



EDUCATION ASSISTANT RELIEF STAFF APPLICATION

Primary

Secondary

Title _____ First Name _____ Surname _____

Address _____

Home Phone _____ Mobile Phone _____

Email address _____

Qualifications _____

How many years of experience as an Education Assistant (or equivalent if PT or Relief)? _____

Education Dept. Identification Number (if relevant) _____

WWCC #

Expiry Date / /

Referees

Name _____ School _____ Contact _____

Name _____ School _____ Contact _____

Do you have a specialty area? _____

Do you have a preferred Year level? _____

I prefer to work:

Single days Several days in a row Weeks Extended periods

What days of the week do you prefer?

Monday Tuesday Wednesday Thursday Friday

Have you worked at St Mark's before? Yes No

Comments? _____

Signature _____ Date _____

Email completed application form to principal@stmarks.wa.edu.au. Attach a copy of your CV, and WWCC. All successful candidates for the Relief Pool will be required to participate in an Induction Session at the School. An Induction Booklet for Relief Staff is available online www.stmarks.wa.edu.au/careers.

Please see the Privacy Statement and Child Safe Policy overleaf.

About St Mark's Anglican Community School

St Mark's promotes a positive work environment and culture to attract and retain high quality staff by fostering professionalism, commitment, loyalty, Christian values, a high standard of pastoral care, and by providing above Award conditions.

St Mark's employs over 200 full and part-time teachers, supported by Education Assistants, music tutors and administrative, grounds and maintenance staff. Teaching staff salaries are paid under the Independent Schools' Teachers' Award, as amended by the Enterprise Bargain agreed to by the Anglican Schools Commission, in accordance with training and experience. Non-teaching staff are employed under appropriate Award conditions to which over Award payments are applied.

Applicants should also be able to demonstrate support for the School's Christian ethos as well as the extracurricular life of the School.

Privacy Statement

In applying to provide your services, you will be providing St Mark's with personal information, e.g. your name and address or information contained on your resume. This information will be collected in order to assess your application and may be stored for 12 months. We may also make notes and prepare a confidential report in respect of your application. Access to this information may be available to you if you ask the School for it. We will not disclose this information to a third party without your consent.

St Mark's Anglican Community School is a Child-safe School

St Mark's is committed to being a [child-safe organisation](#) through the prevention, identification and reporting of child abuse and neglect. All candidates for roles at St Mark's are subject to screening and assessment against child safety standards as part of the recruitment process, and will be required to participate in annual training in this regard.