

## Digital Technology Policy

### 1.0 Introduction

West Moreton Anglican College recognises that the rapid advances in technology will continue to develop and create new and exciting opportunities for our students. This policy focuses on the wise and ethical use of technology for educational purposes. The College recognises the importance of students engaging with technological devices; however, emphasises the need for students being present and disconnecting themselves from technology and engaging in meaningful relationships.

This policy distinguishes the clear difference between using technology for educational purposes compared to social use. Additionally, the policy provides clear expectations of the use of digital devices whilst on College grounds.

### 2.0 Scope

This policy provides guidelines as to student use of mobile learning devices, mobile phones, smart devices and other mobile entertainment devices at the College.

### 3.0 Mobile Learning Devices

Mobile phones and other smart devices, such as smart watches or similar technological devices are not considered a learning device.

Examples of mobile learning devices include laptops, tablets, netbooks and iPads. Students are allowed to bring mobile learning devices to the College for educational purposes; however, the following guidelines need to be adhered to by students, when using mobile learning devices at the College.

- The College accepts no responsibility for the loss, theft or damage to student supplied devices.
- The use of mobile learning devices during class time is at the discretion of the teacher.
- Student supplied mobile learning devices will operate in accordance with the College's rules regarding the responsible use of technology.
- Access to the College Wi-Fi network is a privilege and can be revoked at any time.

#### JUNIOR SCHOOL

- Junior School students are allowed to use mobile learning devices only in the circumstances of prior permission from the Head of Junior School. Use will only be permitted within the classroom learning context.

### 4.0 Mobile Phones and Smart Devices

The College prefers that students do not bring mobile phones and/or smart devices to school. If an emergency occurs within school hours, parents/guardians can contact their child/student through the various sub-schools. Students will be notified in a timely manner of such an emergency. Alternatively, if a student requires to make a call to a parent and/or guardian during school hours they must do so by requesting to use a phone in their sub-school reception area.

If a student brings a mobile phone and/or smart device to school the following guidelines must be adhered to:

- Upon entering College grounds and before the commencement of the school day, mobile phones and/or smart devices are not to be used and must be deposited in a locked locker. For Junior School students mobile phones and/or smart devices must be handed into the Junior School office.
- Mobile phones or smart devices are not to be carried, worn or accessed during school hours.
- At the completion of Lesson 5, students are permitted to remove their mobile phones and/or smart devices from their locker or collect from the Junior School office. These devices must be used in an appropriate manner.

- Connecting to the internet using data services and/or hot spotting from a mobile phone or smart device is prohibited.
- Proxied, VPNed, or other encrypted tunnelled connections to the internet are not to be used.
- Disciplinary action will be taken against any student who is found to use a mobile phone and/or smart device in a threatening or inappropriate manner. This includes the sending of inappropriate text messages, images and/or other content.
- Mobile phones and/or smart devices are not permitted on College camps, excursions and/or other College events.
- The College accepts no responsibility for the loss, theft or damage to student supplied mobile phones and/or smart devices.
- Failure to follow the guidelines of this policy will result in consequences based on the repeated behaviour. Action taken by the College will include one or more of the following consequences: confiscation of the device, detention, suspension and/or probationary enrolment.

### **5.0 Mobile Devices – Music Players**

This policy refers to mobile phones, smart devices, iPods, MP3 players, portable DVD players and/or other mobile streaming devices.

The use of mobile music devices on College grounds is not allowed during school hours (8.00am-3.00pm) and includes the following conditions:

- Students are not permitted to listen to music on a mobile music device during school hours including break times or moving between classes.
- The use of mobile music devices is not permitted in the classroom.
- The only exception to using mobile music devices is in Dance, Drama or Music where music is required. These devices will be supplied by the College and directed by teachers.
- The College accepts no responsibility for the loss, theft or damage to student supplied mobile music devices.

### **6.0 Mobile Devices – Gaming Consoles**

This policy refers to games/applications played on mobile phones, smart devices, iPods, iPads, Notebooks, laptops, portable gaming devices and other mobile gaming devices.

The use of mobile gaming consoles on College grounds is not permitted during school hours.

### **7.0 General**

- Students are responsible for the safety of their own mobile phone and smart device and need to ensure that their device is stored in a locked locker whilst on College grounds. For Junior School students mobile phones and/or smart devices must be handed into the Junior School office.
- The College accepts no responsibility for the loss, theft or damage to student supplied mobile phones and/or smart devices.

### **8.0 Consequences**

Infringements to this policy by students will be referred to the appropriate Head of School.