

# Application Kit

## Doing it Differently Grants Initiative Bayside

**2018**

## What is Doing It Differently Grants Initiative?

**Doing It Differently** is a grants initiative of up to \$10,000 per project being offered in the Bayside Local Government Area (LGA) by South Eastern Sydney Local Health District and Bayside Council.

This grant was created to support the community of Bayside to do the following:

- Build healthy, strong, connected and inclusive communities
- Encourage people to build civic and community life
- Enhance levels of trust and understanding within and between communities
- Build a greater awareness, connection and mobilisation of community assets, capacities & skills

## Is this grant for you?

- Is your project and organisation based in the Bayside LGA?
- Do you want to focus on the strengths and assets of your community?
- Do you have an idea that will help improve the everyday lives of people living in the Bayside LGA?
- Are you tired of lengthy application forms?

Then this grant could be for you! See the selection criteria below:

## What are the selection criteria?

To be successful, all applications must meet following criteria:

- Is the project and organisation based in the Bayside LGA?  
(Only projects and organisations that are based in Bayside LGA will be funded. Consideration will be given to organisations/groups where at least 50% of their membership comprises Bayside community members or where a direct benefit to the community can be demonstrated).
- Has the project been developed by the community for the community?
- Does the project build upon the strengths and assets of the local community?
- Does the project positively influence the health and wellbeing of the community?
- Is your project innovative? (Does it look at improving people's lives in a new or creative way?)
- Is the project realistic in terms of what can be achieved within the time frame and funding requested – will you be able to deliver it?

## How much can I apply for?

You can apply for an amount of up to \$10,000 per project.

## Who can apply?

- Incorporated not-for profit organisations, voluntary and community organisations. If you are an individual or informal community group, you can apply for funding and we will help you find an organisation to partner with you and **auspice** your project.

## What is an auspice organisation?

"Auspice" means to lend support to someone. In the context of grant applications, an auspice organisation is one that actually gets given the grant money on your behalf. They also have the responsibility for making sure that the project gets completed as outlined in the agreement.

An auspice organisation could be:

- Your school
- Your local council
- A not-for-profit organisation
- An organisation that you're already a member

## How can we spend the money?

- Funding may cover administration, volunteer out of pocket expenses, materials, equipment, resourcing programs, advertising, planning needs, facilitation costs, etc.

## How can we not spend the money?

- Funding cannot be allocated towards salaries.

## Will there be support?

If needed, we are happy to help you with developing your project idea, budget and submitting your application. This does not guarantee your application will be successful; however, we want to give every opportunity to people who have never applied for a grant before.

## What is Assets Based Community Development approach?

Before applications are due, we will also be hosting an Asset Based Community Development (ABCD) workshop to help guide your project ideas. ABCD workshops encourage communities to shift their mindset from focusing on needs and deficiencies to considering assets, resources and possibilities; identifying, mapping and connecting the diverse range of community strengths; harnessing the connected assets and vision to a hopeful and positive future for the community.

## Who can I talk to about the application process?

If you have any queries or want to discuss your idea, please contact either SESLHD or Bayside Council staff on the details provided over the page:

SESLHD Health Promotion Service	Bayside Council Community Capacity Building Team
<b>Alice Zhu</b> Email: <a href="mailto:Alice.Zhu@health.nsw.gov.au">Alice.Zhu@health.nsw.gov.au</a> Phone: 02 9382 8639	<b>Stephanie Adam</b> <a href="mailto:Stephanie.Adam@bayside.nsw.gov.au">Stephanie.Adam@bayside.nsw.gov.au</a>  <b>Keren David</b> <a href="mailto:Keren.David@bayside.nsw.gov.au">Keren.David@bayside.nsw.gov.au</a>  <b>Phone:</b> 02 9562 1891

## What is the selection process?

We will select a shortlist who will be invited to come and have a chat with our team made up of South Eastern Sydney Local Health District (SESLHD) and Bayside Council staff, as well as members of the community. This is a chance for us to know a bit more about your project and what you plan to do. If your application is unsuccessful we will provide feedback.

## What happens if I am successful?

Successful applicants will be asked to:

- Fill out some simple paperwork and return before you start your project
- Provide proof of public liability insurance ( or your Auspice organisation's insurance)
- Simple reporting requirements (We will go into this in more detail at support workshops)

## What are the funding terms and conditions?

You must spend the money within 1 year. You will be required to do some simple reporting on the progress and outcomes of your project. If your project is successful, we will talk to you about this in more detail.

## How do I submit the application form?

1. Complete the short application form below
2. Include an attention line reading: **ATTN: Doing It Differently Grant Application**
3. Submit by **COB (5pm) Monday 26 March** by email or hand deliver to:

<b>Email:</b>	Alice Zhu <a href="mailto:Alice.Zhu@health.nsw.gov.au">Alice.Zhu@health.nsw.gov.au</a>
<b>Hand deliver</b>	Attention: Community Capacity Building Team Bayside Council 2 Bryant St, Rockdale NSW 2216 OR Hillsdale Community Centre, 236 Bunnerong Road, Hillsdale NSW 2036

## Application Timeline

Event/ activity	Date
Information forums	Thursday 8 February 2018
1 <sup>st</sup> ABCD training	Tuesday 20 February 2018
Grants Open	Monday 26 February 2018
Possible 2 <sup>nd</sup> ABCD training	Mid-March 2018 (TBC)
Grants Close	COB (5pm) Monday 26 March 2018
Shortlisting	Wednesday 28 March 2018
Notify shortlist of shortlist	Thursday 29 – Friday 30 March 2018
Pitch your idea to the panel	First week April 2018
Notify applicants of outcome	Second week of April 2018
Send out paperwork	Second week April 2018
Transfer money	Mid-April 2018
Workshop: How do I report back?	Mid-late April 2018
Awards ceremony	Early June 2018 (TBA)

## DOING IT DIFFERENTLY BAYSIDE GRANTS PROJECT

### Application Form

**Applications close COB (5pm) Monday 26 March 2018**

**Remember:** the application is designed to be one page only so you don't spend all your time writing! We want short answers. We will talk to you in more detail about your projects. Please refer to the selection criteria to remind you what we're looking for in applications.

<b>Your name (project leader):</b>		
<b>Phone number:</b>	Work / Home	Mobile
<b>Email:</b>		
<b>Organisation OR Auspice Organisation</b>		
<b>What does your project propose to change in the local community of Bayside?</b>		
<b>How will you know if your project has achieved this change?</b>		
<b>Why do you think your project is worthwhile?</b>		
<b>What information do you intend to collect to know that your project has achieved this change?</b> e.g. Quotes, stories, photos, videos etc.		
<b>How much money will you need?</b> (include a brief budget of what you will spend your money on)		