

Meeting title	Southern Darling Downs Community Consultative Committee		
Attendees			
Mr Graham Clapham – Committee Chair (Chair)	Ms Georgina Krieg – Committee Member (GK)		
Mr Robert Barrett – Committee Member (RB)	Ms Rosalie Millar – Committee Member (RM)		
Mr Barry Bowden – Committee Member (BB)	Ms Maria Oliver – Committee Member (MO)		
Mr Graeme Clarke – Committee Member (GC)	Ms Marcia Smith – Committee Member (MSm)		
Mr Jeff Chandler – Committee Member (JC)	Ms Kim Stevens – Committee Member (KS)		
Mr Norm Chapman – Committee Member (NC)	Ms Mercedes Staff – ARTC Inland Rail (MSt)		
Mr Gary Hayes – Committee Member (GH)	Mr David Foster – ARTC Inland Rail (DF)		
Apologies			
Mr Brett Kelly – Committee Member	Mr Justin Saunders – Committee Member		
Mr Brad Christensen – Committee Member	Mr Robert Smith – ARTC Inland Rail		
Mr Ross Fraser – Committee Member			
Location	Olympic Motel, Inglewood	Secretariat	Laura Jarman
Date	13 December 2017	Time	6:00 – 8:00pm

Topic	Discussion
1. Introductions and welcome	<ul style="list-style-type: none"> • The Chair opened the meeting, welcomed attendees and congratulated members on their appointment. <ul style="list-style-type: none"> ○ Role of the committee is to make sure all our communities' interests are represented and we get the best outcome irrespective of personal views. • Introductions <ul style="list-style-type: none"> ○ Graham Clapham – Chair. Nominated by Queensland Farmers Federation (QFF). Their position is they would prefer if there was no compulsory acquisition of land. Vowed to do his best to be transparent. Owns land within study corridor at Pampas. Personally knows several members. ○ Mercedes Staff – ARTC Inland Rail Engagement Manager Queensland. ○ Barry Bowden – property owner in Brookstead. Has been in several floods and is concerned about impacts of project on Brookstead community. ○ Robert Barrett – representing Yelarbon. Formerly worked for QR for 54 years and has good understanding of rail and infrastructure. ○ Graeme Clarke – representing Millmerran Commerce and Progress Association. Wants to see world's best practice so we mitigate unintended consequences. ○ Norm Chapman – lives in Millmerran area and knows a lot of people in the area. Wants to see a balanced and good outcome. ○ Gary Hayes – surveyor and planner in Warwick. Nominated by Southern Downs Regional Council. Interested in long-term impacts of project. ○ David Foster – Design Manager for project. Here to listen to feedback and answer any technical questions that arise. ○ Rosalie Millar – property owner in Bringalily, but not in 2km study area. Concerned about the impact of the project on people's lifestyles and mental health. ○ Kim Stevens – property owner in Millmerran. Concerned about dissecting

	<p>properties and the impacts on farming operations.</p> <ul style="list-style-type: none"> ○ Marcia Smith – property owner in Mt Tyson. Agronomist by trade. Wants to help landowners with EIS process and to have input as to reduce impacts. ○ Georgie Krieg – property owner in Brookstead in 2km study area and on Executive Committee for Brookstead State School P&C. Agronomist background. Concerned about impact on environment and top soil. ○ Maria Oliver – owns retail business in Millmerran and involved in several community groups. Wants to see best for all our communities. ○ Jeff Chandler – property owner at Canning Creek in 2km study area. Wants to gain firsthand knowledge of process to share with neighbours. ○ Laura Jarman – ARTC Inland Rail Community Engagement Lead – Border to Gowrie.
<p>2. Update on progress of project</p>	<ul style="list-style-type: none"> ● ARTC Design Manager David Foster provided an update on the project. <ul style="list-style-type: none"> ○ ARTC has gone out to tender for a consultancy to carry out the project design and EIS development. Tenders close on 12 January 2018 and we are hoping to have a contract under way in late February 2018. This is an accelerated process but all processes are being followed and there is no impact on the project’s integrity. ○ Technical and environmental investigations will start late March/early April. ○ People may have been contacted for land access. We won’t access land without permission. ○ ARTC has been asked to prioritise design for Condamine Floodplain. The designers will kick off on that first, then carry out design on other floodplains. ○ ARTC will lodge the Initial Advice Statement (IAS) in early 2018 to start the EIS process. ○ The draft Terms of Reference (ToR) for the EIS will be released for public comment in Q1 2018. ● <i>Questions and discussion</i> <ul style="list-style-type: none"> ○ RM – What happens if landowner won’t grant permission to access? <ul style="list-style-type: none"> - DF – We won’t enter the land. We would look for similar land close by that we can access, like road corridor. - Chair – We should be encouraging people to grant access as it’s in their best interest as there is a likelihood it could rule the land out. ○ MSm – Is there a biosecurity plan? <ul style="list-style-type: none"> - DF – Biosecurity is discussed in the Property Access Form meetings and we meet all landowner requirements. ARTC brings its own insurance and indemnifies the landowner against damages. ○ GC – Where does the initial draft ToR come from? <ul style="list-style-type: none"> - DF – There is a template for this type of project. There are three other Inland Rail projects in Queensland that require an EIS. The ToR for this project are likely to be similar. People can look at the ToR on the Coordinator-General’s website. The most relevant project is Helidon to Calvert. ○ GC – How long will the comment period be and how will it be publicised? <ul style="list-style-type: none"> - DF – On the other IR projects, we have had the comment period extended to eight weeks. We have discussed extending the comment period for this project to eight weeks also. - MSt – Comment period publicised via ARTC database email, the ARTC website, advertising of community information sessions and the by the

	<p>Coordinator-General.</p> <ul style="list-style-type: none"> ○ GK – When does the community asked for an extension of the comment period? DF – The draft ToR are published by the Coordinator-General. ARTC has already requested an extension, but the community may wish to do that too.
<p>3. Detailed review of Interim Charter</p>	<ul style="list-style-type: none"> ● The Interim Charter was ratified with two proposed additions: <ol style="list-style-type: none"> 1. ARTC and the Chair to identify and invite individuals who have significant understanding of the local area or specialist knowledge to attend committee meetings from time to time, as relevant, and actively contribute to those meetings. 2. The committee as a collective may distribute press releases about the committee, acknowledging any such releases would be subject to ARTC’s prior approval. ● <i>Questions and discussion</i> <ul style="list-style-type: none"> ○ GH – Would the technical people be through ARTC or would they be independent? <ul style="list-style-type: none"> - Chair – This committee could ask ARTC to provide technical experts. Would think this committee wouldn’t want to accept the proponent’s results on face value and we need the freedom to source technical expertise of our own. ○ MO – What if there is cost involved? <ul style="list-style-type: none"> - Chair – I expect it would be part of the proponent’s expenses for legitimate issues. - MSt – Will note for further discussion. - Chair – Some of the expertise won’t involve cost. ○ JC – A lot of us have neighbours who want to provide information. ○ RB – If someone wanted to address the meeting, how would they go about it? <ul style="list-style-type: none"> - Chair – They would contact the Chair. ○ GH – The cost of independent expertise needs to be clarified very early on. An issue with the PRG was that no peer review was allowed. <ul style="list-style-type: none"> - DF – To clarify, there is no restriction on bringing independent expertise to this meeting if there is no cost to it, but if there is a cost involved, the Chair will need to take that question back to ARTC. ACTION: Chair to discuss who would cover the cost of independent technical expertise with ARTC. ○ MO – We could have a project update in the Millmerran community newsletter once a month. <ul style="list-style-type: none"> - MSt – Will take that idea back to the media manager. ACTION: MSt to discuss Inland Rail having regular feature in the Millmerran community newsletter with ARTC media manager.
<p>4. Future meetings</p>	<ul style="list-style-type: none"> ● Location <ul style="list-style-type: none"> ○ All discussed locations of meetings and agreed they could move around between townships. ○ All agreed the next meeting would be held in Millmerran. ● Time/date <ul style="list-style-type: none"> ○ All agreed that 6-8pm was a suitable timeslot. ○ All agreed the preferred day is Wednesdays, with a preference to avoid the third Wednesday of the month to avoid conflict with Millmerran Commerce and Progress Association meeting. ● Frequency

	<ul style="list-style-type: none"> ○ Chair – The Charter specifies that we will be meeting quarterly. ○ GC – Would be good to meet after the draft ToR is released. <ul style="list-style-type: none"> ○ DF – Not sure of date for the release of the draft ToR, but should be in Q1 2018. ARTC generally get a few weeks notice of the release so we can look to schedule the meeting after that. ● Topics for discussion <ul style="list-style-type: none"> ○ All agreed the draft ToR should be a topic of discussion at next meeting. ● <i>Questions and discussion</i> <ul style="list-style-type: none"> ○ All discussed compensation for travel. <ul style="list-style-type: none"> - MSt – Committee members are entitled to claim travel expenses. ACTION: LJ to prepare and distribute travel expense claim form. ○ RM – This is a public meeting, for future meetings, can you send out a text message or email to people in the area to advise them that it's on? <ul style="list-style-type: none"> - MSt – The meeting was advertised in print and on the ARTC website, but can text or email people on ARTC database regarding future meetings. ACTION: MSt/LJ to publicise details of future meetings via text message and email.
<p>5. General business</p>	<ul style="list-style-type: none"> ● Chair – Some law firms have been sending out correspondence to property owners advising that their property has been identified as directly impacted. This is not correct as the alignment for the project is not yet known. If you become aware of any letters, please bring it to the attention of this committee and ARTC. <ul style="list-style-type: none"> ○ MSm – ARTC should put out a fact sheet to correct misinformation regarding property impacts and acquisition. ● All discussed sharing of details with the committee and on the website. ACTION: LJ to develop contact list and circulate to members. ACTION: LJ to develop contact list for website. ● NC – When will minutes be distributed? <ul style="list-style-type: none"> ○ MSt – the meeting is being recorded to aid ARTC in preparing accurate meeting minutes. We will prepare a chair's summary to place on the Inland Rail website 5-10 business days after the meeting. We will prepare minutes, which will be reviewed by the Chair and then sent to members approximately 3 weeks after the meeting. When the minutes have been ratified, they will be placed on the website. ● MO – At one of the information sessions, ARTC mentioned they would let people know early which areas will not be affected. What is the timeframe? <ul style="list-style-type: none"> ○ DF – We have factored this into our planning and contract documentation. We should have a good idea of where the alignment will be in some sections by mid-next year, but there are other areas that we won't know about until late next year. ● GK – The Brookstead community is concerned about the potential impact of the project on the GrainCorp silos. <ul style="list-style-type: none"> ○ DF – We are in discussions with GrainCorp. In Queensland, all the agreements are between GrainCorp and QR.

	<ul style="list-style-type: none"> • JC – If you are looking at the Condamine Floodplain first, does that mean you will have an alignment for that section first? <ul style="list-style-type: none"> ○ DF – There is an existing rail line across the Condamine, which is our starting point. We will have conversations with landowners about the existing conditions and what designs might work in the real world. • Chair – Is the existing rail corridor wide enough? <ul style="list-style-type: none"> ○ DF – Possibly not – the designers will have to investigate. • GH – Can we get a timeline of project milestones between meeting? Can all external correspondence be sent out to this committee before distribution? <ul style="list-style-type: none"> ○ MSt – Timeline of project milestones can be provided for meetings. External communications correspondence will be shared with this committee. • GH – I would like to confirm that we are free to speak with the community about the details of these meetings. <ul style="list-style-type: none"> ○ MSt – Yes, that is that case – as per the Charter, provide information about the project to the broader community. • GH – In the last senate estimates committee meeting, it was revealed that ARTC did not have detailed costings for how it would cross the floodplain. This is what brought about the fast-tracking. <ul style="list-style-type: none"> ○ DF – A lot of work went into the floodplain study before and during the PRG process. We still need to progress the engineering and conduct a lot of detailed modelling to make sure we have the right solution before we are in a position to discuss it with the public. • Chair – I didn't like ARTC bringing security and police to the community information sessions and have suggested they don't do that again. <ul style="list-style-type: none"> ○ MSt – This is standard practice. Also, an incident occurred in another community. We have noted your comments.
<p>6. Conclusion and confirmation of actions</p>	<ul style="list-style-type: none"> • Actions <ul style="list-style-type: none"> ○ Chair to discuss who would cover the cost of independent technical expertise with ARTC. ○ MSt to discuss Inland Rail having regular feature in the Millmerran community newsletter with ARTC media manager. ○ LJ to prepare and distribute travel expense claim form. ○ MSt/LJ to publicise details of future meetings via text message and email. ○ LJ to develop contact list and circulate to members. ○ LJ to develop contact list for website. • Meeting closed at 8.00pm.