

# INTERNATIONAL STUDENTS SCHEDULE OF FEES 2019



## Registration Fee

A non-refundable fee of \$200 per child is payable when lodging the Registration for Enrolment form.

## Acceptance Fee

A non-refundable entrance fee of \$850 is required for enrolment at Mentone Grammar upon acceptance of a place.

A non-refundable entrance fee of \$250 is required for subsequent siblings.

## Semester Fees

New students are required to pay 50% of the student's total annual fees before the Confirmation of Enrolment is issued.

Once a student is enrolled, all fees and charges are payable in two instalments per year.

Accounts are rendered at the start of each Semester (January and July), with a due date of 1 February and 1 July.

## Full Year Fees

YEAR LEVEL	TUITION FEES \$	OTHER CHARGES \$	TOTAL \$
Year 9	32,054	4,064	36,118
Year 10	32,054	4,092	36,146
Year 11	32,943	3,590	36,533
Year 12	32,943	3,590	36,533

'International Tuition fees' includes the Overseas Student levy.

'Other Charges' is a consolidation of capital development, transport, information technology, magazine, diary, cocurricular and camp levies.

## Please refer to the International Student's written agreement in regards to non-tuition fees such as:

- Homestay Accommodation
- Welfare and Caregiver Charges
- Overseas Student Health Cover
- School Uniform, Books and Stationery items
- Bring Your Own Device (BYOD) and Calculator
- Operations Excursions/School Activities
- Living Costs

Note: All fees and charges listed are in Australian Dollars and are subject to change.

All Year 12 students will incur a one off charge for the Mentonian Lifetime Membership and Valedictory dinner.

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Please refer to the International Student's written agreement for full Refund Policy (Schedule 6 – Refund of Fees).

## General Refund Policy

**Registration Fee:** Non-refundable.

**Entrance Fee:** Non-refundable unless the School rejects the applicant at interview.

### Tuition Fees and Charges

If Mentone Grammar School cannot deliver the agreed CRICOS registered course (019037J, Secondary or 009357J, Primary), we will refund all tuition fees paid.

If a student cancels his or her enrolment two (2) months or more prior to the registered starting date, 10% of the half year tuition fee will be forfeited and the balance refunded. For cancellation less than two (2) months prior to the registered starting date, no refund will be made.

A request for any refund should be made in writing to the Principal.

Our policy does not remove the right to take further action under Australia's consumer protection laws.

## Payment Options

Payments may be made by any of the following:

- CREDIT CARD (Visa and Mastercard)
- BANK DRAFT (made out to MENTONE GRAMMAR)
- ELECTRONIC TRANSFER to the School's bank account:

Name of Bank:	Westpac Banking Corporation
Branch:	Mentone, Victoria, Australia
Name of Account:	Mentone Grammar Trust Account
Account No:	BSB: 033-060 246839
SWIFT Code:	WPACAU2S

If payment is made by transfer or bank draft, a copy of the bank receipt should be emailed to [receivables@mentonegrammar.net](mailto:receivables@mentonegrammar.net) or faxed to the School on 61 3 9581 3290, marked to the attention of Accounts.

## NOTES TO THE SCHEDULE OF FEES

### Family Allowance

Families will receive the following remission of the tuition fee for each younger sibling of a Mentone Grammar student when they concurrently attend the School:

15%	2nd child
25%	3rd child
50%	4th and subsequent children

Families will receive the allowance for each younger sibling unless that sibling is receiving another form of fee remission from the School, in which case the family will be eligible for whichever single remission is the greater.

### Payment of Fees and Other Charges

Tuition fees and other charges are payable in two equal instalments. These instalments will be payable on 1 February and 1 July 2019. Accounts must be paid by the due date. Fees will be charged on a pro-rata basis for new students commencing during a school term. These will be due 14 days from the date of invoice.

Fees and charges may be paid via the School website or by cheque, credit card (Visa and Mastercard), BPAY or via School Plan Pty Ltd.

No adjustment to fees will be made for absences occasioned through illness or any other cause. Students with infectious diseases must remain away from the School for the period prescribed by the Health Department.

All Year 12 students will incur a one off charge for the Mentonian Lifetime Membership and Valedictory dinner.

### Advance Payments

Where a full year's tuition fees and other charges are paid in full by the due date of the 1st instalment a 2% discount will be applied to those fees and charges. Fees will not be accepted for more than one year in advance.

### Non-payment of fees

Where any account from the School is not paid in full by the due date for payment the amount outstanding at that time will accrue interest from the due date at the rate for the time being fixed under the Penalty Interest Rates Act 1983 (Vic).

Where accounts remain more than 30 days in arrears, the School reserves the right to obtain a report regarding the parent's credit standing from a credit reporting agency.

Any legal or other expenses incurred by the School in the collection process for outstanding accounts will be payable by the person/s liable for payment of such accounts.

Students will not be permitted to register for or attend any term-break cocurricular camps or tours if any portion of the tuition account is outstanding.

The School reserves the right to suspend or cancel the enrolment of a student at the beginning of a term, and of any other child or children of the parents/guardians who are enrolled at the School, if any accounts remain unpaid by the due date for payment.

All signatories to the Enrolment Acceptance form are jointly and severally liable for all fees and charges payable. This arrangement continues irrespective of any changes between the relationship of co-signatories, any child support arrangements or any private agreement with a third party regarding payment of fees.

### Withdrawal of students

One full term's prior notice in writing of the intention to withdraw a student from the School must be provided to the Principal, otherwise one term's fees in lieu of such notice will be payable.