



Community Gardener

Part time (9.5 hours per week, Tuesday/Friday afternoons), immediate start

St Mark's is seeking experienced applicants to assist in the creation and maintenance of our School's community gardens and sustainability initiatives. Applicants will work closely with subject teachers and students to grow vegetables and learn more sustainable ways of living. Practical experience of vegetable gardening is essential and experience working within a school environment would be an advantage.

About the Role

The Community Gardener works as part of the School's Grounds Team and reports functionally to the Grounds Supervisor. The role ensures the Community Gardens at St Mark's Anglican Community School are well maintained and safe places for learning, in collaboration with the Junior School Global Citizenship Coordinator.

Key responsibilities

- Plan and guide the development of garden design and infrastructure.
- Assist the teachers to tender and maintain Junior School gardens and Middle/Senior School House Gardens.
- Organise and maintain storage sheds for both class gardens.
- Assist educational programs through Junior School Science and House Activities ("HAC") in Middle/Senior School.
- Collaborate with Junior School Global Citizenship Co-ordinator to ensure the success of the venture.
- Share expertise with staff and offer guidance.
- Oversee relevant volunteer working groups to replenish soil and mulch in the gardens.
- Ensure student safety at all times.

Specific Duties

- Prepare plants and activities, in consultation with teachers' requests, for each lesson (Tuesdays).
- In consultation with teachers, work with the Junior School Sustainability Squad (Tuesday mornings).
- Assist teachers and students manage the Middle/Senior School gardens during House Activity time (Friday afternoons).
- Instruct students and staff on planting and discuss factors that influence growth e.g. soil, light, wind.
- Ensure gardens are watered regularly when on duty and keep gardens neat in appearance at all times.
- Fertilise the gardens regularly.
- Purchase necessary equipment when required.
- Understand and implement soil management.

Work Related Requirements & Attributes

- Experience in tending vegetable gardens is required.
- The successful applicant will be required to possess a Working with Children Check and Police Clearance.

Selection Process

Applicants are required to:

- Submit a CV with a covering letter
- Complete the attached application form.
- Provide proof of a current Working With Children card.
- A 100 point identity check will be required if a position is offered

Applications for this position close at 3.30pm on Friday 7 February 2020.

Please complete the attached application form, and send with a covering letter and CV to principal@stmarks.wa.edu.au.

If you have any questions, please call (08) 9403 1302 for a confidential discussion.

About St Mark's Anglican Community School

St Mark's promotes a positive work environment and culture to attract and retain high quality staff by fostering professionalism, commitment, loyalty, Christian values, a high standard of pastoral care, and by providing above Award conditions.

St Mark's employs more than 200 full and part-time teachers, supported by Education Assistants, music tutors and administrative, grounds and maintenance staff. Teaching staff salaries are paid under the Independent Schools' Teachers' Award, as amended by the Enterprise Bargain agreed to by the Anglican Schools Commission, in accordance with training and experience. Non-teaching staff are employed under appropriate Award conditions to which over Award payments are applied.

Applicants should also be able to demonstrate support for the School's Christian ethos as well as the extra-curricular life of the School.

St Mark's Anglican Community School is a Child-safe School

St Mark's is committed to being a [child-safe organisation](#) through the prevention, identification and reporting of child abuse and neglect. All candidates for roles at St Mark's are subject to screening and assessment against child safety standards as part of the recruitment process, and will be required to participate in annual training in this regard.

Privacy Statement

In applying to provide your services, you will be providing St Mark's with personal information, e.g. your name and address or information contained on your resume. This information will be collected in order to assess your application and may be stored for 12 months. We may also make notes and prepare a confidential report in respect of your application. Access to this information may be available to you if you ask the School for it. We will not disclose this information to a third party without your consent.

St Mark's Anglican Community School

Application for Community Gardener

<i>Title</i>	<i>Surname</i>	<i>First Name</i>	<i>Middle Name</i>
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Postal address

Residential address (if different from postal address)

Email address

Preferred phone number

Working With Children Check Number

Police Clearance

Expiry date

Expiry date

Visa details (if relevant)

Tertiary Qualifications (if relevant)

Current studies or professional memberships (if relevant)

What appeals to you about this position?

How did you hear about this position:

☐ Friend/Colleague ☐ School website ☐ SEEK ☐ Facebook ☐ LinkedIn ☐ Other _____

Current Employment History

Name of **current** employer

Employed from (*date*)

Position(s) held

Primary role(s) in your *current* employment

Previous Employment History

Name of **previous** employer #1 (*if relevant*)

Employed from

Employed to

Position(s) held

Primary role(s) of the position(s)

Reason for leaving

Name of **previous** employer #2 (*if relevant*)

Employed from

Employed to

Position(s) held

Primary role(s) of the position(s)

Reason for leaving

Name of **previous** employer #3 (*if relevant*)

Employed from

Employed to

Position(s) held

Primary role(s) of the position(s)

Reason for leaving

Please provide details of ***three*** referees

Name _____ School/organisation _____ Position _____ Contact number(s) _____		
Name _____ School/organisation _____ Position _____ Contact number(s) _____		
Name _____ School/organisation _____ Position _____ Contact number(s) _____		
Other relevant information _____ _____ _____ _____		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px; vertical-align: top;"> <i>I acknowledge that all details on this form are true and correct, and acknowledge that failure to provide accurate information may result in withdrawal of my application or termination of employment if the application is successful.</i> </td> <td style="width: 50%; padding: 5px; vertical-align: bottom;"> <div style="text-align: right;"> <div>Signature</div> <div>Date</div> </div> </td> </tr> </table>	<i>I acknowledge that all details on this form are true and correct, and acknowledge that failure to provide accurate information may result in withdrawal of my application or termination of employment if the application is successful.</i>	<div style="text-align: right;"> <div>Signature</div> <div>Date</div> </div>
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Application Checklist

- Application for Non-Teaching Position (*this form*)
- Covering letter
- Curriculum Vitae
- * Copy of Working With Children Check card
- * Copy of Police Clearance

**Proof will be requirement if a position is offered.*

Your completed application should be emailed to principal@stmarks.wa.edu.au