1

A booked hire service is a public passenger service that involves the pre-booked hire of a motor vehicle (up to 12 seats), including the driver.



Steps in the application for a booked hire service licence

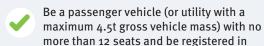
If you provide a booked hire service in a vehicle other than a taxi or limousine, you need to apply for a booked hire service licence



Eligibility

Transport compliance history checks will be verified for everyone on the application

Your vehicle must:



Queensland

Have a current <u>Certificate of Inspection</u> (COI), unless exempt

Have the correct compulsory third party (CTP) insurance class: new Class 26, or Class 4, 10A or 11

Your application may be refused if you:

Had a taxi, limousine or booked hire service licence cancelled or suspended within the previous year

Committed an offence relating to providing a taxi service or booked hire service within the previous year

Relevant forms

- F5189 Booked Hire Service Licence application
- F5190 Registered operator consent for vehicle to be stated on booked hire service licence
- F3524 <u>Change of Vehicle Particulars Notification</u> Forms will be available on the TMR website from 1 October 2017

2 Preparing to apply

When applying, consider the following:

Are you using someone else's vehicle?
You must obtain written consent from the registered operator to apply for a booked hire service licence

• Complete Form F5190

Do you have a COI?

If you have a valid Safety Certificate that was issued between January and September 2017, it can be converted to a COI

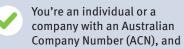
- Read <u>Annual Vehicle Certificate of</u> Inspection Fact Sheet
- Obtain COI from an <u>Approved Inspection</u>
 Station
- Do you have the correct CTP insurance class?
 Contact your CTP insurer for a change of CTP class letter and payment of any difference in premium
 - Provide letter to TMR during application process

Your vehicle will need to be registered for use as a booked hire vehicle

- If you apply online the process is automatic and you don't need to do anything
- If you apply in person you need to complete Form F3524

3 Applying for a licence

Apply online if:





You have a valid TMR customer reference number (CRN)

For individuals, your CRN is your Driver Licence number



Apply in person if:



You're a new TMR customer

View TMR customer service centres

Booked Hire Service Licence application Form F5189 will be available on the TMR website from 1 October 2017

* online application will be available from 1 October 2017

\$237.26

Fees are adjusted annually on 1 July

Fees

As your vehicle is providing booked hire services, you may need to pay a pro-rata registration fee

Payment can be made:

Online





TMR customer service centres







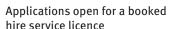
Cash • Cheque • Money order

More information

- Fact Sheet Annual Vehicle Certificate of Inspection
- Fact Sheet Application requirements for booked hire service licence
- Ride-booking industry webpage

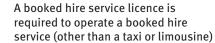


1 October 2017





15 January 2018



Fines and sanctions may apply for non-compliance

