

## FREQUENTLY ASKED QUESTIONS

### Applying to College

#### How do I apply?

For students taking up residency in 2019 and 2020, head to the website and complete the online application form at [www.durackcollege.com.au](http://www.durackcollege.com.au). You also need to get two referees to complete the Confidential Referee Report which can be downloaded from the website on the Admissions page.

#### What if I don't have my QTAC number when I apply?

Durack College must have your QTAC number. If you make the application prior to receiving this number, you MUST remember to send it in as soon as you receive it.

**Note:** If you have already sent Durack College your university offer you are not required to send in a QTAC number.

#### How does Durack College communicate with applicants?

All communication is done by email. We provide regular updates, so it is important to keep an eye out for our emails. It is possible that emails will go to Junk so add us to your list of safe senders.

#### What supporting documents are required for my application?

- A recent colour passport sized photo (head and shoulders - passport style)
- A copy of your recent academic results from secondary school or tertiary study.
- \$100 application fee or \$50 for current and past St Margaret's and St Aidan's students and Old Girls (non-refundable)
- Two referee reports (which are sent directly to the College)

#### How do I make the application fee payment?

You make your payment when you submit your online application form. Payment details and instructions are on the online form.

#### What school reports do you require?

Durack College requires a copy of Year 11 and 12 school results available to date (transcript of results or end of semester school report/s). Reports with comments are highly preferable.

#### Do you need my OP?

Your application to Durack College must be submitted before your final results are received. You are responsible for advising the College of your OP score (or equivalent), as soon as it is possible. Forward this to [reception@durackcollege.com.au](mailto:reception@durackcollege.com.au)

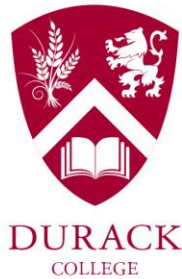
#### What if I have done IB?

If you have done IB (International Baccalaureate), you must still send the end of year results in. Please send us the original score and the converted score.

#### What if I am an interstate Year 12 student?

If you are studying an interstate Year 12, QTAC receives your results and ranks from your state admissions centre/authority. Interstate Year 12 authorities (except Queensland) provide you with an Australian Tertiary Admission Rank (ATAR).

Queensland uses a ranking system Overall Position (OP), which is not equivalent to the ATAR. A conversion table for the Queensland OP to the ATAR rank is available on the QTAC website at <http://www.qtac.edu.au/applications/apply-here/applying-interstate/year-12-conversion-tables>.



### **When do University offers come out?**

Please visit the respective University website you have applied to for further information about the University offers. If you have an offer prior to applying or are already at university you must send us a copy of your original offer.

### **Do you require my University Student Number?**

Yes – if you have an offer then you have a student number.

### **Does Durack College automatically get my university offer?**

No, you have to email it to [reception@durackcollege.com.au](mailto:reception@durackcollege.com.au)

### **What if I don't get an offer at a university in Brisbane?**

To attend Durack College you must attend a university in Brisbane. We do not hold places for students who expect to receive an offer in the second round unless there are still vacancies at the College.

### **What if I am a NZ student studying the Cambridge model?**

New Zealand students studying the Cambridge model will not receive their university offer in the first round. We will consider students on a provisional basis as determined by the quality of your application, your interview and feedback from referees.

### **What if I am already a University student?**

If you are already a University student you must provide us with your most recent results and your **initial course offer**. Current university students do not have to provide a QTAC number.

### **Do I need a written reference?**

As part of the application process you are required to provide the Confidential Referee Report to two referees. Your nominated referees will send the report directly to the College.

### **When do applications close?**

Durack College will keep applications open until all vacancies are filled. Our preference is for you to complete and submit the application as soon as possible so we are able to process the application and conduct interviews in a timely manner.

### **When are all the supporting documents due?**

The QTAC OP results are released in December every year and the University offers will be made to most applicants in January the following year. As soon as you get your OP (or equivalent) and your University offer you must email it to [reception@durackcollege.com.au](mailto:reception@durackcollege.com.au).

Please understand that you will be **disadvantaged** by not sending in the required documents.

### **Does everyone get offered an interview?**

Yes. Once you have applied and sent in the required application documents you are offered an interview by email. The interview process enables you to talk about what you have done, what you value and what you want to do with the opportunities that come from being at Durack College.

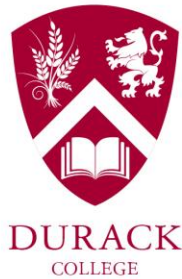
The interview is an important part of the application process as we get to see the real you and how you will fit into College life.

### **When are the interviews conducted?**

Interviews are conducted on an ongoing basis. Once you have received the email offering you an interview you are required to contact reception at the College to book a suitable time.

### **Where are the interviews held?**

All interviews are held at Durack College, at 34 Lapraik Street, Ascot. Please drive up the service road through the gate and park next to Community House.



If you cannot make it to a face to face interview, we can arrange a phone or Skype interview.

**Who conducts the interviews?**

Interviews are conducted by the College Director.

**What if I am overseas, interstate or have returned to regional Queensland?**

Although a face-to-face interview is preferable, we do not expect students to travel to Brisbane to attend. In this situation you can book a Skype or phone interview.

**When do Durack College offers come out?**

Durack College will send out some provisional offers throughout the year. A definite offer of residence will be confirmed after your university place has been confirmed. Earlier applicants receiving this provisional offer have the peace of mind knowing that they have a place to live if they are accepted into university in Brisbane. However, some offers are made in the week after the major QTAC offers are made in December and January each year. You will have approximately 72 hours to accept this offer.

**How do you select students?**

We have put together an FAQ to give you further information on how we select students. Please refer to the website for this information.

**What happens if I do not get an offer?**

Durack College will send a letter informing applicants who are unsuccessful.

**Finally**

Membership to Durack College is by **invitation only**, and it is expected that as a resident you will contribute generously to the life of the College and uphold the **values and reputation** of the College.