



ST LAURENCE'S COLLEGE

A Catholic School for boys in the Edmund Rice Tradition

23 October 2018

Dear Parents

Re: Stationery Supplies for 2019

Stationery Supplies for 2019 will be made available to you through MK Educational Supplies.

The College uses an online ordering system and I have attached a list of instructions for you to follow.

I ask that you acquire these items before commencement of Term 1. The stationery may be purchased elsewhere; however, for your convenience MK Educational Supplies is offering these products at a competitive price.

If you decide to use MK Educational Supplies you will be dealing directly with their company and all orders will be delivered to your home as per the attached information.

All Stationery lists are also available on the College Website on the Curriculum page (under Learning menu).

Families with students moving into **Year 8** are reminded to factor in the Core subjects (English, Mathematics, Religion, Science, History & Geography, HPE) when placing stationery orders. These subjects are not specifically listed in the confirmation of subject allocations email sent to the students from the Administration Team.

Cut off dates and delivery dates are listed on the attached instructions.

Yours sincerely

Peter Cook
Dean of Studies

2019 STATIONERY REQUIREMENTS YEARS 5 - 12

ONLINE ORDER FORMS

For online ordering please follow the steps below:

1. Go to website : www.mkes.com.au
2. Click on Order Your Book List
3. Enter the School Code: **STLCS19**
4. Select Year Level
5. Then select subjects and fill in the order.
6. Please note that your credit card is not debited immediately, it will be debited approximately three weeks prior to the delivery.

ONLINE ORDER CUT OFF DATE: 17 November 2018

PAYMENT

See MKES website for details.

DO NOT SEND MONEY TO THE COLLEGE

DELIVERY

Your pack will be delivered to your nominated addresses during the period **11 December and 22 December 2018.**

CHECKING

While every care is taken in packing, mistakes do occasionally occur. Therefore, on receipt of your pack, please check that the contents are as per the invoice. If an error has occurred, please contact MK Educational Supplies within 10 days.

PRICES

The prices on the Order Form are applicable until the end of December. Prices of some items may vary slightly if purchased at a later date.

SUPPLIER

Zillmere News / MK Educational Supplies

18 Handford Road Zillmere QLD 4034

Phone: (07) 3265 6045

Fax: (07) 3265 1983

Email: mkeduc@powerup.com.au

Web: mkes.com.au

ABN: 20 857 365 600