

CASA Solo/ Duo Competitions

Step by Step simple instructions to Register on myStage

Welcome to myStage

Some of you will already have profiles if you entered your children in the Jem Solo Competitions.

Please read below and note there are 3 Simple steps

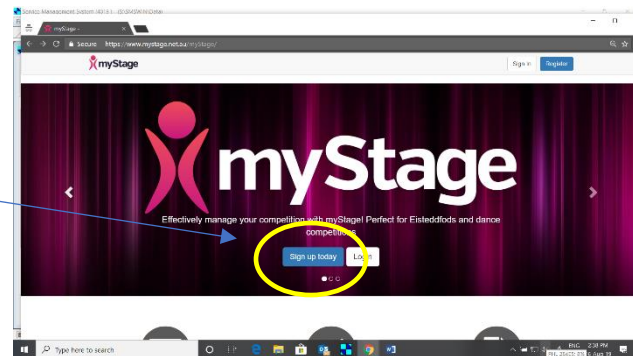
1. Create a mystage account if you do not have one.
2. Create a profile (for each competitor)
3. Add Pupil Skills information for each Competitor

CREATING A PROFILE

1 Enter the myStage site -

<https://www.mystage.net.au/myStage>

- Click - Sign up Today
- Create a myStage account.
- Create the account with Parent information



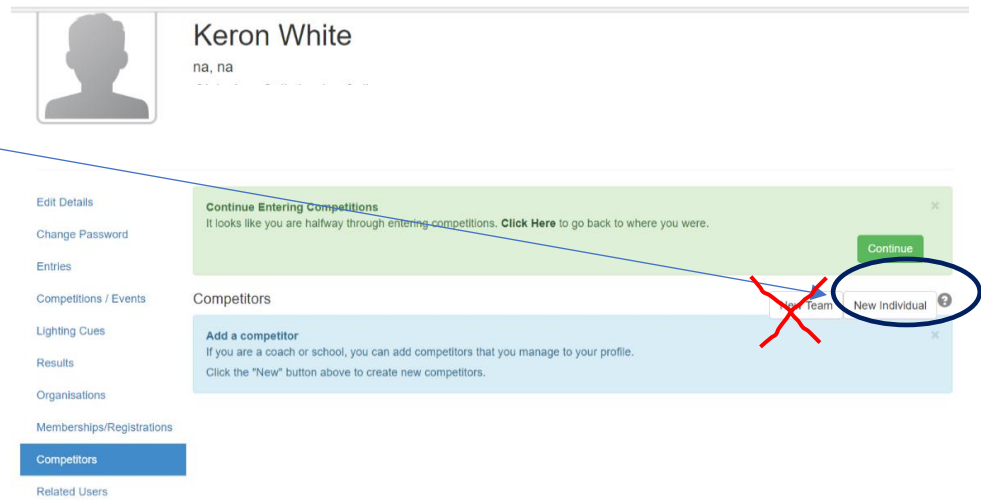
YOU HAVE NOW REGISTERED WITH MYSTAGE AND YOU ARE READY TO

CREATE COMPETITOR PROFILE – one for each competitor You can add all your children under your profile.

On your home page you will have your profile.

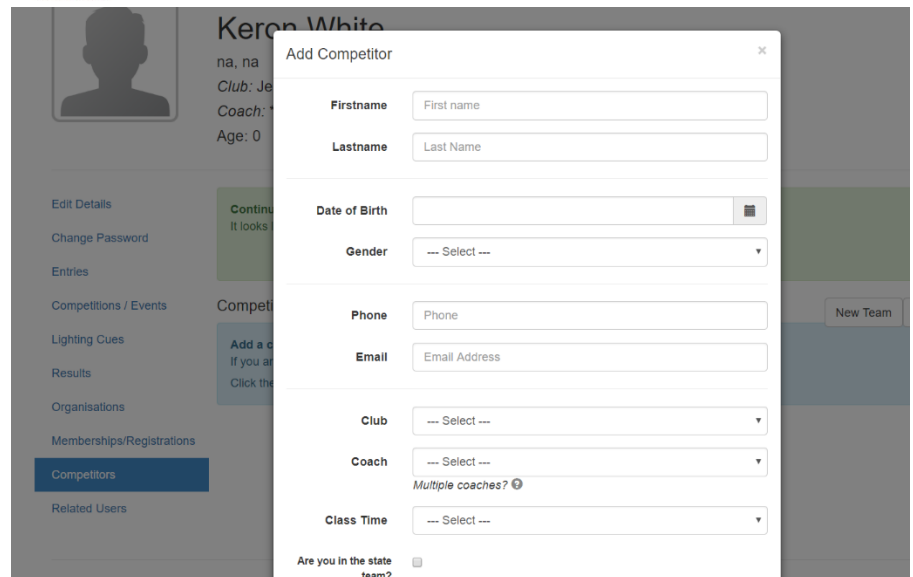
1. Click New Individual

This is done for Every competitor



2. Enter details for each Competitor

Ensure details are correct as this is where your entry will eventually come from



Your profiles have been created

NOW YOU NEED TO ADD PUPIL SKILLS INFORMATION TO EACH COMPETITOR

If this information is not complete you will not be able to enter the competition

From your home page click on the competitor you wish to update – They will be on a list at the bottom of your page

- Edit Details
- Entries
- Competitions / Events
- Lighting Cues
- Results
- Organisations
- Memberships/Registrations
- Related Users

Click Membership/ registrations from left of screen



Jade [Redacted]
Aberfoyle Park, SA
Club: [Redacted]
Coach: [Redacted]
Age: 16

- Edit Details
- Entries

Memberships / Registrations

Click New

Add Membership

Type: CASA

Skill Level / Grade: Grade 4

Membership Number: Membership Number

Close Save changes

Select CASA as type from drop down list

Add highest Skills achieved from drop down box – Tinies do not need skills but you will need to select Tinies

Membership no. Is not applicable so leave blank

SAVE CHANGES

You have now completed your competitor profiles and are ready to enter