



TRINITY

ANGLICAN COLLEGE

Strong Foundations - Better Futures

TRINITY ANGLICAN COLLEGE – WODONGA

2015 ANNUAL REPORT



Strong Foundations • Better Futures

TRINITY ANGLICAN COLLEGE – WODONGA

2015 ANNUAL REPORT

Contents

1.	Information about Trinity Anglican College	3
2.	A Message from the College Council.....	4
3.	Staff 2015.....	5
4.	Professional Learning and Teacher Standards	6
5.	Student Performance in National Literacy and Numeracy Assessments.....	8
6.	Student Attendance.....	11
7.	Enrolment Policy and Profile	11
8.	Initiatives Promoting Respect and Responsibility	15
9.	Parent, Student and Teacher Satisfaction	17
10.	Summary Financial Information 2015.....	18
11.	Compliance with Annual Reporting Requirements	19

School Contact Information

Address:	34 Ellen McDonald Drive BARANDUDA VIC 3690
Interim Principal:	Mrs Susan Shaw
Head of Campus:	Mr Chris O’Loan
College Board Chair:	Dr Ron Bailey
Telephone:	02 6049 3480
Email:	office@trinityac.nsw.edu.au
Website:	www.trinityac.nsw.edu.au

1. Information about Trinity Anglican College

Trinity is a co-educational Anglican independent school for students from Early Years to Year 12. It is a proud member of the WA Anglican Schools Commission. We are an outstanding school which provides an enjoyable learning environment, the delivery of an holistic education offering opportunities of excellence for all and catering for the individual student's needs, skills and aspirations. The College's educational programs and approaches are founded in Christianity and are well supported by strong pastoral care, highly qualified and committed staff and an optimistic outlook for the future and the role that students from Trinity will play in this.

Pillars

Trinity believes that its mission and values as a school are well supported by a number of key elements or pillars. These include:

Faith - *developing sound Christian values, which will equip students with appropriate wisdom, attitudes, skills and knowledge, to lead fulfilling and productive lives in which service to others is a key aspect.*

Academic - *encouragement of excellence in learning within programs which provide opportunities which match a range of skills and abilities. The provision of an environment which is stimulating, caring, vibrant and encouraging of enthusiasm, creativity and enjoyment in learning.*

Pastoral - *recognition and celebration of the unique nature of each person in the school community and the importance of the care for each individual; emphasis on participation, and achievement of 'personal best' to increase self-esteem and personal wellbeing.*

Co-curricular - *facilitation of students experiencing a diversity of activities and challenges outside the central academic program. These opportunities will be physical, cultural and service based.*

Active - *developing an awareness of acting appropriately and a willingness to do so as a student of Trinity. It is hoped that students educated at Trinity will be well equipped with solid academic foundations, environmental stewardship, clear and strong values and the ability to discern what is right and wrong in society and on this basis, the wisdom, courage and ability to act accordingly. The development of a sense of place, responsibility and contribution to the broader community, regardless of one's own personal needs.*

Community - *promotion and nurturing of those qualities in people which reflect truth, honesty, goodness, openness, service, courage, tolerance, patience and perseverance. The focus on the continual building and strengthening of the school community both through the emphasis on positive relations between staff, students and their families, and the provision of opportunities for students of different ages to develop interpersonal and leadership skills.*

Governance - *promotion of sound principles of Council and Executive governance, leading to responsible policy and financial oversight and visionary property planning and development on the part of the College Council, along with support for the Principal in the exercise of his or her executive responsibilities.*



2. A Message from the College Council

The Chair of the College Council

2015 was the first year of new ownership for Trinity. The WA Anglican Schools Commission (ASC) took over the school from the Diocese of Wangaratta and this is proving beneficial for all concerned. On the Thurgoona campus, the ASC provided enhanced funding for our Senior Centre, so we developed two new buildings including 20 class areas, staff rooms and offices in an \$8.4 million build which has opened in first term 2016.

Council also confirmed a new Infants Centre at our Thurgoona site which was commenced in early 2016 and will be complete for 2017. This has seen the largest capital development in this school's short history, and whilst Council and our Business Manager have faced some challenges relating to this rapid change we are confident that Trinity remains in a sound financial position yet now provides first class facilities for both students and staff.

Several changes have occurred on the College Council. Father Arthur Martin, Mr Brad Bohun and Mr Peter Cerexhe have all retired or resigned and our replacement Council have brought extensive professional expertise to our Council.

Rev Alan Kelb AM a local parish priest and former school counsellor offers excellent pastoral care advice; Mr Peter Campbell and Mr Marcus Davis offer the Council legal and financial advice as both are local practising professionals in those fields. Council has been very busy bedding in our new ownership and the associated policy and procedure changes and each Councillor has undergone the required training related to our constitutional obligations.



Council, along with all other College stakeholders also developed and implemented a new Strategic Plan to oversee Trinity's progress from 2015 till 2020.

Our academic results again reflected the hard work of students and staff. NAPLAN results show above average results for our region again and our HSC results were beyond expectations.

Our enrolments continued to grow along with the reputation that our executive and staff have developed. Trinity now has 865 students at the 2015 census.

At the end of 2015 Council was notified of the resignation of our Principal Mr Steven O'Connor after eight years of amazing impact on all facets of Trinity. His expertise and enthusiasm will be missed but his efforts mean he leaves a school with a bright future, that has a sound financial footing and the infrastructure to support the College through its rapid development. Council thanks Mr O'Connor for his time at Trinity. We also thank and acknowledge the dedicated staff that remain to provide students the continuity in their education. Council has appointed an

interim Principal in Mrs Susan Shaw who is proving to be exceptional in all regards. In early 2016 we began the process to recruit a new Principal to commence in 2017.

Council also acknowledges the help received from the ASC in dealing with all these changes yet maintaining a College that meets or exceeds the needs of our students.

College Council 2015

Chair:	Dr Ron Bailey
Deputy Chair:	Mrs Alice Glachan
Treasurer:	Mr Marcus Davis
Members:	Rev'd Peter Laurence
	Rev'd Peter McKeague
	Mr Peter Cerexhe
	Mrs Anna Coughlan
	Mrs Fiona Elgin
	Mrs Christine Nesbit
	Fr Arthur Martin



3. Staff 2015

Executive

Principal: Mr S J O'Connor, B.A., Dip. Ed., M.Litt, (UNE), M. Ed. Admin., Grad. Dip. R.E., (CSU), MACE, MACEL; a member of AHISA.

Deputy Principal: Mr P W O'Neill, B.Ed. (Ballarat)

Wodonga Campus Coordinator: Mr C O'Loan, B.Ed., Dip. T. (ACU), M. Arts (UTS), Dip. R.E., MACEL

College Chaplain: Rev Dr L M Weissel, B.Sc., Dip. Ed., B.Th. (Hons) M.Ed, M. App. Th., M. Myst., Ph.D. (Ethics), FRAAC

Business Manager: Mr G Davis

Director of Pastoral Care: Mrs R Lefevre, Dip. Ed., B. Sci. until June 2015, then Mrs Angela Lum, BSW, MAASW, B.Teach., M.Ed., Grad.Dip.Psych

Teaching Staff

Mrs	K	Armstrong, Dip. Teach., B.Ed. (ACU)
Ms	M G	Bennett, B.A. (Hons), Grad. Dip. Ed.
Mrs	L	Billington, B.Bus. (CSU), GDE P-12 (La Trobe)
Mrs	K	Hardie, B.N (CSU), M.Teach. (La Trobe)
Mrs	B L	Costa, BVA (Syd. College of Arts), Dip. Ed. (CSU)
Mrs	G	Mancer, B.A. (ACU), Dip.Ed., M.Ed., (Melbourne)
Mr	K	McGregor, B.Ed. (Early Childhood)
Mrs	L	Maxwell, B.Ed. (Primary) (Southland)
Mrs	P M	Pearce, B. Ed. (CSU)
Mr	B	Spokes, B.Mus., B.Teach. (Hons) (Melbourne), M. Mus. Perf. (Wesley)
Mr	P	Trebilcock, B.Ed.
Miss	K	Wheeler, B.Ed (Primary) (UC)

Administration and Support Staff

Principal's PA: Ms K Jakic

College Accountant: Mrs R Payne

Administration Officer (Reception): Mrs G Jones

Literacy Assistant: Mrs M Locke

Facilities Manager: Mr L Parker

Uniform Shop Manager: Mrs C Katsoolis

ICT Support Officer: Mr O Young

4. Professional Learning and Teacher Standards

All teachers employed at Trinity Anglican College in 2015 meet the standards required by the Victorian Institute of Teachers.

The College has an active policy of Professional Development for staff, as well as an appraisal system to evaluate, more formally, teacher performance and to allow an avenue for staff feedback. The staff of the College is of a very high calibre.

Category	Number of Teachers
Staff who have teaching qualifications from a higher education institution within Australia or one recognised within the AEI-NOOSR guidelines	18
Staff who have teaching qualifications from a higher education institution within Australia but lack formal teaching qualifications	0
Staff who do not have qualifications described above	0

Professional Learning

All the teaching staff participated in professional learning to develop skills in using the College's new Learning Management System – Canvas - and also sessions around the concept of innovative teaching and a course on Duty of Care and Professional Boundaries.

All new staff to the College undertook an induction program at the beginning of the school year with follow up sessions throughout terms 1 to 3.

In addition, the following professional learning activities were undertaken by staff throughout 2015:

Description of the Professional Learning Activity	No. of staff participating
Curriculum based learning	3
Pastoral Care based learning	1
Leadership development	1
Special needs learning	1
Safety Training	6
Technology Related	7



5. Student Performance in National Literacy and Numeracy Assessments

Wodonga NAPLAN 2015 Results: Percentages in Skills Bands

2015 Test Year 3	Bands 2 - 6	Band 1
NAPLAN Test	School % (number of students)	School % (number of students)
Reading	100 (26 students)	0
Writing	100 (26 students)	0
Spelling	100 (26 students)	0
Grammar & Punctuation	100 (26 students)	0
Numeracy	96 (25 students)	4 (1 student)

2015 Test Year 5	Bands 4 - 8	Band 3
NAPLAN Test	School % (number of students)	School % (number of students)
Reading	94 (17 students)	6 (1 student)
Writing	94 (17 students)	6 (1 student)
Spelling	100 (18 students)	0
Grammar & Punctuation	94 (17 students)	6 (1 student)
Numeracy	100 (18 students)	0

Wodonga NAPLAN Results: Percentages At or Above Minimum Standard

2015 NAPLAN Test Year 3	Percentage of Students achieving at or above minimum standard	Percentage of Students achieving below minimum standard
Reading	100	0
Writing	100	0
Spelling	100	0
Grammar & Punctuation	100	0
Numeracy	96	4

2015 NAPLAN Test Year 5	Percentage of Students achieving at or above minimum standard	Percentage of Students achieving below minimum standard
Reading	94	6
Writing	94	6
Spelling	100	0
Grammar & Punctuation	94	6
Numeracy	100	0

Wodonga NAPLAN Results: Year Mean

2015 NAPLAN Test Year 3	School Mean	State Mean
Reading	425	441
Writing	419	432
Spelling	399	420
Grammar & Punctuation	428	444
Numeracy	390	411

2015 NAPLAN Test Year 5	School Mean	State Mean
Reading	472	510
Writing	480	491
Spelling	489	506
Grammar & Punctuation	469	511
Numeracy	473	504

Proportion of students meeting National Benchmarks: 2012 - 2015

	2012	2013	2014	2015
Year 3 Reading	100%	100%	100%	100%
Year 3 Writing	100%	100%	93%	100%
Year 3 Spelling	100%	100%	100%	100%
Year 3 Grammar and Punctuation	100%	100%	100%	100%
Year 3 Numeracy	100%	100%	100%	96%
Year 5 Reading	100%	100%	100%	94%
Year 5 Writing	100%	100%	91%	94%
Year 5 Spelling	100%	100%	91%	100%
Year 5 Grammar and Punctuation	86%	100%	91%	94%
Year 5 Numeracy	100%	100%	100%	100%

In the 2015 Wodonga NAPLAN results, one student result in Year 3 numeracy performed below National Standards and, because of small numbers, this represents 4% of the cohort. This is, similarly, the case in the Year 5 tests of reading, writing and grammar and punctuation, with one student result representing 6% of the cohort.



6. Student Attendance

In 2015 the College has students enrolled from Prep to Year 6.

Attendance Rates

Attendance Rate Average per Day		
Year Level	Student Count	School Attendance Percentage
Prep	22	89.89%
Year 1	16	91.22%
Year 2	18	90.80%
Year 3	28	93.94%
Year 4	19	91.23%
Year 5	18	93.90%
Year 6	12	91.82%
Whole School	133	91.83%

The College complies with the management of student non-attendance. It is an expectation that parents or guardians notify the College via a phone call on the day of an absence and subsequently provide the College with a note regarding the absence for its official records.

The College liaises directly with parents regarding lengthy or prolonged absences or any missing documentation.

The College uses an intranet program called 'SIMON' to enable staff to mark rolls electronically as the official roll marks. The College has two official roll marks per day, Pastoral Care Group – at the start of the school day and Period 5 – the last lesson of the school day. The tracking of student absences and passes for events such as sickness, music lessons and school related activities continues to be very accurate using this system.

7. Enrolment Policy and Profile

Conditions of Admission

1. Applications for Admission

1.1 Applications must be made on the College's official Enrolment Application Form and must be accompanied by a recent passport size photograph (except if an infant), a photocopy of the applicant's birth certificate, evidence of all vaccines required to age 5 (for Kinder to Year 6 applicants only), a signed Declaration, the Application Fee as per the Fee Schedule.

- 1.2 Subject to vacancy, confirmation of a conditional Offer of Place will be made on receipt of the Application Form and Application Fee (non-refundable).
- 1.3 Before the intended date of entry, an interview may be arranged and Offers of Place confirmed. The Offer of Place will stand for FOUR WEEKS from the date of offer after which time the College may withdraw it without notice.
- 1.4 In the time leading up to the process indicated in 1.3 above, parents are asked to provide the College with copies of their child's most recent school reports. Applications to change the proposed date of enrolment must be made in writing. Unsuccessful applications or applicants wait-listed for a particular year are NOT transferred to another year unless notice in writing is received. If the Application is cancelled, the fee will not be refunded.
- 1.5 For Kindergarten entry, children must be five years of age before 31 March in the year of entry. The College reserves the right to delay admission of students who they deem are not ready to commence schooling.

2. Fees and Accounts

- 2.1 The parents or person so nominated on the Application Form shall pay to the College all fees for tuition, extra subjects and the supply of goods and services to the student as shall be determined by the College Council and as published in the Fee Schedule.
- 2.2 The College reserves the right to refuse entry to, or terminate the enrolment of a student whose fees are in arrears.
- 2.3 All fees are payable in advance and one (1) term's notice in writing must be given to the Principal before any student is removed. In lieu of such notice, one (1) term's fees are payable.
- 2.4 If a student leaves the College without the proper period of notice (section 2.3), any items for sale in the Uniform Shop (uniforms or books) will be withheld by the College, and the parent will receive the balance.
- 2.5 Where a sibling is enrolled for admission, but the fees for the present student are in arrears, then the enrolled student's position should be reassessed if there is a waiting list for that enrolment year.

3. Conditions of Acceptance

- 3.1 All students who attend the College are required to participate in the following activities, as determined by the Principal:
 - 3.1.1 College Chapel and Religious Education classes; Obligatory co-curricular activities, as determined by the Principal; events such as Speech Night, Sports Carnivals and the like.
 - 3.1.2 Various camps and excursions that occur from time to time as an integral part of the College Curriculum.
- 3.2 A condition of enrolment is that the student participates in the compulsory Student Accident Protection Plan, which includes the payment of a small annual fee. This insures students against accidents and injury while on College activities.

- 3.3 Requests for leave from College activities, including academic and co-curricular programmes, and for early departure and late return at the beginning/end of term are considered only in special circumstances and must be applied for in writing to the Principal prior to the event.
- 3.4 All students are expected to support the ethos of the College and to abide by its rules as set out in the appropriate publications such as the handbook or diary, or established by practice and published from time to time at the Principal's direction. In particular, the attention of students and parents is drawn to the College's requirements set down for discipline, homestudy, attendance and leave, as set out in the Handbook.
- 3.5 The College reserves the right to discipline students for breaches of the rules of the College. Acceptance of the enrolment indicates acceptance by parents of the discipline policy of the College, as set out in the Handbook. In particular, parents enrolling their child accept that the College reserves the right to suspend or expel any student from the College, for an offence that the Principal determines constitutes extremely serious misconduct. Parents are expected to support the administration of the discipline policy of the College.

Any breaches of these Terms and Conditions shall entitle the Principal, at his/her discretion, to suspend or terminate the enrolment and attendance of the student at the College.

College Policies

The College had the following policies in place during 2014:

- Attendance & Leave Policy
- Behaviour Management Policy
- Anti-Bullying & Harassment Policy
- Bush Fire Hazard Management Plan
- Camps and Excursion Policy
- Child Protection Policy
- Complaints & Grievance Resolution Policy (Staff)
- Complaints & Grievance Resolution Policy (Students & Parents)
- Disability Policy
- Emergency Evacuation Procedure
- Emergency Management Plan
- Facilities Policy
- First Aid Policy
- Governance & Responsible Persons Policy
- Information Technology Acceptable Usage Policy (Students & Staff)
- Records Maintenance Policy
- Overseas Trips Policy
- Pastoral Care Policy
- Privacy Policy
- Reporting Policy
- Student Leadership Policy
- Staff Code of Conduct

- TVET Policy
- Work Health and Safety Policy
- Yard Supervision Policy

Copies of these policies are available to members of the Community via the College Office.



8. Initiatives Promoting Respect and Responsibility

Trinity Anglican College continues to actively seek and develop student attitudes of respect and responsibility through all facets of College life.

As a College in the Anglican tradition, which is a member of the Anglican Schools Commission, chapel services are a fortnightly feature of the College. These are conducted under the leadership of our College Chaplain. Under the guidance of the Chaplain, students participate through prayer and scripture, with student involvement to present the readings and prayers.

Services were conducted for the special feasts of Ash Wednesday, Easter and Trinity Sunday. A whole College Christmas Eucharist was held to conclude the Academic year.

Christian practices, attitudes and community values are affirmed as part of the College ethos and were a focus of the weekly Religious and Values Education classes. Each Pastoral Care Group is started every morning with a prayer or reflection. In many groups the students in the group lead these activities.

Practical applications of the responsibility of Christian giving were a feature of the fundraising activities conducted each term. The students of the College focus their fund raising on a different group each term. College, local and international groups receive some support each year. In Term 4 each College family was asked to donate non-perishable food items to the Anglicare Christmas Appeal. This appeal was strongly supported and many boxes of food and goods were delivered to Anglicare for distribution to the wider community.

On Anzac Day 2015 our College participated in the Wodonga RSL, ANZAC day service and march.

A feature of the leadership program within the College is the opportunity for students to hold leadership positions, within different parts of the College program. These roles have given students opportunities to develop their leadership skills and serve the wider school community. Junior School Leaders were part of the program for 2015, with several Year 6 students given opportunities to lead groups of students in activities throughout the school year.

These roles are promoted as ones deserving of respect and are a reward; students who achieve these positions do so because they have exhibited qualities of leadership and have assumed roles of responsibility in various aspects of their College experience.

The College continues to develop the important characteristics of successful people which instil in students skills of organisation, persistence, getting along and confidence as a means of developing young people who are resilient. These characteristics are integrated in both our Behaviour Management Plan and our Merit Program.

The many co-curricular activities offered by the College provided students with opportunities to represent the College. In 2015 teams and individuals participated in a diverse range of activities within the college and the wider community than ever before.

- **Music Groups:** Choir, Band.
- **Environment and Outdoor Education:** Snow Trip and Year based camps from Year 3 – 6,
- **Eisteddfod:** Many groups and individuals participated in the local Eisteddfod with excellent results.
- **Sport:** Basketball, Netball, Fun Runs, VPSA Sports Teams, AFL

These are just some of the co-curricular activities that students are involved in within the College.

Sport is an integral part of our College life; students compete as part of school events with many teams entered in local community sporting competitions. The College competes at VPSA in all sporting activities. Athletics, swimming and cross-country are very well supported.

Annual camps were held for all year levels from Year 3 to Year 6. The destinations varied, but each one offered challenges to students to participate in activities that were new and represented challenges and risk taking in unfamiliar environments. In Year 4, for many, it was the first time away from home and students had the inherent responsibility of organising and looking after themselves for three days. In Years 4 and 5 the annual camps were chosen for the emphasis on outdoor activities in a range of environments, mountains and bush. Abseiling, canoeing, challenge courses and high ropes provided not only new experiences, but personally challenging ones with the emphasis for all participants of respect for effort, for individual attempt and achievement.

Staff at the College maintain and have continued a high standard of dress and have established a culture of respect for each other, for their different skills and qualifications and for the contributions they make. Their professional work ethic serves as a positive and active model for the students so that at every level of the College responsibility for presentation in correct uniform, with correct learning materials and preparedness to learn, is promoted.



9. Parent, Student and Teacher Satisfaction

Parents

Continued strong growth in student numbers from 2014 to 2015 reflected strong parent satisfaction in the College's performance. The College is very proud of its 'open door policy' with parent involvement welcomed and encouraged. After completing an induction course, parents can volunteer to be parent helpers. They must follow all procedures in line with the Child Protection Policy; parents may help in the Junior School with direction provided by the teaching staff.

Parents are very active in assisting with functions throughout the school year such as the College fete, class excursions, coaching sports teams and Mother's Day and Father's Day stalls. Parent feedback is requested via College improvement surveys and also as part of the staff appraisal system.

Students

Pastoral Support – The College is committed to the ongoing support of all students. All staff play a very important role in ensuring the development of the whole child. The culture of the College reflects the mutual respect that all members of our community have for each other, and the various roles they play – students are encouraged to value outstanding performances from their peers. Clear messages regarding expectations are continually reinforced by all staff within the College. Student achievement, effort and service are acknowledged at fortnightly College assemblies.

Leadership programs build positive relationships between students and provide enhanced opportunities for the students involved. The role of class teacher as a Pastoral Care Tutor, Head of Campus, the Director of Pastoral Care and the College Chaplain is to get to know students, to build relationships, to educate students and reinforce College policies in areas such as academic improvement, getting along with others, bullying and harassment. They also work to assist students with homework management and other social skills, as well as help in overcoming any difficulties they are facing.

The role of the College Chaplain is extremely important in providing Christian fellowship, and opportunities for student and staff faith development. He can also play a role in confidential counselling to students, staff and parents.

Diagnostic Testing – this may be carried out to benefit students who show a specific weakness or strength in curriculum areas.

Staff

A key to staff satisfaction is communication and the College actively encourages and supports staff through weekly staff meetings.

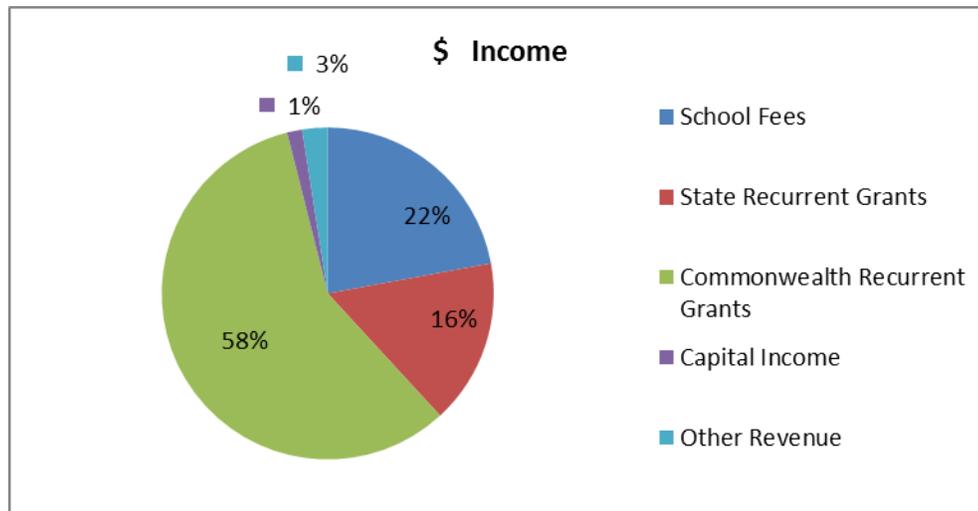
Staff are supported via the Head of Campus, in addition by the Director of Pastoral Care, the Head of the Tutorial Centre, the College Principal and Deputy Principal.

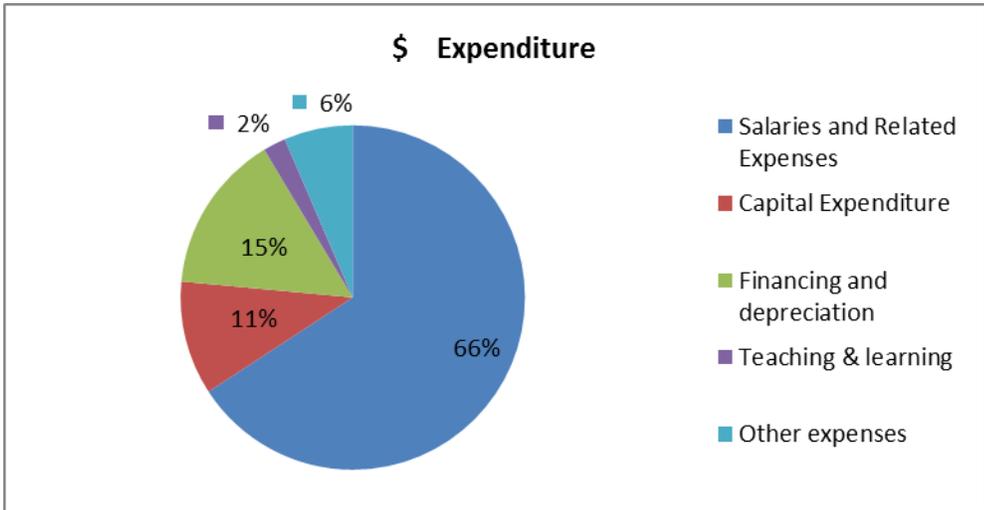
10. Summary Financial Information 2015

Trinity Anglican College Wodonga
 ABN 72 319 850 745

Income	\$	%
School Fees	362,282.00	22%
State Recurrent Grants	263,343.00	16%
Commonwealth Recurrent Grants	949,369.00	58%
Capital Income	24,063.00	1%
Other Revenue	40,516.00	2%
TOTAL	1,639,573.00	100%

Expenditure	\$	%
Salaries and Related Expenses	997,031.00	66%
Capital Expenditure	161,755.00	11%
Financing and depreciation	226,132.00	15%
Teaching & learning	32,285.00	2%
Other expenses	97,872.00	6%
TOTAL	1,515,075.00	100%





11. Compliance with Annual Reporting Requirements

Trinity Anglican College has policies and procedures in place to ensure its participation in annual reporting to publicly disclose its educational and financial performance meets the requirements as identified by the Minister. The College’s Annual Reports are posted to the College website: www.trinityac.nsw.edu.au and/or available from the College itself.