



This document covers expectations of students of Marist College Canberra in relation to their use of ICTs at or related to school. The intention is for students to learn to use technology safely and appropriately. This is based on the College Core Values, as well as legislative and professional obligations.

There are a range of ICTs within the College that include the Network, laptops and various digital peripherals such as projectors and Interactive White Boards. We encourage the use of ICTs for learning and acknowledge the wider use of ICTs in our and our students' lives. While we maintain an effective cyber safety program that includes restricting access to inappropriate, harmful or illegal material on the internet, we also seek to educate our students in their own responsible use of ICTs. Through this shared responsibility to technology in a controlled environment, we hope to develop good Christians and good citizens who take with them a culture of respectful and effective use of ICTs when they leave Marist.

The next pages form the Student ICT Use Agreement. Parents should read through each line carefully with their son who should tick each box to indicate that they understand and agree with the statement. The completed form should be returned to the College. This agreement is available for future reference on the Marist website.

This agreement applies to:

- The use of all College ICTs
- The use of personal or other ICTs at school (tablets, laptops and phones), and
- The use of College or personal ICTs when a student is away from school on school business (e.g. excursions, tours etc)
- The use of College or personal ICTs that bring the school into disrepute

Agreement

I agree to help keep myself and others safe:

- I will log on with my own College username and password only.
- I will keep my College username and password secret.
- I will not give out any personal information about myself or anyone else on the Internet unless I have permission from a parent or teacher. This includes photos, names, phone numbers and addresses, age, school, etc.
- I will not talk to or befriend anyone that I do not know in real life.
- I will not take photos of anyone at school without their permission.
- I understand that permission to take a photo is not permission to post or send that photo.
- I will not access any material that is restricted, upsetting to others or offensive, and if I accidentally access this type of material, I will close it immediately and tell a teacher.
- I will not create, send, post or pass on any material that is hurtful to others (Harassing or bullying), even if it is intended as a joke.
- If I become aware of bullying or harassing using ICT by someone else, I will tell a teacher.

I agree to use ICTs respectfully:

- I will not use the name of the College, the Crest or Motto, or House Crests or House Mottos on personal websites of my own personal social media without permission from the Headmaster.
- I will only use ICTs (laptop, tablet, mobile phone or other) in the classroom when given permission by the teacher.
- I will not play computer or web-based games while at school unless I am given permission by my teacher.
- I will ensure that any computer I use does not disturb the work of others around me and I will give my full attention when someone is speaking to me.
- I will help to take care of the College ICTs so that everyone can use them.
- I will not download music, videos, games or programs unless given permission by a teacher. This is to ensure compliance with the Copyright Act 1994.

I agree that if I bring my own tablet or laptop to school (BYOD):

- All of the above rules still apply to me.
- I will always bring writing equipment to every class in addition to my device.
- I will not use it at recess or lunchtime unless I'm in the library or working with a teacher.
- I will only connect to the internet using the College wireless system when I'm at school.
- I understand that I am responsible for my device at school and when travelling to and from school:
 - I will not take it to classes where it cannot be stored or used (e.g. PE classes)
 - I will keep it locked in my locker when I'm not using it in classes.
- I understand that I am responsible for the maintenance and use of my device, including updating software and repairs.

Monitoring and Consequences

- I understand that the College regularly monitors ICT usage and that my ICT activities may be monitored, including school email.
- I understand that if I break these rules, the College may:
 - Contact my parents
 - Confiscate my phone
 - Issue a detention
 - Charge for repair costs
 - Remove my access to the College ICTs for a period of time
 - Contact the police if it is a serious incident

Student name (print): _____

Student signature: _____

Parent name (print): _____

Parent signature: _____

Date: _____