



Est. 1874

TOORAK COLLEGE

Mount Eliza

APPLICATION FOR LOCAL STUDENT ENROLMENT

This Application for Enrolment ('Application') is an important document and records some of your contractual obligations to Toorak College ('the School') if your child is accepted as a student. It is recommended that parents keep a copy of this complete document.

CONDITIONS OF APPLICATION FOR ENROLMENT

I/We agree to the following terms and conditions in respect to the enrolment of our child and our child's attendance at Toorak College:

- Application for enrolment must be made on the School's official Application form.
- A non-refundable application fee of \$150 (individual application) or \$275 (family application) and an Extract of Birth (or similar documentary evidence of date of birth) must accompany the Application.
- Parents will be invited to bring their child to the School for an interview with the Principal or their delegate prior to the nominated date of entry. If possible both parents/guardians should attend.
- Admission to the School is conditional upon the Principal being satisfied as to the suitability of the applicant. Parents will be notified, if a place has been reserved for their child at the School.
- The Application is for the year in which the student is enrolled and subsequent years.

- Change of address should be supplied promptly. Failure to do so may result in the School being unable to make contact and cancellation of the Application may result.
- The School reserves the right without prior notice to make changes as it deems appropriate in its course offerings, curricular, co-curricular offerings, teaching policies and other rules affecting its students.
- When making an application for enrolment parents must notify the School of any disability including specific learning or behavioural needs that the child may have and of which the School should be aware and which may require adjustments to be made by the School to meet the child's special needs in relation to education.
- Tuition and Boarding fees are subject to change at the discretion of Toorak College and there will be no dispute, claim or demand in respect of the same.

PRIVACY STATEMENT

The information provided within this form is collected to satisfy the School's legal obligations especially with regard to its duty of care and to enable the School to provide education for your child. It is used for general purposes as intended under the Enrolment Agreement contract and for development and fundraising within the School Community. It will be used only for the purposes of which it has been provided. By submitting this information you have consented to its use under the information management processes and Privacy Policy at Toorak College, as outlined on the School website.

Toorak College undertakes to enable individuals to examine and authorise changes to any of their personal information, held by the School, by contacting the School or in annual update forms.

*The School' refers to Toorak College
(Early Learning Centre, Wardle House, Senior School)*

ENROLMENT ENQUIRIES

AUSTRALIA:

Email: enrolments@toorake.vic.edu.au
Phone: (03) 9788 7234

POSTAL ADDRESS:

PO Box 150
Mount Eliza, VIC, 3930
Australia

CRICOS:

Provider Code: 00349D
Course code: 005454G (Senior)
Course code: 097816B (Primary)

FOR OFFICE USE ONLY

Parent ID

Student ID

Receipt Number

Acceptance Date

DD / MM / YYYY

Application Received Date

DD / MM / YYYY

Nominate own guardian

Nominate ISA guardian

Nationality

Country of Citizenship

Religious Denomination

Home Language

Proposed Year Level Proposed Year of Entry

Present School

Present Year Level

PARENT/ GUARDIAN DETAILS

Please complete details for both parents or guardians.

Applicant resides with: Parent/Guardian 1 Parent/Guardian 2 Both Parents

PARENT / GUARDIAN 1

Surname Mr / Mrs / Miss / Dr / Rev (circle)

Given Names

Relationship to Applicant

Address

Postcode

Telephone (home)

Telephone (work)

Mobile

Email

Primary Occupation

Employer

PARENT / GUARDIAN 2

Surname Mr / Mrs / Miss / Dr / Rev (circle)

Given Names

Relationship to Applicant

Address

Postcode

Telephone (home)

Telephone (work)

Mobile

Email

Primary Occupation

Employer

APPLICANT DETAILS

Female Male

Day Student Boarder

Australian Citizen Permanent Resident

Aboriginal/
Torres Strait Islander

Surname

Given Names

Date of Birth

DD / MM / YYYY

Place of Birth

VICTORIAN STUDENT NUMBER (VSN)

Does the applicant have a VSN?

Yes – please specify the number:

Yes – but the VSN is unknown

No – the student has never been issued with a VSN

MULTIPLE APPLICATIONS

This is a family application.

To complete additional applications for subsequent siblings, please complete the Local Enrolment Sibling Application Form for all further siblings.

WHERE DID YOU FIND OUT ABOUT TOORAK COLLEGE?

- Current Parents
- Past Parents
- Advertisements
- Website
- Other sources (*please specify*)

ADDRESS FOR CORRESPONDENCE

Parent/Guardian 1 Parent/Guardian 2

Both Parents

if other:

Relationship to Applicant

Name

Address

Postcode

Country

ADDRESS FOR ACCOUNTS

Parent/Guardian 1 Parent/Guardian 2

Both Parents

if other:

Relationship to Applicant

Name

Address

Postcode

Country

FAMILY MEMBERS AT TOORAK COLLEGE

Name(s) of applicant's sibling(s) currently enrolled at our School:

Name

Relationship to Student

Name

Relationship to Student

Name(s) of applicant's sibling(s) currently with an application for enrolment at Toorak College:

Name

Relationship to Student

Name

Relationship to Student

If applicant's parent attended Toorak College, please state:

Surname at School

House

Year of Leaving

Names of applicant's siblings and/or close relative who have attended Toorak College in the past:

Name

Relationship to Student

Year of Leaving

Name

Relationship to Student

Year of Leaving

