mission kids
ADVENTURES AFTER SCHOOL

Sign Up Now
www.missionkids.org.nz



HOLIDAY PROGRAMME

Ages 5-13

Book Now: https://enrolmy.com/mission-kids



Greetings

Merry Christmas Everybody…. Merry Christmas! It's the end of a busy year and now it's time to sit back, relax and let the good times roll. Mission Kids has a dashing December holiday programme packed with festivity and fun. We have a: Hoyts Blockbuster trip, Elf Treasure Hunt, 22ft Inflatable Slide, Dual Water Slide, Jingle Jam Xmas Party, 3D Reindeer Laser Wood Craft and much more. Our holiday programme is in demand and limited, so book in early.

Early Bird Discount & End of Year Closure

Book and pay before **Wednesday the 2nd of December 2026** to receive our 5% early bird discount. Mission Kids will be back for a action packed summer holiday programme on **Wednesday the 6th of January 2027,** so keep an eye out for our January holiday programme coming out soon. WINZ subsidies are also available. To give all our staff a well deserved rest, our offices will be closed from Thursday, 24th of December 2026 and we'll be back early January 2027.

Changes, Cancellations & Communication

The last day for cancellations or changes for our Christmas holiday programme is **Friday, 11th December 2026,** thereafter all bookings are final and we don't do swap days. We often have a waiting list, so please choose carefully. Please ensure all online personal details are up-to-date, for example: medical details, home address, emergency contacts, authorised pick-ups, contact numbers etc.

Hot Summer, Hot Holiday Programme

Summer weather is ideal for outdoor and wet play and bringing a hat, sunscreen and a refillable water bottle on a daily basis is a must. Please also check what activities are planned for the day and send your child prepared, this may include items such as togs and a towel. Please also remember to ensure all items are taken home every day.

Fun Combined

Mission Kids will be combining holiday programmes with Ormi Kids, Nikau Kids and Kura Kids this Christmas and the venue will be at Ormiston Primary School Hall, 291 Ormiston Road. Please drop off and collect your child from there. **Please ensure you drop off & collect your child as per the session time your child is booked in to attend and remember to sign your child in and out on the day-sheet.**



Warm Regards,
Mission Kids Management

CALL US NOW: 0204 555 015

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HOLIDAY PROGRAMME



Book and pay by Wednesday the 02nd of December 2026 to receive our early bird rate!

TUE 15th DEC

Santa Showdown & Rudolph Fruit Punch (Venue: OPS)

Get laughing and active in our latest Santa challenges with heaps of delicious prizes, then sip on a delicious festive fruit punch.

7am–8:30am $8
8:30am–3pm $44
8:30am–6pm $54

WED 16th DEC

Race Ya Mates Inflatable & Elf Treasure Hunt Day (Venue: OPS)

Bring your socks, speed, energy and race your friends in our giant 12m obstacle, then conquer our epic Elf treasure hunt with prizes up for grabs.

7am–8:30am $8
8:30am–3pm $44
8:30am–6pm $54

THUR 17th DEC

Little Monsters 2 Blockbuster @ Hoyts Ormiston (Venue: OPS)

We're hopping on a bus and off to Ormiston Hoyts to watch a fun Blockbuster, bring some pocket money for snacks (optional).

7am–8:30am $8
8:30am–3pm $52
8:30am–6pm $62

FRI 18th DEC

Dual Water Slide & Jingle Jam Xmas Party (Venue: OPS)

Bring your, togs, towel and sunblock for a day of slipping and sliding on our dual waterslide, then enjoy some cool games and treats.

7am–8:30am $8
8:30am–3pm $44
8:30am–6pm $54

MON 21st DEC

Giant 22ft Inflatable Slide & Candy Cane Chaos (Venue: OPS)

Come enjoy the biggest slide we've ever had at our holiday programme, then get active in a candy cane hunt that is super fun and extremely yum!

7am–8:30am $8
8:30am–3pm $44
8:30am–6pm $54

TUE 22nd DEC

DIY 3D Reindeer Wood Craft & Grinch Soda Floats (Venue: OPS)

Build, decorate and customise your very own Xmas laser wood craft to spice up the festive spirit in your bedroom, then make a delicious soda float.

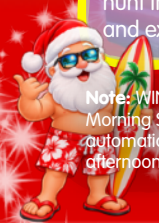
7am–8:30am $8
8:30am–3pm $44
8:30am–6pm $54

WED 23rd DEC

Xmas Night Light Globes & Popcorn Balls (Venue: OPS)

Bring your creative skills and flick the switch to watch your masterpiece shine, then make scrumptious, chewy popcorn treats to take home.

7am–8:30am $8
8:30am–3pm $44
8:30am–6pm $54





Note: WINZ Subsidies available, phone 0204 555 015 for details. Please pack morning tea and lunch for your child, incl. refillable drink bottle. Breakfast for children attending our Morning Session from 7am to 8:30am and afternoon tea for children attending our Full Day Session from 8:30am to 6pm is provided. Children dropped off before 8:15am will automatically be charged for the Morning Session as breakfast will be offered and care is provided. Children collected after 3:15pm will be charged for the Full Day Session as afternoon tea will be offered and care is provided. Last day for booking changes is Friday, 11th of December 2026 and days can't be swapped.

Terms & Conditions 2026 - For our full T&Cs please go to: https://www.missionkids.org.nz/tcs/

STAFF - We understand that our programmes are only as good as the staff who run them. All Mission Kids staff are trained and skilled children's workers and receive ongoing support and professional development opportunities. Our preferred staff to child ratio is 1:10 on site and 1:8 off site. In addition to this, there is always a minimum of two staff on duty at all times. Please see our policies and procedures manual (available on site) for further information.

SITE CONTACTIBILITY - The number to contact our friendly staff while on site at Mission Kids is: 0204 333 013. 2:30pm - 6pm for after school care, 7am - 8:30am for before school care, 7am - 6pm for holiday programme care. The number to contact our staff who deal with all enrolments, bookings and enquiries is: 0204 555 015, 10am -1:45pm Mon to Friday.

FEE STRUCTURE - The fee structure will be announced prior to the commencement of each year and will be clearly shown and described on all programme promotional flyers. Parents will be given one full term's notice for any changes to fees and pricing structure thereafter. The rate charged for after school care is dependent on 'regular' and 'casual' booking basis. The fee structure is designed to make it more financially beneficial for parents who require more care.

BANKING DETAILS - All payments can be made into the following account. **Account name: Silvereye Kids Limited, Account Number: 12-3615-0048549-00**

PAYMENT OPTIONS - Online banking - Fees can be paid directly via electronic financial transfer (EFT) to Mission Kids or by automatic/online bank payment authority.

* Direct debit - A direct debit (weekly or fortnightly) with Flo2cash, the financial institution and provider to Enrolmy (with whom Mission Kids does our enrolments, bookings and invoicing) is available upon request. A direct debit authority form will need to be completed, returned and submitted for approval. Third party terms and conditions apply.

* Cash - Payment by cash is not encouraged, a receipt will be issued with every cash payment. No cash is kept on site for safety reasons.

* Credit card - Payments via credit card are also available. There is an applicable credit card transaction fee of 1.85% which is charged on the total amount. Third party terms and conditions apply.

DEBT COLLECTION - Mission Kids reserves the right, at all times, to use the services of recognised debt collection agencies, such as Veda and Baycorp, to collect outstanding monies owed in situations where all reasonable debt collection measures have been used without success. The cost of any action taken by the programme to recover unpaid fees and invoices will be met by the parents of the child concerned. Where regular debt reminders are required, Mission Kids further reserves the right to require an upfront retainer equivalent to two (2) weeks' fees, payable in addition to the standard upfront deposit for care.

REFUNDS - No refunds are given for absences. A discretionary non-notification penalty charge of $10 may be charged if parents have not contacted the manager or management team via text or email to advise of their child's absence prior to 2pm for after school care.

DISCOUNTS Mission Kids is committed to making before school, after school and holiday programme care affordable for the families in our community by offering discounts where possible. Sibling discounts are available for regular after school care bookings only and not casual care bookings, more information on this is provided in the before and after school care programme brochure. Early bird discounts for holiday programme care are available and more information on this is provided in the holiday programme brochure. Sibling discounts are NOT offered for holiday programme care. Mission Kids does not give discounts or reimbursements for early collections. Sibling discounts are offered for regular bookings for after school care. These are not offered for casual bookings or for holiday programmes. The 5-day regular booking discount applies to weeks where all booked days are charged. If a booked day is cancelled (even with the required notice), the remaining charged days will fall below the discount threshold, therefore the discount rate will not apply for that week.

OVERDUE INVOICE & ADMINISTRATION FEES -Payments will be deemed overdue 1 day after the date of issue of the invoice. An invoice reminder will be sent the day after the invoice is issued if payment has not been received. If no payment is made within 7 days of the invoice date, all bookings will be temporarily suspended until the outstanding balance is paid in full. No child will be permitted to book or attend a holiday programme with unpaid or unsettled after school term fees. Likewise, no child will be permitted to book or attend term time care with unpaid or unsettled holiday programme fees. A weekly discretionary non-payment penalty and administration charge of $5 per unpaid invoice, regardless of the amount, may be applied once an invoice is 7 days overdue. Where debt collection action is regularly required on an account, and to assist in avoiding further debt accumulation, Mission Kids reserves the right to require payment in advance for term time care.

ENROLMENTS AND BOOKINGS - All bookings and enrolments for before school care, after school care and holiday programmes are done online using Enrolmy. Parents log on to Enrolmy using their username and password, then select the days and sessions they would like their child to attend. A system generated email will be sent out to families to confirm their booking. It is the responsibility of each child's parent to ensure all personal details are accurate and kept up-to-date. A child may not be booked into a programme without the enrolment process being completed as this is an MSD requirement.

HOLIDAY BOOKINGS - Venue - Mission Kids will operate its holiday programme from the Ormiston Primary School multipurpose space (hall), 291 Ormiston Rd, Flat Bush, Auckland 2016. When combining Mission Kids and Ormi Kids for a holiday programme is not possible due to conflicting school calendars, Mission Kids will operate its holiday programme from the Mission Heights Primary School Hall. This usually happens only for a few days at the beginning and end of each year.

* **CHANGE OF CIRCUMSTANCES** - Should circumstances change after completing a holiday booking, parents are to contact the office on or before the last day of holiday programme changes date as indicated on the brochure and Mission Kids will do its best to accommodate any changes. Once the holiday programme begins, all bookings are final as our 48hrs cancellation policy only applies to before and after school care.

* **ABSENTEEISM** - Should a child be booked in on a day and not attend, a full charge for non attendance will apply and swaps are not permitted.

* **DROP-OFFS & COLLECTIONS** - Children booked in for an 8:30am to 3pm session may be dropped off no earlier than 8:15am and collected no later than 3:15pm as a 'grace' window of 15 minutes is allowed. Any child who is booked in for an 8:30am to 3pm session and is still in our care after 3:15pm will automatically be charged for the full day, 8:30pm - 6pm session. Children booked in for an 8:30am to 6pm session may be dropped off no earlier than 8:15am and collected no later than 6pm. Late penalties will apply for any child collected after 6pm. Any child dropped off before 8:15am will be offered breakfast and automatically be charged for our early, morning session, regardless of whether they eat breakfast or not as supervised care has been provided.

* **PAYMENTS & BOOKINGS** - Holiday programme invoices are payable in full by the due date stipulated on the holiday programme brochure. Should payment not be made, Ormi Kids reserves the right to suspend or terminate the booking and the parent will be notified in writing.

* **NON BOOKINGS & WALK-INS** - Mission Kids does not permit walk-ins and right of admission is reserved, regardless of whether a child is booked in for other days or programmes. Mission Kids will endeavour to accommodate walk-ins however due to staffing, excursion fees, transport limitations and Ministry of Social Development OSCAR restrictions, attendance may be denied. If a parent is not present with the child, the programme supervisor will call the child's parents and request them to collect their child. Measures will be taken by the programme supervisor to ensure the child is kept safe and not embarrassed while waiting to be collected.

SEVERE ILLNESSES - Where sudden and severe illnesses and injuries occur resulting in a 'regular booked' child being hospitalised for a period of three or more consecutive days, a 50% discount will be offered. This will be based on the goodwill of the company and a doctor's certificate must be produced. For all other illnesses and circumstances resulting in non attendance, regardless of whether a doctor's certificate is produced, parents will be charged in full.

LATE COLLECTION - If a parent is late picking up their children, a late fee of $10 for every 10 minutes per child or part thereof will be charged to cover costs.

WORK AND INCOME (WINZ) - Mission Kids is an OSCAR approved provider by the Ministry of Social Development (MSD) allowing low income families to apply for WINZ subsidies. Application forms are kept in the office and the Management team will be available to assist parents if required during office hours from 10am-1:45pm Monday to Friday. Parents receiving WINZ are required to take full responsibility for their account and must deal directly with Work and Income regarding any issues or disputes. Families who have applied for WINZ and are waiting for approval are required to pay their invoices off on time and in full. Should WINZ process any back payments that will result in a credit on the account, this will be credited towards the child's account.

SIGNING IN/OUT OF CHILDREN - Children are required to be signed in and out for after school and holiday programme care by a nominated caregiver listed on the enrolment form, this is for each child's safety and proof of identity may be required at the time of collection.

UNAUTHORISED PICK-UPS - Please call and advise our office 0204 555 015 (before 1:45pm) and site phone 0204 333 013 (after 1:45pm) if there is a change in the person who will be collecting your child. If a person whose name is not on your enrolment form arrives to collect your child, we are obliged (for your child's safety) to keep your child in our care until you have been contacted for consent.

SUN SAFE - Mission Kids has a detailed sun safe policy in place, please see our policy and procedures manual kept onsite. During the summer months, parents/caregivers will be required to provide a suitable hat and SPF 30+ broad-spectrum sunscreen for their children. Any child who has not correctly applied sunblock will remain indoors.

CHILD SAFETY - Mission Kids has a detailed child protection policy in place. The programme is committed to the prevention of child abuse and to the protection of children and young persons.

PRIVACY ACT 2020 - The information that you have supplied for enrolments is necessary for the safe and effective operation of the Mission Kids Before School, After School and Holiday Programme Care. All personal information requested will be safely stored and destroyed at the completion of your child's time in the programme, you are welcome to review information pertaining to your child's enrolment at any time. In the unlikely event of a privacy breach, Mission Kids will follow the guidelines set out by NotifyUs and the Privacy Commissioner.

DEVICES (This includes laptops, tables and mobile phones) - Mission Kids supports the combining of traditional learning with e-learning in what is referred to as blended learning. Children are encouraged to use devices for homework and e-learning only. Mission Kids takes NO responsibility for the safe care of personal devices and sharing of devices is discouraged. A device table with chairs, allowing for correct posture and clear visibility of the screen will be provided for students. Using devices during free play times which include activities such as online and offline gaming, all forms of social media communication, web browsing, watching movies and videos etc. is discouraged and strictly limited wherever possible.

CALL US NOW: 0204 555 015