NHS
Liverpool
Clinical Commissioning Group

Maternity Services Liaison Committee Tuesday 8th September 2015 (10:00-11:30) Granby Children's Centre **Minutes**		
Present:	Avril Swan (Acting Chair) – LCCG Claire Campbell – LCC Ailsa Horne – Parent Hannah Coppell – Parent Vicky Merone – Parent Aaron Gibbs – Parent Afrah Qassim – Merseycare Janine Brogan – Private Doula Anthony Cassar-Simmonds – LCCG Ruth Taylor – LCH Sian Williams – 1 2 1 Midwives Lorraine Cavanagh – Halton CCG Alex Naylor (Minutes) – LCCG	**AS** **CC** **AH** **HC** **VM** **AG** **AQ** **JB** **ACS** **RT** **SW** **LC** **AN**
Apologies:	Sarah Jones – LCC Julie Brown & Kate Smith - PSS	**SJ**

No:	Agenda Item	Action
1.	**Minutes from Last Meeting and Matters Arising**	
	The minutes from the last meeting (28th April 2015) were agreed as a true and accurate record. <u>Matters Arising:</u> 1. **AS** stated that the funding has ceased for the Doula project. It was noted that this had been raised in Liverpool CCG's strategic meeting "Maternity/First 1000 days" and additional meetings will also take place to try to get alternative funding for this project.	

2.	**Drop In Session Responses – Lessons Learnt**	
	AS noted that to market the group an idea was to attend drop in sessions at different children centres. However it has been difficult for people to arrange this. **ACS** circulated information about possible sessions, however, only 2-3 sessions in children's centres were attended, due to the summer holidays and other commitments. **AH** suggested that marketing the group would need to be on going. **AS** stated that ideally the MSLC would be promoted in terms of achievements, however the group is in a 'catch 22' because it hasn't achieved much yet, due to not having enough members. **CC** asked how many more people does the MSLC need? **AS** replied stating a number cannot be put on this yet, however a network would be better than a group.	
3.	**Maternity Services Review and Projects**	
	AS stated that Sarah Jones from Liverpool City Council is currently leading a project that involves speaking to mums about experiences of maternity. It was noted that Sarah would be invited to a future MSLC meeting. **LC** is currently working on a programme called Improving Maternity Experiences (Improving Me), involving 9 local CCG's and networking with a range of groups involved in maternity. **LC** stated that this programme has a launch event on 23rd October and members of the MSLC are invited. **LC** to send invite to **AS** and **AN** will then circulates to the group.	**AN** **LC & AS/AN**
4.	**Review Group Name, Image and Function**	
	AS stated that from feedback received from various sources, the name MSLC sounds too formal and may put off some prospective members. **AS** presented the name PRAMS to the group. It was noted that PRAMS would stand for "parents review and advise maternity services". Group members agreed to change name. **ACS** passed some potential PRAMS logos to the group. The group made suggestions and comments. **AS** stated that a new group name gives us the opportunity for a re-launch which in itself will help to promote the group. The group decided to organise the launch for the end of January 2016. **AH** stated that before the re launch it would be good to list some of the group's aspirations and achievements. A task group will be established to work on this.	**ACS** **ALL** **ACS**

5.	**Web Page Developments**	
	ACS guided the group through the new MSLC website. The website is interactive with Facebook, Twitter and Linked In. Thus the website can be shared. **JB** asked if the group had a Facebook page. **AS** stated no because the CCG will not allow this. **SW** stated that 1 to 1 Midwives could advertise the MSLC on their Facebook page. Others were invited to do the same. It was noted that videos, key dates, FAQ and a document library will be added to the website. **ACS** also stated that the website can give statistics in regards to the MSLCs website audience i.e. locations and times viewed. The group decided that to get parents involved the website needs to be topic led. The group agreed on the following 'hot topics': • Hospital discharge information • Information on children's centre • Information for fathers and father involvement in groups • Feeding choices for babies • Experiences of antenatal i.e. what services would help. • Continuity of care <u>Comments from the group:</u> Pictures are not relevant enough i.e. the group sitting on couches picture. Aspirations and achievements section needs to be added. Timelines for hot topics needs to be added e.g. we will be talking about antenatal services in the next week etc.	**SW/ ALL**
6.	**Future Meetings**	
	AS stated that so far the group has used Granby and Yewtree for meetings, however stressed that it is important to move round different children's centres, so different people can attend meetings. **AN** to arrange	**AN**
7.	**Any Other Business**	
	<u>Mailing List</u> MSLC leaflets are to be sent to **CC** and then **CC** can distribute to the different children's centres.	
8.	**Date of Next Meeting:** Monday 23rd November (10:00-12:00). To be held at Stoney Croft Children's Centre, 38 Scotia Road, Liverpool L13 6QJ.	