



PLC Junior School

Tips for Classroom Helpers

Volunteering in your child's classroom has advantages for all involved:

For students: it is a great way to ensure your child knows you think education is important.

For teachers: an extra helpful person in the room equates to more support for all learners.

For parents: you become better equipped to support your child's learning and feel part of the school community.

However, to make the time successful for all involved there are a few tips to keep in mind:

1. **Communication** – make sure the teachers know when you are coming in ahead of time. In doing so, teachers can ensure your time is meaningful with students. Recognise that there may be times that don't suit having extra helpers in the room. Make sure you are on time and reliable.
2. **Sign in and out** – for safety reasons we need to know who is on campus. Please sign in and out via the school administration office. You will need to wear the designated VISITOR badge. This is an important aspect for stranger danger and in case of emergency situations.
3. **Know your capabilities** – let the teachers know what your interests, skills and abilities are, so they have a sense of what you are comfortable doing within the classroom.
4. **Know your child** – while most students like to see their parents at school, it can have a negative effect on your child's behaviour, socially, emotionally and academically. It is important to prepare your child and state that you may not necessarily help with their work or within their group. Work with your teacher on the best strategy to acknowledge your child's activity while building their independence, and your ability to assist with other learners or the task.
5. **Classroom time is learning time** – teachers need to focus on students during class time. Let the teacher set the tone of the classroom and direct all students accordingly.
6. **Leave the discipline to the teacher** – know the class rules, expectation and language used with students. It is ok to ask students to stop unsafe or unkind behaviour, but the next step is to let a teacher know about the problem.
7. **Keep the events in the classroom in the classroom** – whilst in the room, you may hear or see information about other students' academic, social or emotional issues or behaviours. Please keep any sensitive information to yourself, be respectful and don't tell others.
8. **You can still help even if you are not available in school hours** – there are always activities and organisation things that need to be completed behind the scenes. Check in with the teacher if you can prepare anything outside of school hours to assist.

The link between home and school is valued within our community at Peace. Your feedback and ideas are welcomed. We look forward to the contributions you can make to students learning journey.

PLC Junior School Teaching Team