



POLICY ON INFORMATION TECHNOLOGY

1. Reflection Material

- 1.1 All Hallows' School Mission Statement
- 1.2 All Hallows' School Strategic Plan

2. Rationale

All Hallows' School is committed to providing high quality, contemporary educational opportunities for young women. Information technology supports the enhancement and development of knowledge, systems and processes. The informed, confident and sustainable use of information technology by staff and students is integral to life and learning at All Hallows' School. Excellence in the use of information technology at All Hallows' School is founded on the principles of respect for human dignity and equity of access.

3. Policy

3.1 All Hallows' School will:

- 3.1.1 provide staff and students with opportunities to maintain and enhance technology skills.
- 3.1.2 develop appropriate procedures for the use of technology within the School that reflect the values of All Hallows' School.
- 3.1.3 develop the functional competencies and skills in technology for staff and students that are necessary for all areas of responsibility.
- 3.1.4 implement acceptable use guidelines and undertake periodic reviews of these guidelines.

3.2 Staff and students of All Hallows' School will:

- 3.2.1 be encouraged to develop and demonstrate leadership in effective, creative and constructive use of technology.
- 3.2.2 be encouraged and supported to engage appropriately with ongoing technological change.
- 3.2.3 use technology with integrity, acknowledging ownership of knowledge and observing the requirements of copyright.
- 3.2.4 promote digital citizenship and the use of technology for ethical purposes and in ways that promote just outcomes.
- 3.2.5 Use technology in line with the School's Acceptable Use Guidelines.

3.3 Technology essential to teaching, learning and administration will be made available at the School for the use of staff and students.

3.4 The provision of technological resources will be guided by the School's Information Technology Strategic Plan and the principles of efficiency, economy and equity of expenditure across all resource areas.

3.5 The School's Policy on Privacy will govern the collection and use of personal data.

4. Related Policies, Guidelines and Procedures

1. Staff Code of Conduct
2. Acceptable Use Guidelines
3. Information Technology Strategic Plan
4. Policy on Privacy

Date Approved	2002
Date Reviewed	2007
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