

GETTING STARTED

People Matter Employee Survey



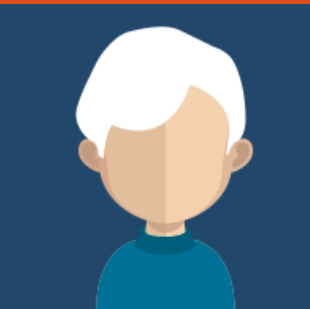
Before you start

Allow enough time. Set aside 30 mins to be safe
Know your pay. The survey will ask about your annual salary.
Aim to finish the survey in one sitting.



Know your team

You need to know the branches or services above your work team to select the right location. Example: Transport > NSW TrainLink > South & West Region > South Coast Area.



Make a Password

Create a long and unusual password.
To maintain confidentiality, passwords are not stored and cannot be retrieved. Write it down, if you need to exit and re-enter the survey.