

EXAMINATION RULES & RESPONSIBILITIES – SENIOR SCHOOL

YEAR 10 EXAMINATION RULES AND RESPONSIBILITIES

Start Times

AM Enter Venue: 8.10 am

Reading starts: 8.15 am

PM Enter Venue: 12.50 pm

Reading starts: 1.00 pm

Reading Time

No marking of Examination papers by pen, pencil, highlighter or other items or use of calculators is permitted during this time.

Authorised Materials

- No writing paper, books or manuscripts may be taken into the Examination Venue.
- Courses which permit notes for an Examination, must have the notes on a **maximum of two unfolded sheets of A4 paper**.
- Candidates are not permitted to have pen/pencil cases or calculator lids on their desks during an Examination.
- Pens, pencils, etc may be brought into the room **in a clear plastic bag**.
- Candidates should **write clearly** and are **should use a blue/black pen** unless otherwise directed.

No Communication Between Candidates is Allowed

- Students must enter and leave the Examination Room in silence.
- Communication between candidates is NOT allowed in the Examination Room.
- Whilst in the Examination Room candidates must remain silent **during the collection of materials** at the conclusion of the examination.

Late Arrival / Early Finish

- Candidates who arrive late will not be allowed extra working time.
- Candidates will not be admitted into the Examination Venue after 30 minutes has passed from the commencement of Writing Time, other than under exceptional circumstances and by express permission of the Associate Principal Senior School.
- **No candidate is allowed to leave a PMACS Examination early**. If finished before time, you must sit quietly and wait until the end of the Examination.

End of Examination

- Candidates will be warned **fifteen minutes** from the end of the examination.
- Candidates **must stop working immediately** they are asked to do so by the supervisor.

Behaviour

- Candidates should obey any instructions regarding **general rules** which apply in the School.
- Eating is **not** permitted in the Examination Room.
- Water may be brought into the Examination Room provided that it is in a **clear plastic bottle**. The bottle should be no more than 1500 mL and **cannot** be refilled during the Examination.
- **No mobile phones** or other electronic or internet-connected devices (other than approved calculators) may be brought into the Examination Room, including, but not limited to phones, personal music devices, pebble or apple watches.
- All candidates sitting Examinations must wear the **correct School Uniform**.

Asking Questions During Examination Time

The Supervisors for all WACE Examinations are not subject specialists and are not able to answer any questions that relate to the content of an Examination paper. For this reason, the asking of general questions in PMACS Examinations is discouraged; you must interpret the intent of the question for yourself. Queries should only be raised if you believe there to be a significant error or omission.

Examination Materials

Candidates are **not** permitted to remove Examination materials from the Examination Room unless specific permission is given by the Supervisor.

Examination Venue

All Examinations are on the second floor of the Doug Swingler Building, unless otherwise indicated.

Sickness / Absence

- If a candidate is sick or absent on the day of an Examination, the Associate Principal Senior School must be notified as soon as possible. A doctor's certificate is **required**.
- Arrangements may be made to sit the Examination at another time, at the discretion of the Associate Principal Senior School.

Calculators

- **Graphics Calculators** and **Scientific Calculators** are allowed in certain subjects, as per the WACE Manual. **No** Calculators are allowed in the remaining subjects.
- Where a CAS Calculator is allowed in an Examination, candidates are permitted **up to three** CAS Calculators approved for use in the WACE Examinations.
- Calculator memories will **not** be required to be cleared.
- **Manuals** relating to the operation of the calculator will **not** be permitted in the Examination Room.
- Calculators which make a noise and cannot be silenced, which "talk", which print results on a mechanical printer or which require a separate electrical outlet are **not** permitted.

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- Calculator cases which are not an integral and fixed part of the device, and external storage media for programmes (e.g. card, tape, disk, RAM card, plug-in modules) are **not** permitted. Calculators which in fact are small computers with large storage are **not** permitted. i.e. **Only WACE-approved** Calculators are permitted.
 - Any forbidden materials or unacceptable calculators will be confiscated for the duration of the Examination.

YEAR 11 EXAMINATION RULES AND RESPONSIBILITIES

Start Times

AM Enter Venue: 8.10 am

Reading starts: 8.15 am

PM Enter Venue: 12.55 pm

Reading starts: 1.00 pm

Reading Time

No marking of Examination papers by pen, pencil, highlighter or other items or use of calculators is permitted during this time.

Authorised Materials

- No writing paper, books or manuscripts may be taken into the Examination Room.
- Courses which permit notes for an Examination, must have the notes on a **maximum of two unfolded sheets of A4 paper**.
- Candidates are not permitted to have pen/pencil cases or calculator lids on their desks during an Examination.
- Pens, pencils, etc may be brought into the room **in a clear plastic bag**.
- Candidates should **write clearly and in pen** unless otherwise directed.

No Communication Between Candidates is Allowed

- Students must enter and leave the Examination Room in silence.
- Communication between candidates is NOT allowed in the Examination Room.
- Whilst in the Examination Room candidates must remain silent **during the distribution and collection of materials** at the beginning and conclusion of the examination.

Late Arrival / Early Finish

- Candidates who arrive late will **not** be allowed extra working time.
- **No candidate is allowed to leave a PMACS Examination early**. If finished before time, you must sit quietly and wait until the end of the Examination.

End of Examination

- Candidates will be warned **fifteen minutes** from the end of the Examination.
- Candidates **must stop working immediately** they are asked to do so by the supervisor.

Behaviour

- Candidates should obey any instructions regarding **dress and general rules** which apply in the School.
- Eating is **not** permitted in the Examination Venue.
- Water may be brought into the Examination Room provided that it is in a **clear plastic bottle**. The bottle should be no more than 1500 mL and **cannot** be refilled during the Examination.
- **No mobile phones** or other electronic or internet-connected devices (other than approved calculators) may be brought into the Examination Venue, including, but not limited to phones and personal music devices, etc.
- All candidates sitting Examinations must wear the **correct School Uniform**.

Asking Questions During Examination Time

The Supervisors for all WACE Examinations are not subject specialists and are not able to answer any questions that relate to the content of an Examination paper. For this reason, the asking of general questions in PMACS Examinations is discouraged; you must interpret the intent of the question for yourself. Queries should only be raised if you believe there to be a significant error or omission.

Examination Materials

Candidates are **not** permitted to remove Examination materials from the Examination Venue unless specific permission is given by the Supervisor.

Examination Venue

All Examinations are on the second floor of the Doug Swingler Building, unless otherwise indicated.

Sickness / Absence

- If a candidate is sick or absent on the day of an Examination, the Associate Principal Senior School must be notified as soon as possible. A doctor's certificate is **required**.
- Arrangements may be made to sit the Examination at another time, at the discretion of the Associate Principal Senior School.

Calculators

- **Scientific Calculators** are allowed in certain subjects, as per the WACE Manual. **No** Calculators are allowed in the remaining subjects.
- Where a **CAS Calculator** is allowed in an Examination, candidates are permitted **up to three** CAS Calculators approved for use in the WACE Examinations.
- **Manuals** relating to the operation of the calculator will **not** be permitted in the Examination Room.
- **Only WACE-approved** Calculators are permitted.
- Any forbidden materials or unacceptable calculators will be confiscated for the duration of the Examination.

YEAR 12 EXAMINATION RULES AND RESPONSIBILITIES

Start Times

AM Enter Venue: 8.10 am

Reading starts: 8.15 am

PM Enter Venue: 12.55 pm

Reading starts: 1.00 pm

Reading Time

No marking of Examination papers by pen, pencil, highlighter or other items or use of calculators is permitted during this time.

Authorised Materials

- No writing paper, books or manuscripts may be taken into the Examination Room.
- Courses which permit notes for an Examination, must have the notes on a **maximum of two unfolded sheets of A4 paper**.
- Tables books that are allowed into an Examination must be **clean and unmarked**.
- Candidates are not permitted to have pen/pencil cases on their desks during an Examination.
- Pens, pencils, etc may be brought into the room **in a clear plastic bag**.
- Candidates should **write clearly and are should use a blue/black pen** unless otherwise directed.

No Communication Between Candidates is Allowed

- Students must enter and leave the Examination Room in silence.
- Communication between candidates is NOT allowed in the Examination Room.
- Whilst in the Examination Room candidates must remain silent **during the collection of materials** at the conclusion of the examination.

Late Arrival / Early Finish

- Candidates who arrive late will **not** be allowed extra working time.
- Candidates will not be admitted into the Examination Venue after 30 minutes has passed from the commencement of Writing Time, other than under exceptional circumstances and by express permission of the Associate Principal Senior School.
- **No candidate is allowed to leave a PMACS Examination early**. If finished before time, you must sit quietly and wait until the end of the Examination.

End of Examination

- Candidates will be warned **fifteen minutes** from the end of the examination.
- Candidates **must stop working immediately** they are asked to do so by the supervisor.

Behaviour

- Candidates should obey any instructions regarding **dress and general rules** which apply in the School.
- Eating is **not** permitted in the Examination Room.
- Water may be brought into the Examination Room provided that it is in a **clear plastic bottle**. The bottle should be no more than 1500 mL and **cannot** be refilled during the Examination.

- **No mobile phones** or other electronic or internet-connected devices (other than approved calculators) may be brought into the Examination Room, including, but not limited to phones, personal music devices, pebble or apple watches, etc.
- All candidates sitting Examinations must wear the **correct School Uniform**.

Asking Questions During Examination Time

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Examination Materials

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Examination Venue

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Sickness / Absence

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- Arrangements may be made to sit the Examination at another time, at the discretion of the Associate Principal Senior School.

Calculators

- **Graphics Calculators** and **Scientific Calculators** are allowed in certain subjects, as per the WACE Manual. **No** Calculators are allowed in the remaining subjects.
- Where a CAS Calculator is allowed in an Examination, candidates are permitted **up to three** CAS Calculators approved for use in the WACE Examinations.
- Calculator memories will **not** be required to be cleared.
- **Manuals** relating to the operation of the calculator will **not** be permitted in the Examination Room.
- Calculators which make a noise and cannot be silenced, which "talk", which print results on a mechanical printer or which require a separate electrical outlet are **not** permitted.
- Calculator cases which are not an integral and fixed part of the device, and external storage media for programmes (e.g. card, tape, disk, RAM card, plug-in modules) are **not** permitted. Calculators which in fact are small computers with large storage capabilities (e.g. powerbooks, laptops, pocket organisers, electronic writing pads or pen-input devices, calculators with QWERTY keyboards) are **not** permitted. i.e. **Only WACE-approved** Calculators are permitted.
- Any forbidden materials or unacceptable calculators will be confiscated for the duration of the Examination.