

1. West Moreton Anglican College (**the College**) collects Personal Information, including Sensitive Information about students and parents before and during the course of the student's enrolment at the West Moreton Anglican College.
2. The primary purpose of collecting information is to allow the College to exercise its functions and activities and ultimately provide Colleageing to your child.
3. The College collects, uses, holds and discloses Personal Information in accordance with the *Privacy Act 1988* (Cth) and the Australian Privacy Principles (**APPs**).
4. Legislation that governs public health and child safety requires that certain types of information be collected by the College.
5. The information that the College collects is to satisfy legal obligations and enables the College to discharge its duty of care.
6. The College collects Health Information about students. Health information is a subset of Sensitive Information; it is defined in the *Privacy Act 1988* (Cth) and is dealt with in accordance with the APPs.
7. If the College does not obtain the information referred to above, it may not be able to enrol or continue the enrolment of your child.
8. Personal and Sensitive Information collected by the College may be disclosed to others for administrative and educational purposes. This would include disclosure to other Colleges, government departments, the Corporation of the Synod of the Diocese of Brisbane, the Anglican Church Southern Queensland and other persons providing services to the College.
9. Personal information collected from students is generally disclosed to parents. Personal information and images (for example, sporting and academic achievements) is published in the College newsletter, magazine and may be used for other College related purposes. Please inform the College in writing if information in relation to your child's is not to be used in this manner.
10. Personal information collected may be disclosed by the College to debt collection agencies for the purpose of recovering outstanding tuition fees.
11. Parents may seek to access information collected about their child by contacting the College. Access to Personal Information is dealt with in accordance with the College's Privacy Policy.
12. Parents may seek to have Personal Information corrected. Correction of Personal Information is dealt with in accordance with the College's Privacy Policy.
13. Parents or students may make a complaint in accordance with the College's Privacy Policy if they believe the College has breached the APPs.
14. The College may store and disclose Personal Information to overseas recipients, through the usage of Cloud Computing Storage or similar services. The College discloses such information in accordance with APP 8.

15. The College engages in fundraising activities. Personal information collected may be used to make a marketing or fundraising appeal. The College will abide by any direction from an individual not to disclose Personal Information to third parties for marketing purposes.

I **do not** want my Personal Information used for direct marketing

16. A copy of the College's Privacy Policy can be found at:

<https://www.wmac.com.au/about/council/policies>

Student's Name:

Year Level:

Year of Entry:

Parent's Signature:

Date: