the Coordinator of Teaching & Learning K-6 or 7-10 (if an academic matter).
3. If still unresolved, make an appointment to discuss your concerns with the Director of Pastoral Care K-10 (if a pastoral matter) or the Director of Teaching & Learning K-10.
4. If still unresolved, make an appointment to discuss your concerns with the Deputy Principal.
5. If your concern involves a matter within the Sport Program, you should directly contact the Coordinator of Sport K-6 or 7-10 and if the matter remains unresolved, contact the Deputy Principal.
6. If still unresolved, make an appointment to discuss your concerns with the Principal, who may ask you to put your complaint in writing.
7. Only after you have discussed the issue with the Principal, and the issue remains unresolved should you contact the College Council Chair to discuss complaints or concerns with them.
8. If the matter remains unresolved, after communications with the College Council Chair, your complaint should be referred to the Salesian Provincial.
9. Further to this you have the right to seek arbitration through the courts, relevant Government commissions or the Ombudsman.

Staff

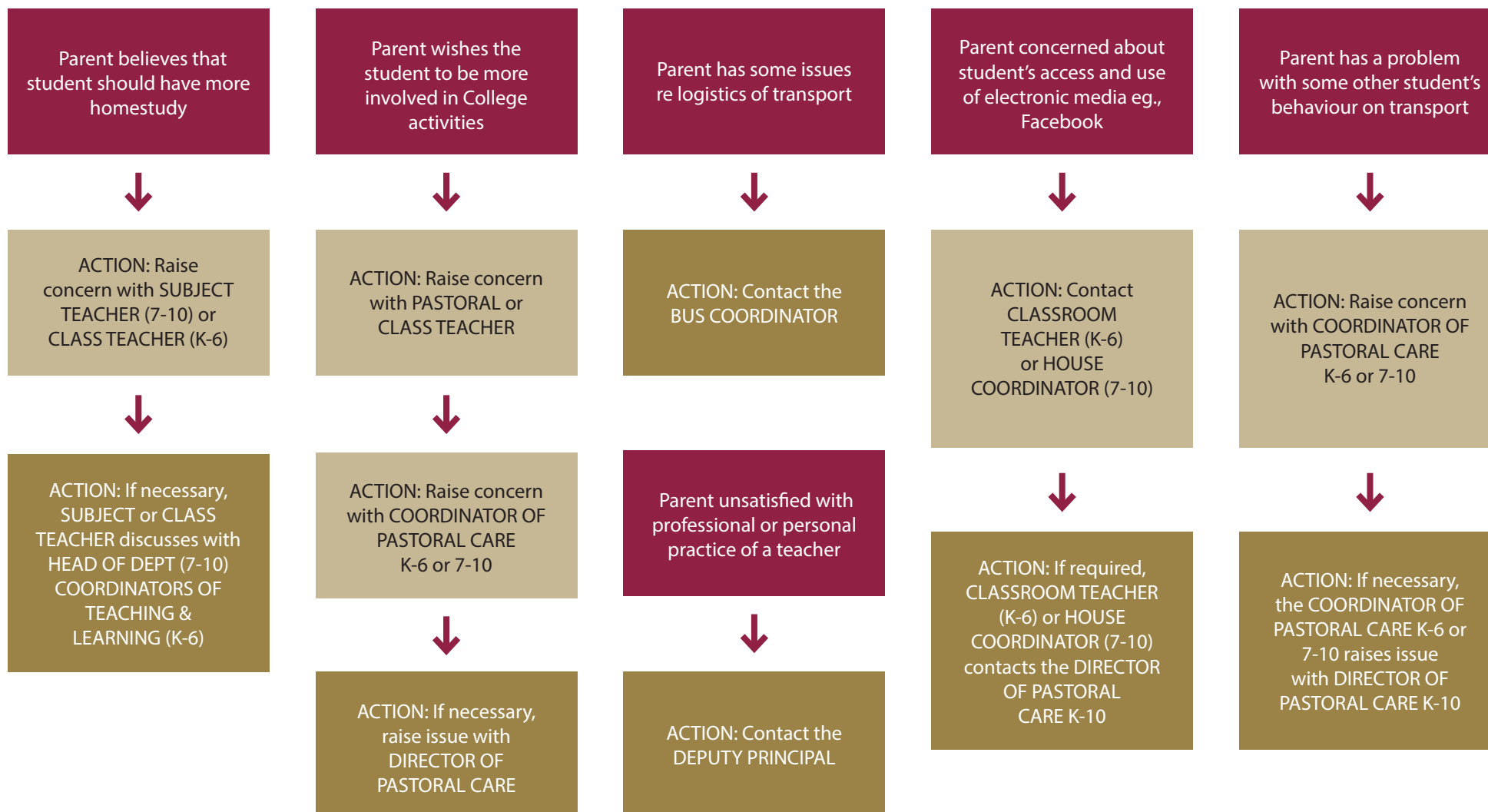
1. Speak to the person concerned informally and privately.
2. If this does not resolve the issue, make an appointment to take your grievance to the Deputy Principal.
3. If this does not resolve the issue, make an appointment to take your grievance to the Principal.
4. If deemed appropriate, mediation at this stage may be arranged at the mutual agreement of all involved.
5. If still unresolved, or if the complaint involves the Principal, notify the College Council Chair by telephoning or in writing, detailing your grievance and the actions taken so far.
6. If after communications with College Council Chair the matter remains unresolved, your complaint should be referred to the Salesian Provincial. The Salesian Provincial may then appoint an arbitrator for thorough examination of the grievance and related issues.
7. Further to this, you have the right to seek arbitration through the courts, relevant Government commissions or the Ombudsman.
8. A process of mediation is available and can be enacted at any time during the grievance resolution process.

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ISSUE: PARENT CONCERNS REGARDING THEIR CHILD OR CHILDREN



ISSUE: PARENT CONCERNS REGARDING THEIR CHILD OR CHILDREN



COLLEGE UNIFORM AND CODE OF PERSONAL APPEARANCE

Students are required to wear the formal school uniform to and from school each day. Students may wear the full sports uniform to and from school, only if they have PE that day or have been specifically advised to wear sports uniform for an excursion or other official activity.

Compulsory and optional uniform requirements for each year level are located on the College Website.

The Code of Personal Appearance requires students to accept that they are at school to learn and that they have a collective responsibility for the public image of the College. Where students are perceived to be in violation of this code, they will be required to amend their appearance.

Expectations regarding hair, jewellery and cosmetics are explained in full on the College Website. Students are expected to wear the College uniform with pride and maintain a clean and neat appearance at all times.

All items of the College uniform, together with a range of ancillary wear, are obtainable through the College Uniform Shop, located next to the K-6 Office. Clothing prices, in general, are considerably lower than those of other commercial outlets and a range of second-hand clothing is also available. Uniform Shop opening hours and uniform prices can be found on the College Website.

PROHIBITED SUBSTANCES

Students must not possess or deal in prohibited substances while on school premises, or while wearing any item of school uniform, or while participating in any activity connected with the school, or in circumstances where they are likely to be identified with the school. 'Prohibited substances' include but are not limited to tobacco in all its forms, alcohol, prescription drugs used in any manner contrary to the issuing doctor's instructions and any substance declared illegal by the State of Tasmania.

To view our full [Prohibited Substances Policy](#) visit the College Website.

SAFE SCHOOL POLICY

At Dominic College we require and encourage positive behaviour based on defined rights and responsibilities.

To view our full [Safe School Policy](#) visit the College Website.

PERSONAL SPACE POLICY

In order to uphold the dignity, wellbeing and safety of the students, unnecessary physical contact between students is to be avoided at all times. Playful physical contact between students can escalate into unintended harm of students.

Unnecessary contact between students is inclusive of:

- Playful wrestling, pushing or grabbing;
- Physical fights or altercations;
- Contact of a physical or sexual nature;
- Extended displays of affection, such as holding hands, embracing or kissing.

To view our full [Personal Space Policy](#) visit the College Website.

DETENTION PROCESS

- If a student is given a lunchtime detention before lunch, the detention must be done that day, otherwise further sanctions will apply.
- If the lunchtime detention is given after lunch, the detention must be done the following day, otherwise further sanctions will apply.
- If a Monday after school detention is given it must be done the following Monday, otherwise further sanctions will apply. Monday after school detentions are not negotiable.
- If a Saturday detention is given it must be done on the Saturday noted on the form, otherwise further sanctions will apply. Saturday detentions are not negotiable.
- If a student is suspended, they are not permitted to participate in any extra-curricular activities such as, sport, camps and concerts, while the suspension stands.

To view our full [Behaviour Management Policy](#) and [Exclusion Policy](#) visit the College Website

CO-CURRICULUM AND SPORTING ACTIVITIES

An integral part of life at Dominic College is a wide array of optional activities. These help to enrich and empower students outside the classroom and enable them to build positive personal relationships and social skills. Dominic College has a strong, proud and successful co-curricular and sports program. We offer a wide range of activities and competitive sports with a strong focus on participation and skill development.

SPORT AT DOMINIC:

Dominic College sport is an opportunity for students to enjoy and benefit from participation in College sport that enables them to develop skills, self-esteem, fitness and friendships.

Our College provides a range of activities for students to participate in and relies on staff and adult volunteers from the College community to coach, manage and support teams. Without the commitment of volunteers, our students would not be able to play sport.

The College Sports Policy outlines the opportunities, responsibilities and commitments required by players, parents, officials and spectators.

OBJECTIVES

The key objectives for our students are:

- To provide a safe, healthy and friendly sporting environment that encourages personal achievement and develops self-esteem and confidence.
- To improve personal fitness and develop games skills.
- To enable students to participate in sport, regardless of ability, within age restrictions.
- To encourage cooperation through the development of team skills.
- To provide the opportunity to learn appropriate sporting behaviour.

To view our current options please visit the College Website.

CURRICULUM / INFORMATION EVENINGS

There are several information and orientation days/evenings throughout the school year to assist students and parents with transitions and keep you informed on your child's progress.

These are detailed on the College Calendar and include events such as: K-6 Meet and Greet Afternoon, Open Day, Year 7 Information Evening, Kindergarten Orientation Days, Year 7 Orientation Day, Prep-Year 10 Orientation Session, GYC Parent Information Evening, Subject Selection Evening and VET Information Evening.

ASSESSMENT AND REPORTING

Assessment in all subjects is carried out on a continuous basis as part of the normal teaching program. Several types of assessment are used which recognise that students can have very different skills and 'intelligences' and that they should have the opportunity to learn and to demonstrate that learning in ways which use their individual strengths. Students can expect to encounter a range of types of assessment from conventional written tests to projects or assignments, verbal presentations and computer presentations. There is an appropriate degree of emphasis placed on individual work and collaborative work requiring team skills.

Outlines issued at the start of each unit will set out how that unit will be assessed. The reporting process is carried out at frequent intervals and is always directed to the student. All reports are diagnostic and prescriptive, indicating strengths, weaknesses and suggesting action which should be taken.

Teachers report on progress through Parent/Teacher Conferences and through written reports, emailed to Parents/Guardians at the times listed below for 2020:

Term 1:	8 April 2020
Term 2:	2 July 2020
Term 3:	24 September 2020
Term 4:	10 December 2020

PARENT / TEACHER CONFERENCES

Parent / Teacher Conferences take place twice a year and are detailed on the College Calendar. These evenings provide you with an opportunity to speak directly with your child's teachers about their progress. You are most welcome, however, to speak with your child's teachers in between these dates about your child's progress if you wish.

HOMEWORK AND STUDY

Homework is about developing a good work ethic. Success at study requires hard work and commitment – but most of all it takes a time commitment and good study habits at home. It is important for students to develop these habits early.

HOMEWORK EXPECTATIONS

On average students should be allocating time each week to homework/study as follows:

Prep-Year 2	15-20 mins daily reading
Year 3 & 4	2 hours on average per week
Year 5 & 6	3 hours on average per week
Year 7 & 8	4 hours on average per week
Year 9/10	6 hours on average per week

HOMEWORK/STUDY EXPECTATIONS OF STUDENTS

- Be familiar with the Homework and Study Policy.
- Enter homework in the Diary with detailed planning notes.
- Keep track of due dates of homework and assignments in the diary.
- Complete homework in the timeframe allocated.



- Complete homework and assignments to the standard expected.
- Bring a note in the diary from a parent/guardian if homework was not able to be completed.
- Catch up on missed work.
- Speak to their teacher to arrange an extension if they are unable to complete homework by the due date.
- Communicate homework or assignment expectations to parents.
- Seek assistance when difficulties arise.
- Organise their time to appropriately balance activities and ensure that they are able to achieve high quality outcomes within given time deadlines.

STUDENT ORGANISATION / PREPARATION FOR CLASS

All 7-10 students are required to take their diary and a fully equipped pencil case (except for practical PE lessons) to all classes.

TECHNOLOGY IN LEARNING

At Dominic College, we aim to ensure that all students have access to a wide range of information technology resources and facilities, and become competent and knowledgeable in the use of these technologies.

INFORMATION TECHNOLOGY USAGE POLICY

The purpose of this policy is to outline the cooperative behaviour that the College expects from each and every student who wishes to use the various technologies provided by the College. This policy applies to all students and therefore it is expected that all students and their parent/guardian understand and comply with it. Access to College provided technologies cannot be granted if both the student and the parent/guardian are unwilling to comply with this policy. Breaching this policy may result in student access to information technology resources being taken away either temporarily or permanently depending on the seriousness of the offence.

To view our full [Information Technology Usage Policy](#) visit the College Website.

STUDENT LAPTOP PROGRAM

The Student Laptop Program is aimed at providing the technology to students, from Years 5 to 10, to enable them to learn in a variety of styles, locations and schedules. Students will be presented with their laptops and introduced to the expectations regarding their care and use. Students will be reminded very early that the laptop provided by the College is a tool for learning, and appropriate respect must be paid to the device.

Parents are reminded that while the device is connected to the Internet at home it is being used outside of the College's internet filter and parents are therefore responsible for appropriate supervision of use.

In the case of total loss or damage caused by misuse or through malicious intent it may be necessary for a College, student, parent/guardian conference in order to facilitate financial restoration.

For more information, read the Individual Computing Program full guide located on the College Website.

LIBRARY

Dominic College provides quality textbooks, readers and library books for your child's use and enjoyment. Students are expected to take all due care and responsibility for these books. Any books lost, suffering graffiti or damaged in any way will incur charges. Library books must not be lent to other students



SCHOLASTIC BOOK CLUB

Scholastic Book Club is offered to our K-6 students. The catalogues are distributed to all K-6 classrooms and orders need to be placed by the due date. Books are distributed to the classroom on arrival unless advised otherwise.

PARENT HELP AND PARTICIPATION

Dominic College welcomes and encourages our families to support the College by volunteering their time helping with the many curricular and co-curricular activities and programs within the Dominic College community and we are very grateful to those who currently support the College in this way.

There are plenty of opportunities for parents to help with classroom programs and activities, particularly in the K-6 years, and special events throughout the year such as sporting carnivals and the Community Fair. If you would like to volunteer your time in any way, please inform your child's class teacher and contact the Dominic College Business Office for more information.

Please note, it is a legal requirement under Tasmanian State Government legislation that all persons participating as a volunteer in a Catholic School on or after 1 October 2015 must have the Working with Vulnerable People registration completed before voluntary work is commenced. Contact the Business Office or see the [College Website for more information](#).

OUR AFFILIATED ASSOCIATIONS:

PARENTS AND FRIENDS ASSOCIATION

We have an active Parents and Friends Association (P&F), which provides an avenue for interaction and communication through social events and regular meetings. The P&F provides significant assistance to the College through fundraising, working bees and forums on issues of interest to parents. The major fundraiser which they coordinate is the College Community Fair in Term 4.

All Dominic parents are welcome to join the P&F Committee at any time throughout the year. The Committee meets once a month of an evening at the Business Office in the Basil Fox Room. For specific dates and times, please refer to the College Calendar.

If you would like more information on the P&F or would like to join, contact the P&F President at parentsandfriends@dominic.tas.edu.au

DOMINIC COLLEGE ADVISORY COUNCIL

For assistance in carrying out her duties, the Principal, Ms Beth Gilligan, has an Advisory Council made up of people with expertise in the fields of education, business, law and finance.

DOMINIC OLD SCHOLARS ASSOCIATION

The College maintains contact with Old Scholars and keeps them informed of developments in the College Community through the College Website and Veritas, a College magazine published once a year. Fellowship is promoted through the Dominic Old Scholars Association (DOSA), sporting activities, including football and soccer clubs, and class reunions initiated by Old Scholars from various year groups.

Any Old Scholars wishing to be included in the 'contact circle' or the DOSA can do so by contacting the Dominic Old Scholars Coordinator on 6274 6000 or oldscholars@dominic.tas.edu.au

POLICIES

All current College policies can be viewed on the College Website or at the Business Office.

- [Attendance Policy](#)
- [Uniform and Code of Personal Appearance](#)
- [Safe School Policy](#)
- [Behaviour Management Policy](#)
- [Exclusion Policy](#)
- [Personal Space Policy](#)
- [Prohibited Substances Policy](#)
- [Bus Travel Policy](#)
- [Anaphylaxis Policy](#)
- [Communications Protocol](#)
- [Student Medication Policy](#)
- [Information Technology Usage Policy](#)
- [Mobile Devices Policy](#)
- [Grievance Policy](#)
- [K-6 Before and After School Supervision Policy](#)
- [Scholarships Policy](#)
- [Hall of Achievement](#)
- [Teaching and Learning Statement](#)
- [Pastoral Care Policy](#)
- [Outreach and Fundraising Policy](#)
- [Privacy Policy](#)
- [Enrolment Policy](#)



'IF ONE IS TO DO GOOD, ONE MUST HAVE A LITTLE COURAGE, BE READY FOR MUCH SACRIFICE, DEAL EFFECTIVELY WITH ALL AND NEVER SLIGHT ANYBODY.'

DON BOSCO

DOMINIC COLLEGE



KINDERGARTEN - YEAR 6 COLLEGE MAP



YEAR 7 - 10 COLLEGE MAP



DOMINIC COLLEGE

A Catholic School in the Salesian Tradition



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