



St Andrews Lutheran College

2019 Fee Schedule

The fees outlined in this schedule are **fully inclusive** of all curricular related activities. St Andrews does not charge any supplementary fees for student accident insurance, subject materials, text book hire, locker hire, etc. Our fee schedule is inclusive of all compulsory excursions and camps including the cost of the Canberra excursion (Year 6) and the Edge Program 'GOOGA' (Year 9).

Tuition Fees and Course Levies

Year Levels	Tuition Fee	Course Levy	Total	Terms	Total Annual	Discounted Annual Fees*
Prep – Year 3	\$1,330	\$285	\$1,615	x 4	\$6,460	\$6,137
Years 4 - 6	\$1,330	\$375	\$1,705	x 4	\$6,820	\$6,479
Year 7	\$1,465	\$390	\$1,855	x 4	\$7,420	\$7,049
Year 8	\$1,655	\$390	\$2,045	x 4	\$8,180	\$7,771
Year 9	\$1,750	\$460	\$2,210	x 4	\$8,840	\$8,398
Years 10-12	\$1,850	\$395	\$2,245	x 4	\$8,980	\$8,531

* Discount applies if **annual** fees are paid in full by Friday the 8th of February 2019. Please note that in addition to the annual discounted rates listed above, you will need to add Capital and P&F levies below. Please contact the Accounts Office for an estimate or use our calculator on the College website.

Other Costs

Item	Cost	Notes
Enrolment Application Fee	\$100	Once only upon application
Enrolment Deposit and Alumni Membership	\$500	\$250 Deposit (refundable) and \$250 for Lifetime Alumni Membership
Capital Levy	\$75 per Family per Term	Funds Capital Improvements
Parents & Friends Committee - College Development Fund	\$25 per Family per Term	Funds joint P&F and College Initiatives
Student Accident Insurance	Included	No extra charge
Stationery Packs (P-Year 6)	Included	No extra charge
Text Book Hire (Years 7-12)	Included	No extra charge
Camps and Excursions	Included	No extra charge for curriculum related excursions, activities or camps.
Before and After School Bus Services	\$30 per Ticket (10 Trips) \$5 for a casual Ticket Term Tickets are also available	Dedicated College Operated Services
	Refer to Koala Koaches	Tallebudgera Valley Services
	Refer to Translink Website	Surfside Operated Services

Annual Discount

The College offers parents a discount should they wish to pay for their children's annual fees in advance. In order to receive this discount, payments must be received in full by the College before Friday the 8th of February 2019. This discount is on top of the normal sibling discounts provided to parents; therefore the final annual figure will depend on the composition of the individual family enrolled at the College. Please contact the Accounts Office for specific pricing.

Sibling Discount on Tuition Fees

Number of Children simultaneously attending from a single family	2nd Child	3rd Child	4th & Subsequent Children
Discount on Tuition Fee Only	10%	20%	100%

Term Based Prompt Payment Discount

A \$30 prompt payment discount per term will be applied to parent accounts with a nil balance (or on balances in credit) before the due date on the Fee Statement. (Note: those families attracting the Annual Discount do not also attract this \$30 prompt payment discount.)

Due Dates

Fees will be invoiced each term and are payable on the due date listed on the Statements which will be sent by email. Alternative payment agreements are able to be made with the College Business Manager, Mr Stephen Cooke.

Financial Assistance

Limited short-term financial assistance may be available to families who are experiencing genuine financial difficulty. Parents can submit an application for a means tested fee concession which will be treated in the strictest confidence.

Collections Policy

The College has a staged process to collect outstanding accounts. While every attempt will be made to come to a suitable payment plan, on-going fee arrears will lead to formal recovery proceedings. The cost incurred by the College for undertaking formal debt recovery proceedings will be added to the account and is fully recoverable.

Confirmation Deposits

When a place is offered to newly enrolled students, parents will be required to lodge a \$250 holding deposit and \$250 for Lifetime Membership of the Alumni Association. Additionally, a further \$1,000 will be required by 1st October 2019 for new students commencing in 2020. This payment will then be credited to the Term 1, 2020 account for students who commence, otherwise it will be forfeited. Payment of these fees confirm placement for the student.

Should the confirmation deposit be paid and the student's enrolment is cancelled prior to entering the College, the deposit will be forfeited by parents. In exceptional circumstances, where the parents can demonstrate to the Principal that factors quite outside their control led to the cancellation, they may apply for a refund of the deposit. However any refund, which will be made only in exceptional circumstances, is entirely at the discretion of the Principal.

Once the student has commenced at the College, the holding deposit of \$250 will be held until 90 days after the family has left the College, at which time it will be refunded on request, less any outstanding monies owed to the College.

Notice Period

If a student is to leave the College before Graduation, it is a condition of enrolment that parents/guardians must give a full term's notice in writing to the Principal. This written notice must be received no later than the commencement of the last term of attendance.

If this notice is not given in time, parents/guardians agree to pay one term's full fees in addition to the forfeiture of the enrolment deposit. This amount is a genuine pre-estimate of the loss the College would suffer as a result of the lack of notice.

Approved by St Andrews Lutheran College Council, September 2018