

2019 Fees Notice



Financial Policies related to fees

Payment of school fees

A 2.5% discount, on tuition fees, will be granted to parents who pay the full year's school fees by the due date set out on page 3. Otherwise, school fees are due and payable for each term on the dates set out on page 3. A monthly direct debit payment option will be available for 2018 school year. Information regarding this option can be obtained from the business office. A \$75 service fee (to cover additional administration costs) will be charged to parents if school fees are not paid by the due date each term.

A student shall not be allowed to commence a new term at the college if the school fees for the previous term have not been paid. The college will grant an extension of time for payment only if there are exceptional circumstances outside the parents' control. A request for such extension of time for payment shall be made in writing to the college Business Manager prior to the start of the term.

The college reserves the right to withhold school reports and/ or Year 12 exit certificates if fees remain unpaid at the end of the term. The college may terminate the enrolment of a student if school fees remain unpaid at the end of the term for which the fees are due.

Change of status and withdrawal of a student

To ensure appropriate supervision of our students, the college expects that each student will be in residence with either their parents or legal guardians.

When a student is to be withdrawn from the college or if an enrolment is to be cancelled, parents are required to give the Principal one full term's notice, in writing, before the withdrawal or cancellation date.

However, if the withdrawal is to be effective at the end of the school year, written notice must be given by the end of term 3. Parents who do not give such a period of notice will be liable to pay

the college an amount equal to one full term's fees in lieu of such notice.

When a student is to be temporarily withdrawn from the college with a request from the parents to hold a place for the student, one term's notice in writing to the Principal is required before the withdrawal date. If approval to hold a place is granted, an Enrolment Reservation fee of 50% tuition fees will be payable before the withdrawal date, otherwise the student will be placed on the waiting list.

Resource Levy

The resource levy, which applies to all students, is charged to cover such costs as non-text book resource items, technology, classroom materials, school photos, some excursions and camp costs. The resource levy is payable each term and appears on the fees account accordingly.

Goods & Services Tax (GST)

Goods & Services Tax (GST) on prescribed taxable supplies is required to be added to applicable fees and levies in accordance with current Australian Taxation Office rulings.

Enrolment application fee

A **non-refundable** application fee for each child being enrolled is payable to the college upon submission of a formal Application for Admission. The fee covers administration costs in processing the application.

Enrolment Deposit

The enrolment deposit is credited to the student's first term annual fees. Should the enrolment not proceed, this amount is non-refundable.

Enrolment Building Fund contribution

Enrolment Building Fund contribution is a non-refundable payment used to assist with the maintenance and upkeep of college buildings.

For enrolments prior to 2009, where a student bond was paid, parents are required to request the refund of their student bond in writing within 6 months of the student leaving the college. After this time the bond money will be transferred to the college building fund as a voluntary donation.

Any families who have received a fee concession at anytime automatically forfeit their student bond.

Enrolment fees:

Pre-enrolment costs

Application fee: \$ 70.00 Per child
(non-refundable)

Enrolment building fund contribution: \$ 650.00 First child
(non-refundable)
\$1,100.00 Family contribution for 2 or more students

Enrolment deposit: \$ 350.00 Per child

- ❖ The enrolment deposit is credited to the student's first term fees. Should the enrolment not proceed, this amount is non-refundable.
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Sibling Discount

Trinity Lutheran College offers parents a discount for each additional student enrolled at the college during each school year. This applies to tuition fees only.

	Per Annum
Second Child	\$ 400.00
Third Child	\$1,000.00
Fourth Child	Tuition Free

Further Information

Enrolment Information : Siobhain Blinko
Email: Siobhain.Blinko@tlc.qld.edu.au

Fee Information : Jenny Flynn
Email: Jenny.Flynn@tlc.qld.edu.au

Phone: 07 5556 8230

2019 Fees Schedule

The below fees are all inclusive of compulsory fees, resources, camps & excursions.

Tuition & Resource Fees		\$ per term			\$ per annum		
		Tuition	Resource levy	Total	Tuition	Resource levy	Total
Years	Prep to 6	\$1,643.75	\$497.50	\$2,141.25	\$6,575.00	\$1,990.00	\$ 8,565.00
Years	7 to 12	\$2,047.00	\$497.50	\$2,544.50	\$8,188.00	\$1,990.00	\$10,178.00

Year 12 Formal ticket
Year 12 formal ticket will be charged via the on-line ordering system

Due dates for payment of fees and additional charges

Full year's fees (to qualify for 2.5% discount)	Friday	8 February 2019
Term 1 fees	Friday	8 February 2019
Term 2 & term 1 additional charges	Friday	3 May 2019
Term 3 & term 2 additional charges	Friday	26 July 2019
Term 4 & term 3 additional charges	Friday	18 October 2019
Term 4 additional charges	Friday	6 December 2019

Payment Options:

1. Payment in full by the due date by BPay, Cheque, Cash, EFTPOS.
2. Payment in full by the due date by credit card (MasterCard or Visa).
3. Payment via monthly direct debit, consisting of 10 payments January through to October. Information regarding monthly direct debit is available from the Business Office.
4. Payment by School Plan - an external agency that can individualise payment plans to suit family needs. Information regarding School Plan is available from www.schoolplan.com.au or email address: schoolplan@asg.com.au