



Jewellery Industry Fair

MELBOURNE
2026

14 & 15 MARCH

Royal Exhibition Building - Carlton



WELCOME

Welcome to the 2026 Jewellery Industry Fair!
Our team is very excited to host you in Melbourne
in the coming months.

Our commitment to you is to continue to provide you with not only a safe and supported event but to maximise your experience before, during and after the event. Supporting you and your company doing business is our primary objective while we work with you on the future of the industry.

Please find in the following pages all the details that you will require when exhibiting at the Jewellery Industry Fair 2026. Our team is here to work with you, so please do not hesitate to reach out if you require any additional support.

Again, welcome to the Jewellery Industry Fair, and thank you for your support.

14 & 15 MARCH 2026
Royal Exhibition Building - Carlton

Bump In - Friday 13th March
Bump Out - Sunday 15th after 4pm

jewelleryindustrysummit.com



THE VENUE



Royal Exhibition Building - Address
9 Nicholson St, Carlton VIC 3053



[View the Map here.](#)

- 9 Mins from Burke St Mall
- 27 Mins from Melbourne Airport

THE AREA- ACCOMODATION



Lanson Place

[Visit Here](#)

502 Albert Street,
East Melbourne
VIC 3002,



Park Hyatt

[Visit Here](#)

1 Parliament
Square, off
Parliament Place



Marriott Hotel

[Visit Here](#)

Corner Exhibition
& Lonsdale
Streets



The Metropole

[Visit Here](#)

[44 Brunswick
Street, Fitzroy](#)

View More Accommodation Options [Here.](#)

[**jewelleryindustrysummit.com**](http://jewelleryindustrysummit.com)



MEET YOUR TEAM



Laura Moore

Managing Director

✉ lauram@jewelleryindustrynetwork.com

Jeremy Keight

Jewellery World

✉ jeremy@jewelleryworld.net.au



Callum Keight

Jewellery Industry Network

Gazal Jain

Jewellery Industry Network

✉ TheCentre@jewelleryindustrynetwork.com



This is the team that will be onsite with you during the event. If for any reason you need to contact any of us, please feel free to call us using the numbers provided.

jewelleryindustrysummit.com



PREFERRED SUPPLIERS

Harry the hirer.

Harry the Hirer

Stand Build and furniture

Your HTH exhibitor portal login will be emailed by HTH separately

BRINKS

Brinks

Secure Freight and Overnight Storage

Christopher Clarke

Christopher.clarke@brinksglobal.com

Brinks requires a minimum number of exhibitors in order to provide their secure service.



Scene Change

**Event & Technical Production / AV / Video
/ Sound / Lighting / Staging**

● +61 2 9906 8909 ✉ jdinh@scenechange.com.au

IGN Media

Artwork, Banners, Posters, Brochures and Marketing collateral.

Please contact our team for more information.



Jewellery Industry Network

Display Cabinets

Please contact our team for more information.

jewelleryindustrysummit.com



LOCAL SUPPLIERS



Ferguson Plarre

Branded cupcakes delivered.

www.blackvelvetcakes.com.au/



Daily Blooms

<https://dailyblooms.com.au/collections/let-every-day-bloom-melbourne>

BLOOMS AND BOTANICALS

Blooms and Botanicals

www.theflowerroom.com.au/



Simply Seated

Furniture Hire | Chairs | Lounges and more

www.simplyseated.com.au/



Valiant

Furniture Hire | Chairs | Counters | Styling

www.valiant.com.au/



STAND INCLUSIONS

- Floor Space
- 2.4m flush white walling and premium black frame
- printed fascia sign with company name and stand number
- 2 x Chairs
- 2 x spotlights
- 1 x 4amp power points
- logo and company details on fair website
- company details in Fair directory
- Logo and or product images on fair social platforms



NERO

The Nero booth allows you to be creative with your stand design. The slick black frames can be added to with multiple options from Harry the Hirer.

Walls can also be printed with custom graphics. Please chat to Harry the Hirer for options for your stand.



STAND INCLUSIONS

FURNITURE

Our preferred stand builder Harry the Hirer is available to assist you build your stand and supply furniture.

Multiple different options and colours are available from the Harry the Hirer packages.



DISPLAY CABINETS

Lockable showcases are available to hire from the Jewellery Industry Fair team directly.

Please book your display cases by filling in the display order form and emailing to lauram@jewelleryindustrynetwork.com





STAND INCLUSIONS

CUSTOM PRINT

If you would like to custom print your stand walls, please get in touch with our team for a quote. Custom print can elevate your stand for an even more professional look.





EVENT SCHEDULE

Thursday
12th March

Bump In - Exhibition Team

Thursday is bump in day for the exhibition team and JIN team. There is no access for exhibitors to bump in during this day however please contact our team if you require a delivery to be accepted this day.

Friday
13th March

Bump In - Exhibitor Day!

Doors open from 9am on Friday and venue will be open till 10pm at night for all exhibitors to complete their stand set up.

Saturday
14th March

Event Day 1

7am Doors open for exhibitors.

9am Doors open for guests.

5pm Event closes.

Sunday evening will host the onsite networking event.

Sunday
15th March

Event Day 2

7am Doors open for exhibitors.

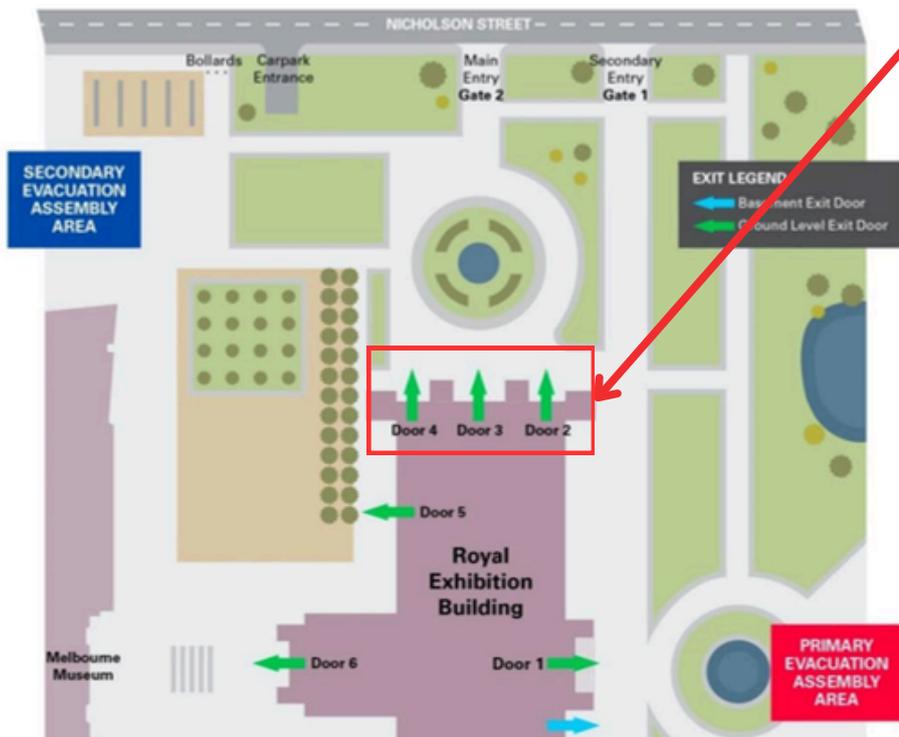
9am Doors open for guests.

4pm Event closes.

4pm onwards - **Bump Out**

BUMP IN

Friday 13th March
9am – 10pm



Bump in entrance

All exhibitors staff must be registered with the event team prior to arriving at the venue for bump in. Exhibitors will be asked to provide photo ID at the entrance to the venue. Each exhibitor will receive a wrist band for bump in and badges for their staff for the fair days. If exhibitors do not have photo ID when arriving for bump in, they will not be granted access to the venue.

Please provide us with the list of names for bump in, fair days and bump out before Monday 23rd February. Please use the Exhibitor Staff registration form and send it to lauram@jewelleryindustrynetwork.com

Meet our team at the registration desk located at the entrance at Door 3. All equipment can be bumped in through this door. Temporary parking is available through the Main and Secondary Gate entrance off Nicholson St.

Please Note:

- Nobody under the age of 16 onsite
- High-vis and closed toe-shoes must be worn at all time
- No smoking in or within 10 meters of the building (at all times)
- Keep all emergency exits clear
- Be aware of all moving vehicles
- Anyone entering the venue is subject to a security check.

All Exhibitors will be expected to wear High Vis Vests when bumping in. High Vis Vests will be available and can be purchased at the registration desk. All Exhibitors must have their stand set up and ready by 8am Saturday 1st of February and pack down is not allowed until the event closes at 4pm on Sunday the 2nd.



BUMP OUT

Sunday 15th March
4pm - 10pm



Bump out door

Bump out for all exhibitors will happen through Door 1, this will allow the stand build team to access Door 3 and ease of traffic.

There is temporary parking available outside Door 1, but also short term parking available just past gate 1.

Please Note: Door 1 is accessible with stairs, so if you have trolleys or anything heavy and bulky, please speak to us about exiting via Door 3.

Please Note:

- Nobody under the age of 16 onsite
- High-vis and closed toe-shoes must be worn at all time
- No smoking in or within 10 meters of the building (at all times)
- Keep all emergency exits clear
- Be aware of all moving vehicles
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PLANNING

Storage

There are small areas for storing items at the venue. If you need overnight storage for your stock, please contact Brinks who can organise secure transport and storage for your goods. Please advise the JIF event team if you require storage.

Decorations

Decorations that include fire, candles, smoke, balloons or flammable items are not permitted on your stand. If you are demonstrating a specific product that requires dangerous goods, please advise the event team prior to bump in.

Cleaning

The Royal Exhibition Building is responsible for the cleaning of the venue public areas and disposal of rubbish. General cleaning of the exhibition area will occur after hours including public areas, foyers and exhibition aisles. Exhibitors are responsible for the cleaning of their individual display booths.

Badges

All exhibitors and guests are required to wear a badge at all times when visiting the JIF. Please ensure your staff badges are pre - ordered prior to the Fair commencement date. Pre-ordered exhibitor badges can be collected prior to the opening of the show from the registration desk at the entry to the JIF. If you require additional badges on site, please visit the registration desk.



PLANNING

Internet

Internet is available to all exhibitors and guests and is designed for web browsing and web based emails. It's not designed for accessing VPN's or downloading large files. Wifi password will be provide when exhibitors check in for the event.

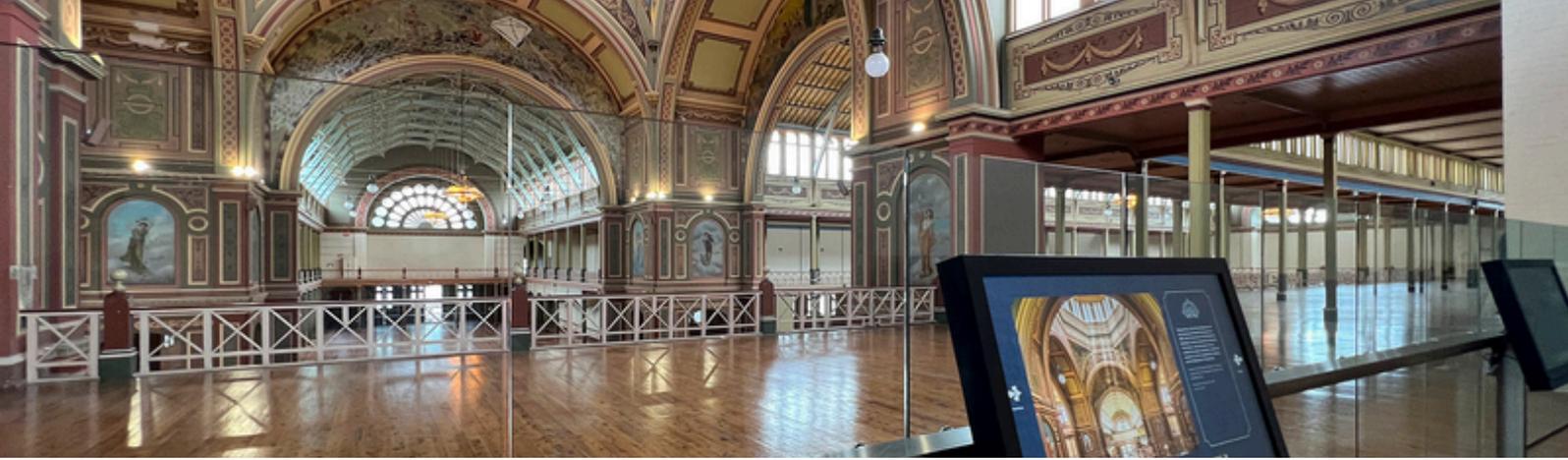
Security

The Royal Exhibition Building is a secure venue in a suburban location in Melbourne. The venue is fitted with security cameras, and locked doors at each entry point.

Whilst every endeavour has been made to secure the property, the Jewellery Industry Network will not be held liable for any break ins which result in any loss to the exhibitor. And as such, each exhibitor needs to ensure they have adequate insurance and minimises risk when exhibiting and travelling to and from the fair venue.

You are required as an exhibitor to wear your exhibitor badge at all times. Please also carry with you photo ID and ensure that all of your staff are doing the same. Entry to the Fair will not be permitted without photo ID. Guests registrations will ensure that only Trade visitors are permitted into the Fair. Each guest will be required to show their photo ID on arrival and their pre registered ticket and or 1 piece of evidence of their dealings in the trade.

If you have any concerns at the Fair, please alert an event staff member urgently so that the scenario can be managed promptly.



PLANNING

Food & Bev

Catering options and coffee carts will be available for exhibitors and guests to enjoy during the Fair open days.

Serving Food and Beverages on your stand: All beverages served on and around booths at the exhibition, must come be approved by the organiser.

Serving food from your stand is permitted, however please advise event staff if you plan to serve food. Champagne bar carts are available and can be pre ordered through the event organiser. Please do this by ordering this beforehand using the order form on your booking form. If serving alcoholic beverages on your stand, a staff member must hold a current RSA badge.

Testing & Tagging

Any electrical items brought onsite by the exhibitors must be properly tested and tagged.

If you have not had your equipment (lights, machinery, extension cords etc) tested and tagged, we will have someone onsite during the bump in who can test and tag onsite. If you require this service on the day, our team will send an invoice for the service.



PLANNING

Transport & Parking

A list of available transport is available on the Fair website [HERE](#)

Conveniently located and competitively priced, the Melbourne Museum Car Park offers ease of access to the Royal Exhibition Building. The car park is open seven days a week from 06:00 to midnight. Entry is via Rathdowne Street or Nicholson Street. Online bookings available

Video & Photo Content

A camera crew has been engaged to create photography content of the Jewellery Industry Fair, and specifically your stand.

Please advise our team if you do not want any footage taken of your stand or if you do not consent for any footage to be used online for promotional purposes.

Prohibited at REB

The following is prohibited in the building:

Open flames, helium balloons, spray cans and gas

Use of walls and pillars for displays or support – nothing to be blu-tacked or stuck to them

For all other questions, please contact the JIF team on lauram@jewelleryindustrynetwork.com

jewelleryindustrysummit.com



MARKETING

To ensure that you look your best at the Fair, the below package of marketing material is available for you to consider. Please advise our team if you have any additional requirements or would like assistance in any other areas of marketing for your company.

Basic Marketing Package

- Pull up banner Design and Print (Qty 1)
- A5 Flyers Double Sided Design and Print (Qty 500)
- Counter Cards Design and Print (Qty 2)



Personalised Marketing Package:

- Pull up banner Design and Print (Qty 1)
- A5 Flyers Design and Print (Qty 500)
- Counter Cards Design and Print (Qty 2)
- Product Showcase Magazine (as required)
- Booth Signage Design and Print (as required)
- Marketing Material Workshop (for an understanding of what additional pieces you require)



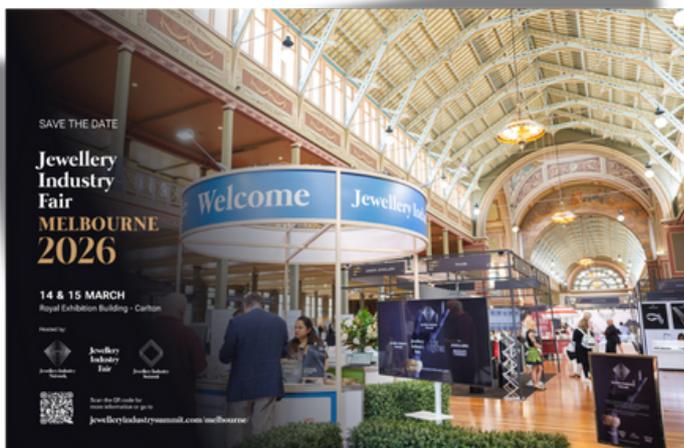
MARKETING

A large number of images for digital will be available for you to use in the lead-up to the Fair to promote the event to your customers.

Available in multiple formats for you to use on Facebook, Instagram, Email and even your own websites.

Print material will also be posted for you to send to your customers with their orders or invoices in the coming months.

Please contact us if there are any additional formats you'd like to use.





MARKETING COPY

Invitation Email

Dear [Customer's Name],
I hope this email finds you well. As a valued customer of our company, I am delighted to invite you to attend the Jewellery Industry Fair, which will be held at The Royal Exhibition Building in Carlton VIC.

The Jewellery Industry Fair is one of the most prominent events in the industry, and it brings together key players and decision-makers from all around the world. The event will feature a wide range of exhibits, workshops, and seminars, providing an excellent opportunity for you to learn about the latest industry trends, network with other professionals, and explore new business opportunities.

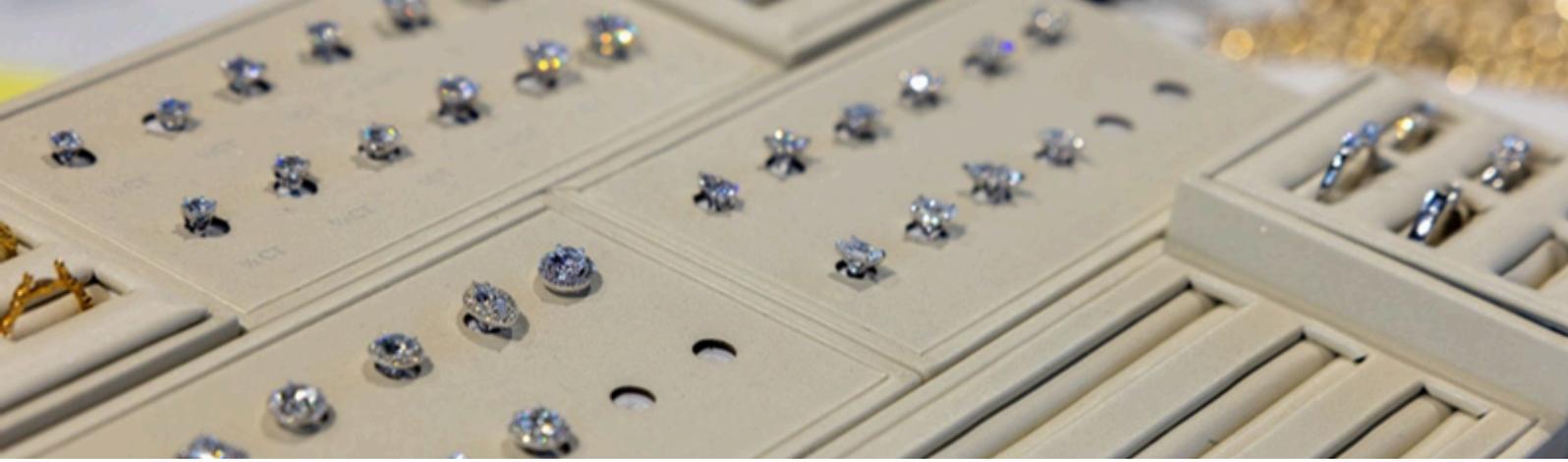
We believe that this exhibition will be of great interest to you and your business, as it will showcase the latest developments in our company, new products and offerings from us. Moreover, it will give you a chance to catch up with our team in person which we are so looking forward to.

To register for the exhibition, please visit the official website at www.jewelleryindustrysummit.com. Please note that registration is free for all attendees, and we encourage you to register as soon as possible to secure your place at the event.

We look forward to seeing you at the Jewellery Industry Fair and hope that you will take advantage of this opportunity to explore new horizons in our industry.

Best regards,

jewelleryindustrysummit.com



MARKETING COPY

Social Media Copy

Looking for something to inspire you? Come explore our latest collection at the Jewellery Industry Fair! We're thrilled exhibit at this upcoming event in Melbourne. Join us and experience a world of creativity and beauty.

Don't miss out on this exciting opportunity to immerse yourself in a world of beautiful jewellery. The Jewellery Industry Fair is the perfect place to expand your business, while discovering new perspectives and ideas. We warmly invite you to visit us at the JIF at the Royal Exhibition Building in Melbourne 14th & 15th of March 2026.

Register today! Grab your team and colleagues and come discover our latest products at the Jewellery Industry Fair in Sydney. We can't wait to share everything we have to offer in Melbourne on the 14th & 15th of March 2026
See you soon!



ADDITIONAL PROMOTION

01

Fair Directory

Want additional exposure on the day? Advertise in the JIF directory and be read by all of our guests at the event.

02

Gift Bag Item

Each guest is given a beautiful showbag full of goodies when they enter the Fair. Be part of their excitement by having your brand inside.

03

Social Posts

Want additional shout outs on our social media pages? We can boost your profile at the Fair by sharing your images with thousands of our followers.

04

Jewellery World

The March issue of Jewellery World Magazine will go live at the Jewellery Industry Fair - The official Fair Magazine is a must read by all industry members, not just at the Fair.

Specials rates available.

05

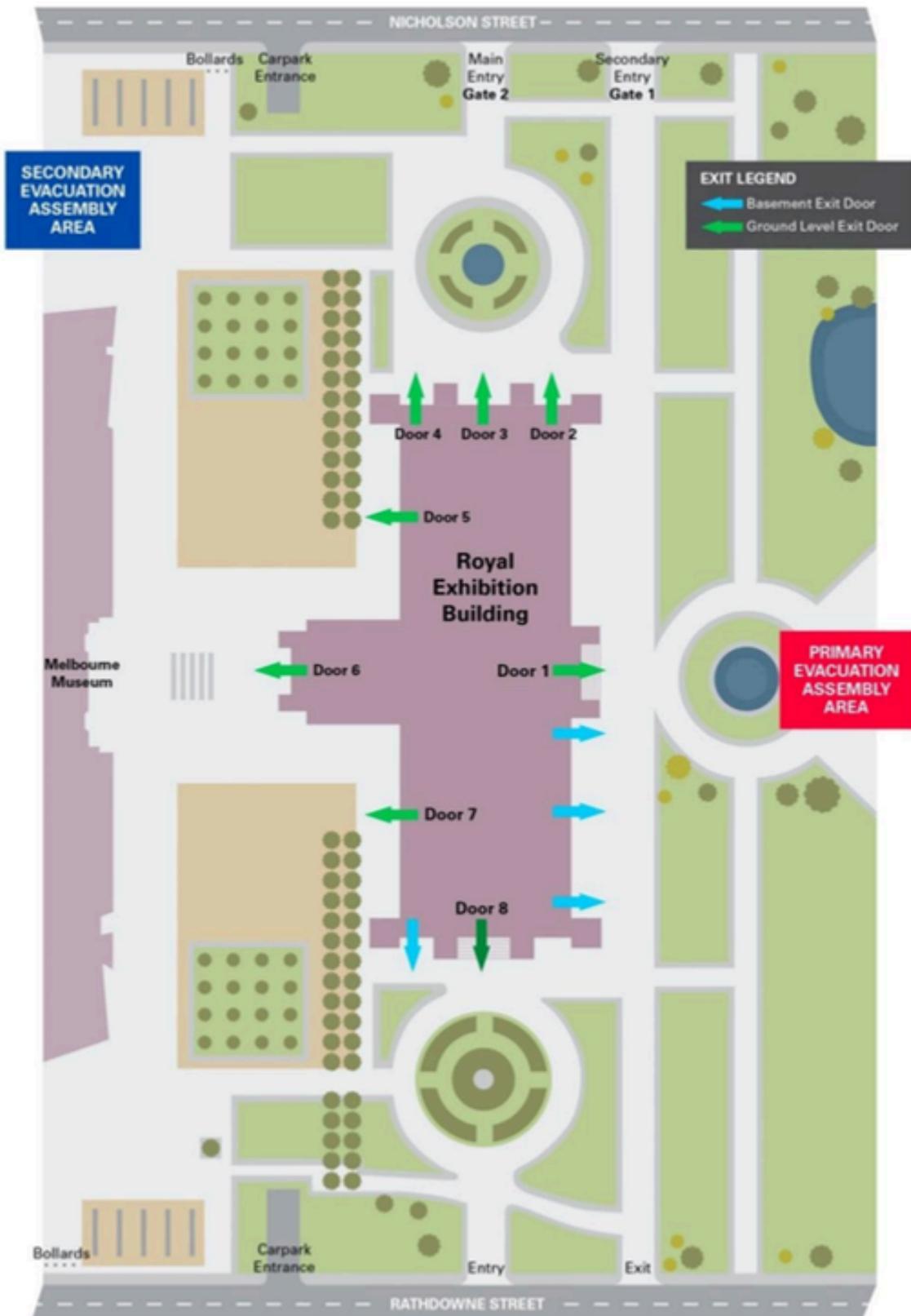
Anything else?

We have so many channels you can access as part of the Jewellery Industry Fair, so simply contact us if you'd like to explore additional advertising opportunities.

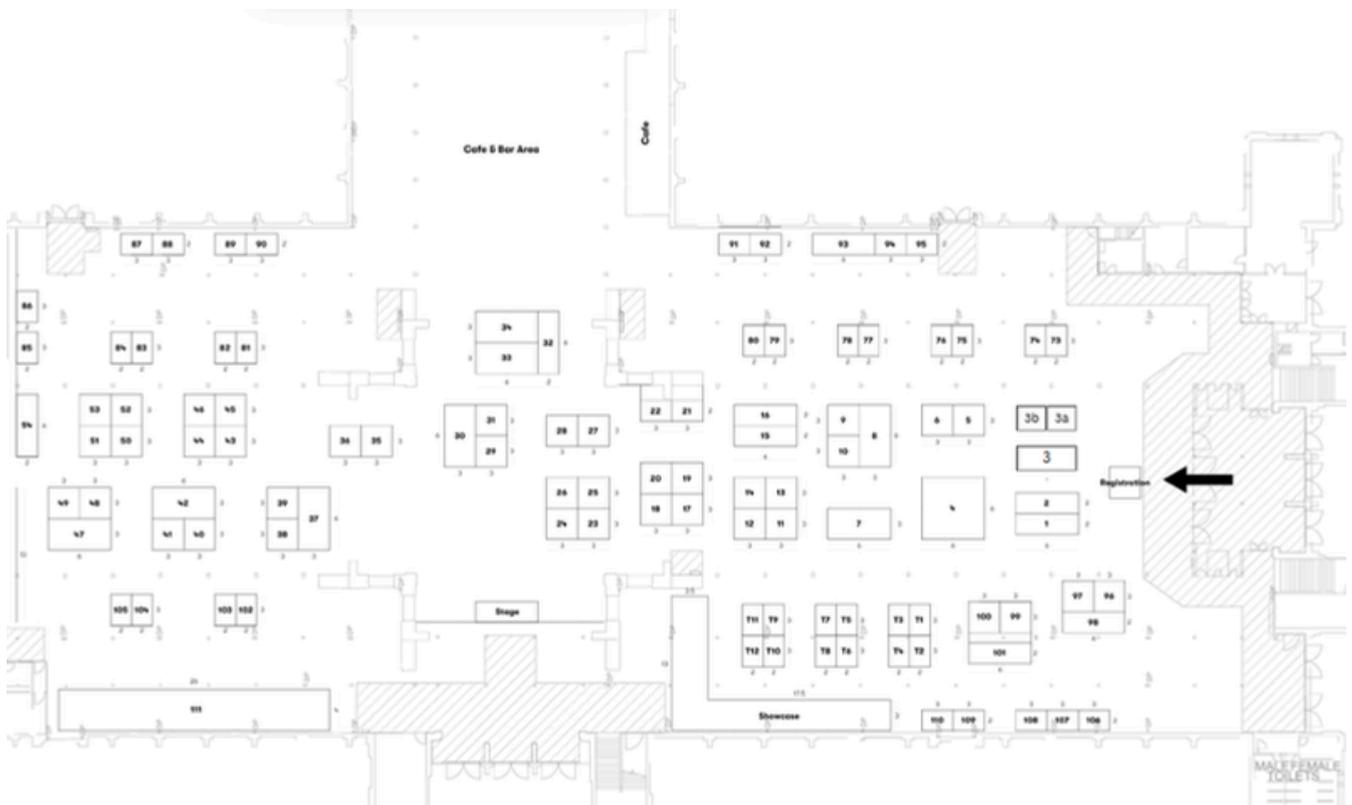
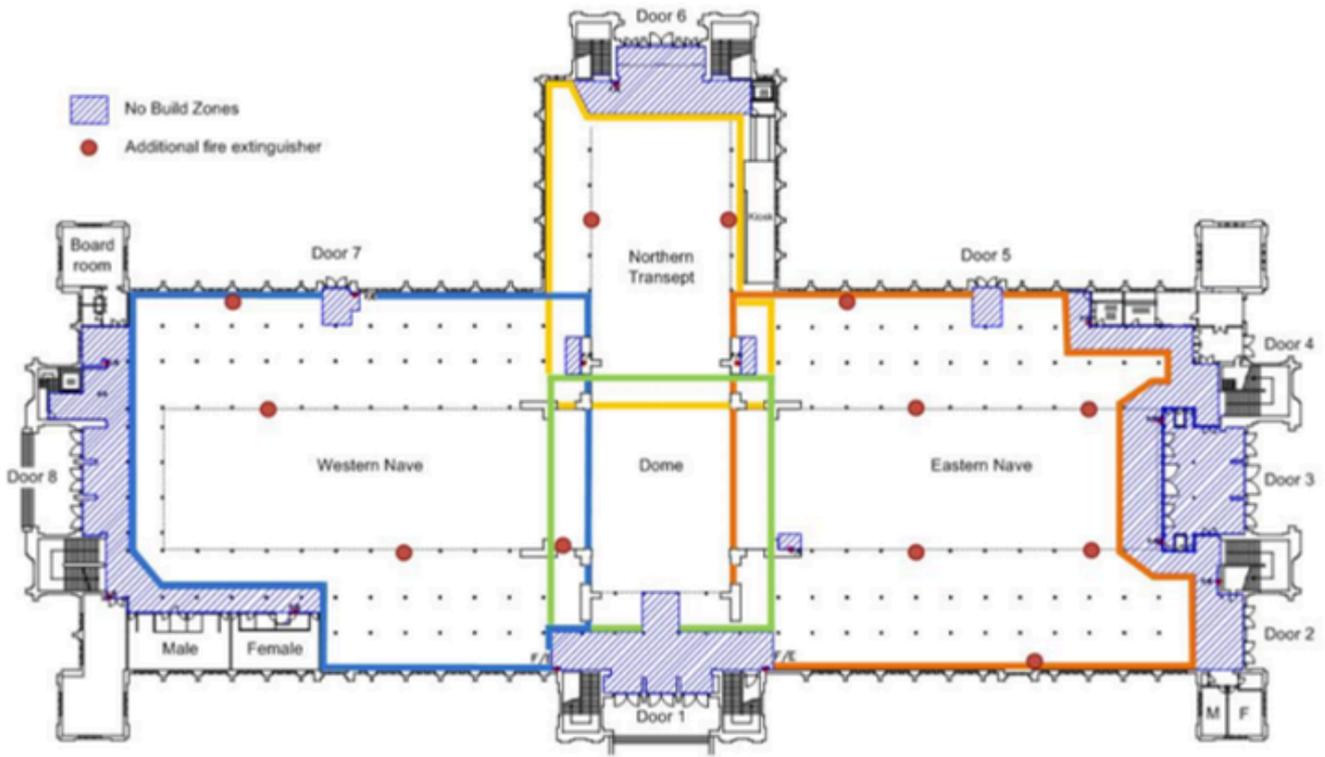
CONTACT US

VENUE MAP

Royal Exhibition Building Evacuation Assembly Area Location



VENUE MAP



DELIVERY DOCKET

Delivery Address:

The Royal Exhibition Building
Loading Dock
9 Nicholson St, Carlton VIC 3053

Event:

JIF - 2026

Event Dates:

March 14th & 15th

Event Manager - Laura Moore 0407604296

CONSIGNMENT DETAILS

Sender:**Stand Number:****Contact Name:****Contact Phone:****Pick up Address:****Freight Details:****Item #****Of #****Approx Weight:****Approx Dimensions:**

Deliveries will be accepted from the 12th March before the event between the hours of 9am and 5pm weekdays. All deliveries and the condition of all deliveries, remain the responsibility of the sender and at no point will the venue or event manager be held liable for lost or damaged goods.

Please print this page and adhere a completed copy to each parcel being freighted.



EXHIBITOR CHECKLIST

DUE DATE: 30/11/2025

- Invitations sent to customers
- Marketing flyers and materials sent to customers

DUE DATE: 2/1/2026

- Public liability insurance Certificate of Currency sent to lauram@jewelleryindustrynetwork.com
- Photo's for promotional use on social media sent to Fair team.
- Showbag insert sent to Event Team (if ordered)
- Directory add completed and sent to lauram@jewelleryindustrynetwork.com (if ordered)
- Champagne Bar Cart ordered (if needed)

DUE DATE: 15/1/2026

- Exhibitor Staff registration sent to jin@gmtc.com.au
- Submitted "Facia Company Name" for your booth (correct spelling) to Harry the Hirer through your Exhibitor Portal

OTHER CHECKS

- Booth & Display cabinets ordered
- Brinks booked (if needed)
- Freight booked (if needed)
- Accomodation and flights booked (if required)
- Marketing Materials built and Printed
- Stand requirements and packing list built
- Fair Offering for guests organised



EXHIBITOR STAFF REGISTRATION

Company Name:

Stand Number:

Company Name as shown on Facia:

Contact Person: Contact Number:

Contact Email:

STAFF REGISTRATION:

	Event	Bump In/out
Name: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
Name: <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**Due 28th February 2026 - Please return to
jin@gmtc.com.au**



NEXT STEPS



Please don't hesitate to contact us if you need any assistance at all for the Jewellery Industry Fair.

Our team is so thrilled to work with you and create amazing events for the whole jewellery industry.



www.jewelleryindustrysummit.com
