

Reporting Inappropriate Conduct (for Students)

Who is this document for?

This document is for students.

All children have the right to be protected from abuse, mistreatment and harm.

You have the right to be protected from any behaviour that you think is inappropriate.

What is inappropriate?

Behaviour is inappropriate if you think it is.

This includes if:

- Someone says something to you that makes you feel uncomfortable;
- Someone touches you in a way that makes you feel uncomfortable, or in a way that 'does not feel right';
- Someone does anything else to you that you think is wrong.

What is not inappropriate?

Not all touching, words, and / or actions are inappropriate, e.g.:

- A teacher raising their voice to attract attention or restore order in a classroom;
- A person comforting a student after an injury and guiding them to the first aid room;
- A person doing something that turns out to be accidental.

How do I report inappropriate conduct?

You can report inappropriate conduct to any teacher or staff member who you feel comfortable saying something to.

You can tell the Principal, or you can tell another teacher.

We also have designated Child Protection Contact Officers who job it is to listen to your concerns.

St Andrews Lutheran College's Child Protection Contact Officers are:

Name:	Position:
Mrs K Bowyer	College Counsellor, Secondary School
Mrs M Frost	College Counsellor, Junior School
Mrs V Warner	Deputy Principal, Secondary School
Mr D Schumacher	Deputy Principal, Junior School

You can also say something by speaking with the person, writing to them by email, or in any other way that you feel comfortable.

You can bring a friend along if you would like.

What will happen when I say something?

When you say something to a staff member at the College, he or she will listen to your concerns carefully. He or she will make sure you are safe.

The following may then happen:

- he or she may speak with the Principal (unless your concerns are about the Principal)
- he or she, or the Principal (unless your concerns are about the Principal) may speak to the College counsellor, and they will determine a strategy to ensure that you are safe
- a confidential report may be made to Child Safety Services, the Police or other relevant authorities

Will I get into trouble?

If you say something because you think someone did something wrong or inappropriate, you will not get into trouble.

What happens next?

After you have said something to a staff member, they will do something about it. They won't tell other students what you have told them, but they might need to ask some questions.

What if I am worried about something different?

If something else is worrying you, you should talk to someone you trust about it.

You can also see the College Counsellor about anything that is worrying you.

Distribution:

This guideline is available on the St Andrews Lutheran College website.