**Community Partnership Fund**

**Small Community Grants Application Form**

Please read the Community Partnership Fund Guidelines at <http://www.canning.wa.gov.au/> before completing this form. Please contact the Grants Officer on 1300 422 664 for further information and assistance.

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| **Total cash request from City (not to exceed $500): $** |

1. **Applicant Details**

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| **Name of Club/ Organisation/Applicant** |
| **Operating Address**  **Post Code** |
| **Postal Address** (if different from above)  **Post Code** |
| **Contact Name Position Held** |
| **Contact Phone Number Mobile**  **Email** |
| **Proposal Name** |
| **Proposal Start Date Finish Date** |
| **ABN (if applicable) Registered for GST? Yes / No** (delete as applicable) |

1. **Overview**

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| 1. **If you represent an organisation/ group, what are your main activities?** |
| 1. **What will you do with this grant if your application is successful?**   *(*Please attach additional information if required*)* |

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| 1. **If you are planning to purchase items with the grant, please confirm when the items will be stored?** (If not applicable, write n/a) |
| 1. **Will your grant be used to make any changes to Council owned facilities e.g. fixtures being installed in leased properties?** (If not applicable, write n/a) |

1. **Making a Difference**

Select the following strategies which align with your grant application

Support and encourage environmental community groups who are active in achieving the goal- protect, preserve and promote our natural places, flora and fauna

Support and collaborate with organisations working to provide sustainability education within the community

Provide a diverse range of community services and facilities

Encourage and support the wider community to be involved

Encourage and educate community groups to become self-reliant

Facilitate a range of accessible recreational opportunities and sporting for our community

Promote a healthy, clean and safe living environment

Recognise and celebrate the cultural diversity, beliefs and values of the Canning community

Respect and recognise the Aboriginal culture and history of Canning

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| 1. **Describe how your proposal aligns with the strategies selected** (See above) |
| 1. **How do you know your project is needed by the community and how many people are likely to benefit?** (This could include research, consultation with community or other.) |
| 1. **Which suburb(s) will benefit from your activity?** |

1. **Budget** (Please add or subtract lines as necessary)
2. **Expenditure**

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| **Costs** | | **Income** (other than grant) | |
| **Expenditure Item** | **$** | **Income Description** | **$** |
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| **Total** (Exclusive of GST) |  | **Total** |  |
| **GST** |  |  |  |
| **Total** (Inclusive of GST) |  |  |  |

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| 1. **Please describe how the income generated through your activity will be reinvested into the community or your organization as for profit activities are not eligible** |
| 1. **How will you manage the finances for this activity?** |

1. **Support Material**

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| **Please enclose copies of the following with all applications.**    Evidence of cost of items to be purchased with City of Canning funds e.g. internet print out, quotes  *(Items costing $250 or more each require 1 quote)*    Evidence of permission, support and/or insurances if required for your activity  *(Written support/permission via email or letter to include a contact name and phone number.)* |

1. **Declaration**

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| ***I hereby certify that I am authorised to prepare and submit this application. The information contained herein is to the best of my knowledge true and correct.***  **Name**  **Signature**  **Position Held**  **Date** |

**Please return this application form by post or email to the address below so that is received prior to the deadline:**

By Mail:

City of Canning

Grants / Sponsorship Officer

Locked Bag 80

Welshpool WA 6986

Or by email

[customer@canning.wa.gov.au](mailto:customer@canning.wa.gov.au)

Phone queries to: 1300 422 664