

Nicole Munro

From: [REDACTED]
Sent: Thursday, 25 February 2016 1:41 PM
To: Leesa Deen
Cc: [REDACTED]
Subject: HPRM: [REDACTED] - Doug Jennings Park (Confidential)

Dear Leesa

Lovely to talk to you earlier.

As we discussed, the team at [REDACTED] are looking to add an event/content to the [REDACTED] held in early January each year.

we are looking to hold a [REDACTED] event at the Doug Jennings Park on the 8 January 2017.

Top line details:

Proposed Event Date: 8th January 2017

Venue Booking: Bump In 5th Jan – Bump Out by 10th Jan

Venue: Doug Jennings Park

What: [REDACTED]

Time: 10am – 6pm (exact time TBC)

Who: 1000 guests. Made up on 200 corporate guests in one VIP marquee. 800 general admission guests in field side car parks.

Infrastructure: We will be fully self-sufficient and will bring in relevant infrastructure (Power, water, marquees, catering facilities, toilets, fencing etc)

As part of the booking we as event managers would supply and comply with all required operational elements, including but not limited to:

- Supply of an Event Management Plan
- Risk Management Plan
- Traffic Management Plan
- Event Insurance
- Approved suppliers
- Work in with local stakeholders
- Liquor Licenses
- Security
- Police Liaison
- Venue management – ground management/reinstatement
- [REDACTED]
- Etc etc

As a first step, can you please confirm if you require any additional information to lock in the booking. ie as deposit?

Once the booking is held we can then work through a schedule of what bits of the above operational information you require and by when.

Obviously we want to work closely with Gold Coast Waterways Management and ensure you are a key partner of this event. We can discuss branding/partner benefits and opportunities as we progress the opportunity.

Regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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From: Leesa Deen
Sent: Friday, 26 February 2016 3:12 PM
To: [REDACTED]
Cc: Kenneth Gibbs; Hal Morris
Subject: HPRM: RE: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

H [REDACTED]

As discussed, I have booked your requested dates.

Requirements from GCWA :

- Copy of your Certificate of Currency
- Map indicating what area of the park you require
- Traffic Management Plan
- Copy of your course and what/where will be placed in the park
- Copies of food vending licences/other licences
- You will need to liaise with some local businesses in the area that may be impacted (I will provide you with a list closer to the time)
- You will need to organise toilets and water

Once I received the map to show what park of the park you would like I can provide a quote for the rental and security bonds (which are fully refundable).

Kind regards,

Leesa Deen
Advisor (Waterways Management)
Gold Coast Waterways Authority

40-44 Seaworld Drive | Main Beach Qld 4217
PO Box 107 | Southport Qld 4215
P: (07) 5539 7304 | F: (07) 5539 7355
E: Leesa.Deen@gcwa.qld.gov.au
W: www.gcwa.qld.gov.au

*Like us on Facebook www.facebook.com/GoldCoastWaterwaysAuthority
happening on the waterways!*

From: [REDACTED]
Sent: Thursday, 25 February 2016 1:41 PM
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Cc: [REDACTED]
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- Etc etc

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Regards

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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From: [REDACTED]
Sent: Friday, 26 February 2016 4:33 PM
To: Leesa Deen
Cc: Kenneth Gibbs; Hal Morris; [REDACTED]
Subject: HPRM: Re: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

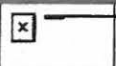
Dear Leesa

Good to chat earlier and thank you for the venue confirmation below.
We will start work on the required documentation and send through as we complete.

Looking forward to working with you and the Waterways Authority over the coming year.
Regards

[REDACTED]

[REDACTED]



[REDACTED]



[REDACTED]

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On 26 Feb 2016, at 4:12 pm, Leesa Deen <Leesa.Deen@gcwa.qld.gov.au> wrote:

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Regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

<image001.png>

[REDACTED]

<image002.jpg><image003.jpg>

<image004.png>

This e-mail message may contain confidential or legally privileged information and is intended only for the use of the intended recipient(s). For further information on our privacy policy, please consult our website.

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Nicole Munro

From: [REDACTED]
Sent: Thursday, 14 April 2016 11:02 AM
To: Leesa Deen
Cc: [REDACTED]
Subject: HPRM: RE: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)
Attachments: [REDACTED]

Dear Leesa

Hope you are well.

We are currently working through the operational side of the [REDACTED] and will have relevant maps and plans to you over the coming weeks.

In the interim please find attached both [REDACTED]
[REDACTED] Certificate of Currency.

The directors of [REDACTED] have requested that we try and source a booking confirmation letter/form (obviously pending specific event documentation) so that they can rest easy that the event is well and truly booked in.

Are you able to provide such a letter or booking form – just so I can appease their request...?

Thanks again – looking forward to working with you on this event.

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[REDACTED]

From: Leesa Deen [mailto:Leesa.Deen@gcwa.qld.gov.au]
Sent: Friday, 26 February 2016 4:12 PM
To: [REDACTED]
Cc: Kenneth Gibbs <Kenneth.Gibbs@gcwa.qld.gov.au>; Hal Morris <Hal.Morris@gcwa.qld.gov.au>
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Regards

[REDACTED]

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Willis

Issue Date: [REDACTED]

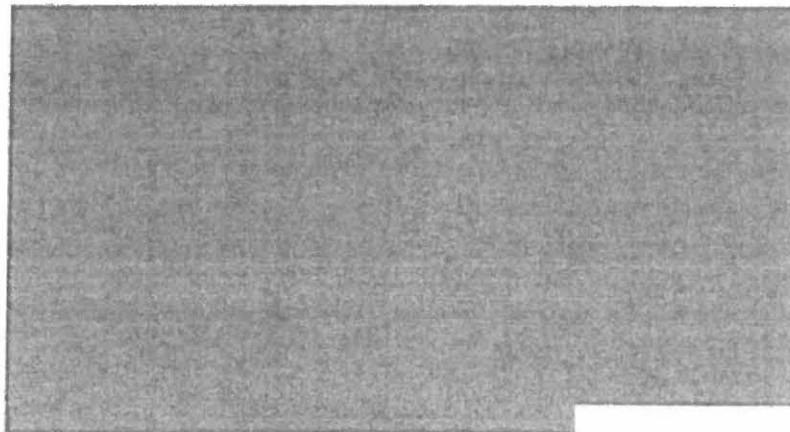
Telephone: + 617 3167 8500
Fax: +617 3221 2552
Website: www.willis.com
Direct Line: + 617 3167 8525
Direct Fax: + 617 3221 2552
Email: mayne@willis.com

To Whom It May Concern

Certificate of Placement – Public and Products Liability

In our capacity as Insurance Broker to the Named Insured shown below, we confirm having arranged the following insurance, the details of which are correct as at the Issue Date:

Named Insured:



Insurer: Liberty International Underwriters

Policy Number:



Covering: Subject to the terms of this Policy, LIU will pay to or on behalf of the Insured all sums which the Insured shall become legally liable to pay by way of compensation in respect of Injury and/or Damage first happening during the Period of Insurance as a result of an Occurrence in connection with the Insured's Business.

Limit of Liability:

Public Liability \$ [REDACTED]
In respect of any one occurrence or series of occurrences arising out of the one event during the Period of Insurance

Products Liability \$ [REDACTED]
In respect of any one occurrence or series of occurrences arising out of one event and in the aggregate during the Period of Insurance

Property in Physical or Legal Control of Insured \$ [REDACTED]
In respect of any one occurrence or series of occurrences arising out of the one event during the Period of Insurance

Disclaimer:

This document has been prepared at the request of our client and does not represent an insurance policy, guarantee or warranty and cannot be relied upon as such. All coverage described is subject to the terms, conditions and limitations of the insurance policy and is issued as a matter of record only. This document does not alter or extend the coverage provided or assume continuity beyond the Expiry Date. It does not confer any rights under the insurance policy to any party. Willis Australia Limited is under no obligation to inform any party if the insurance policy is cancelled, assigned or changed after the Issue Date.

Willis Australia Ltd
ABN 80 000 321 237
AFSL No 240500
Version 1 Jan 2015

Willis

Issue Date: [REDACTED]

Telephone: + 61 7 3167 8500
Fax: +61 7 3221 2552
Website: www.willis.com

Direct Line: + 61 7 3167 8525
Direct Fax: + 61 7 3221 2552
Email: mayo@willis.com

To Whom It May Concern

Statutory Fines & Penalties

\$ [REDACTED]

In respect of any one occurrence or series of occurrences arising out of one event and in the aggregate during the Period of Insurance

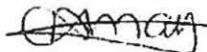
Location:

Anywhere in the world, except the United States of America and Canada, provided that:

If the Insured has no legal presence, whether by an attorney or registered company, parent company or subsidiary company in the United States of America or Canada, the Territorial limits shall include the United States of America and Canada but only in respect to:

- (i) Products exported to the United States of America and Canada without the knowledge of the Insured, the Insured's agents or employees
- (ii) Visits by executives or sales persons of the Insured normally resident in the Commonwealth of Australia

Expiry Date: [REDACTED]



Signed for and on behalf of
Willis Australia Limited

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Willis Australia Ltd
ABN 50 000 321 237
AFBL No 240500
Version 1 Jan 2015

CERTIFICATE OF CURRENCY

CERTIFICATE NO.

This certificate confirms that the under mentioned policy is effective in accordance with the details shown.

Name of Insured:

Cover:

Activity/Business:

Excess:

Period of Insurance:

Underwriter:

Policy Number:

Counterparties:

For full terms, conditions and exclusions please refer to Your Policy Wording version



1/05/2015

DATE

• Melbourne • Sydney • London

Melbourne: 271-273 Wellington Rd, Mulgrave
Locked Bag 6003, Wheelers Hill, VIC 3150
T: +61 (0)3 8562 9100 F: +61 (0)3 8562 9111
Claims Hotline: 1300 134 956 (Aust Only)

Sydney: Suite 305, 25 Lime Street, Sydney
PO Box Q896, QVB, NSW 1230
T: +61 (0)2 9268 9100 F: +61 (0)2 9268 9111
Email: info@activeuw.com

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Activeuw.com

From: Leesa Deen
Sent: Friday, 15 April 2016 8:58 AM
To: [REDACTED]
Cc: Kenneth Gibbs
Subject: HPRM: RE: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

Hi [REDACTED]

Please be advised I can confirm a booking for Doug Jennings Park for your event to be held on 05.01.17 to 10.01.17. As discussed, once all documentation is received we can look at your event in more detail and move forward with the permit.

Kind regards,

Leesa Deen
Advisor (Waterways Management)
Gold Coast Waterways Authority

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happening on the waterways!*

From: [REDACTED]
Sent: Thursday, 14 April 2016 11:02 AM
To: Leesa Deen
Cc: [REDACTED]
Subject: RE: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

Dear Leesa

Hope you are well.

We are currently working through the operational side of the [REDACTED] and will have relevant maps and plans to you over the coming weeks.

In the interim please find attached both [REDACTED]
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The directors of [REDACTED] have requested that we try and source a booking confirmation letter/form (obviously pending specific event documentation) so that they can rest easy that the event is well and truly booked in.

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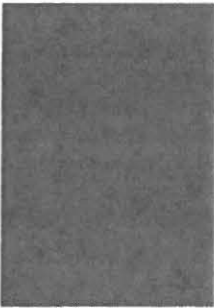
Regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



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From: [REDACTED]
Sent: Friday, 15 April 2016 9:20 AM
To: Leesa Deen
Cc: Kenneth Gibbs
Subject: HPRM: Re: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

Thank you very much Leesa.

That's great.

Regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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Thanks again – looking forward to working with you on this event.

Regards

[REDACTED]

From: Leesa Deen [<mailto:Leesa.Deen@gcwa.qld.gov.au>]
Sent: Friday, 26 February 2016 4:12 PM
To: [REDACTED]
Cc: Kenneth Gibbs <Kenneth.Gibbs@gcwa.qld.gov.au>; Hal Morris <Hal.Morris@gcwa.qld.gov.au>
Subject: RE: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

Hi [REDACTED]

As discussed, I have booked your requested dates.

Requirements from GCWA :

- Copy of your Certificate of Currency
- Map indicating what area of the park you require
- Traffic Management Plan
- Copy of your course and what/where will be placed in the park
- Copies of food vending licences/other licences
- You will need to liaise with some local businesses in the area that may be impacted (I will provide you with a list closer to the time)
- You will need to organise toilets and water

Once I received the map to show what park of the park you would like I can provide a quote for the rental and security bonds (which are fully refundable).

Kind regards,

Leesa Deen
Advisor (Waterways Management)
Gold Coast Waterways Authority

40-44 Seaworld Drive | Main Beach Qld 4217
PO Box 107 | Southport Qld 4215
P: (07) 5539 7304 | F: (07) 5539 7355
E: Leesa.Deen@gcwa.qld.gov.au
W: www.gcwa.qld.gov.au

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From: [REDACTED]
Sent: Thursday, 25 February 2016 1:41 PM
To: Leesa Deen
Cc: [REDACTED]
Subject: [REDACTED] - Doug Jennings Park (Confidential)

Dear Leesa

Lovely to talk to you earlier.

As we discussed, the team at [REDACTED] are looking to add an event/content to the [REDACTED] held in early January each year.

[REDACTED] we are looking to hold a [REDACTED] event at the Doug Jennings Park on the 8 January 2017.

Top line details:

Proposed Event Date: 8th January 2017

Venue Booking: Bump In 5th Jan – Bump Out by 10th Jan

Venue: Doug Jennings Park

What: [REDACTED]

Time: 10am – 6pm (exact time TBC)

Who: 1000 guests. Made up on 200 corporate guests in one VIP marquee. 800 general admission guests in field side car parks.

Infrastructure: We will be fully self-sufficient and will bring in relevant infrastructure (Power, water, marquees, catering facilities, toilets, fencing etc)

As part of the booking we as event managers would supply and comply with all required operational elements, including but not limited to:

- Supply of an Event Management Plan
- Risk Management Plan
- Traffic Management Plan
- Event Insurance
- Approved suppliers
- Work in with local stakeholders
- Liquor Licenses
- Security
- Police Liaison

- Venue management – ground management/reinstatement
- [REDACTED]
- Etc etc

As a first step, can you please confirm if you require any additional information to lock in the booking. ie as deposit?

Once the booking is held we can then work through a schedule of what bits of the above operational information you require and by when.

Obviously we want to work closely with Gold Coast Waterways Management and ensure you are a key partner of this event. We can discuss branding/partner benefits and opportunities as we progress the opportunity.

Regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

<image001.png>

[REDACTED]

<image002.jpg><image003.jpg>

[REDACTED]

<image004.png>

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[REDACTED]

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From: Leesa Deen
Sent: Friday, 15 April 2016 9:33 AM
To: [REDACTED]
Subject: RE: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

No problems [REDACTED]

Kind regards,

Leesa Deen
Advisor (Waterways Management)
Gold Coast Waterways Authority

40-44 Seaworld Drive | Main Beach Qld 4217
PO Box 107 | Southport Qld 4215
P: (07) 5539 7304 | F: (07) 5539 7355
E: Leesa.Deen@gcwa.qld.gov.au
W: www.gcwa.qld.gov.au

*Like us on Facebook www.facebook.com/GoldCoastWaterwaysAuthority
happening on the waterways!*

From: [REDACTED]
Sent: Friday, 15 April 2016 9:20 AM
To: Leesa Deen
Cc: Kenneth Gibbs
Subject: Re: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

Thank you very much Leesa.

That's great.

Regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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On 15 Apr 2016, at 8:57 AM, Leesa Deen <Leesa.Deen@gcwa.qld.gov.au> wrote:

Hi [REDACTED]

Please be advised I can confirm a booking for Doug Jennings Park for your event to be held on 05.01.17 to 10.01.17. As discussed, once all documentation is received we can look at your event in more detail and move forward with the permit.

Kind regards,

Leesa Deen
Advisor (Waterways Management)
Gold Coast Waterways Authority

40-44 Seaworld Drive | Main Beach Qld 4217
PO Box 107 | Southport Qld 4215
P: (07) 5539 7304 | F: (07) 5539 7355
E: Leesa.Deen@gcwa.qld.gov.au
W: www.gcwa.qld.gov.au

Like us on Facebook www.facebook.com/GoldCoastWaterwaysAuthority to keep up to

From: [REDACTED]
Sent: Thursday, 14 April 2016 11:02 AM
To: Leesa Deen
Cc: [REDACTED]
Subject: RE: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

Dear Leesa

Hope you are well.

We are currently working through the operational side of the [REDACTED] event and will have relevant maps and plans to you over the coming weeks.

In the interim please find attached both [REDACTED]
[REDACTED] Certificate of Currency.

The directors of [REDACTED] have requested that we try and source a booking confirmation letter/form (obviously pending specific event documentation) so that they can rest easy that the event is well and truly booked in.

Are you able to provide such a letter or booking form – just so I can appease their request...?

Thanks again – looking forward to working with you on this event.

Regards

[REDACTED]

[REDACTED]

From: Leesa Deen (<mailto:Leesa.Deen@gcwa.qld.gov.au>)
Sent: Friday, 26 February 2016 4:12 PM
To: [REDACTED]
Cc: Kenneth Gibbs <Kenneth.Gibbs@gcwa.qld.gov.au>; Hal Morris <Hal.Morris@gcwa.qld.gov.au>
Subject: RE: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

Hi [REDACTED]

As discussed, I have booked your requested dates.

Requirements from GCWA :

- Copy of your Certificate of Currency
- Map indicating what area of the park you require
- Traffic Management Plan
- Copy of your course and what/where will be placed in the park
- Copies of food vending licences/other licences
- You will need to liaise with some local businesses in the area that may be impacted (I will provide you with a list closer to the time)
- You will need to organise toilets and water

Once I received the map to show what part of the park you would like I can provide a quote for the rental and security bonds (which are fully refundable).

Kind regards,

Leesa Deen
Advisor (Waterways Management)
Gold Coast Waterways Authority

40-44 Sea-world Drive | Main Beach Qld 4217
PO Box 107 | Southport Qld 4215
P: (07) 5539 7304 | F: (07) 5539 7355
E: Leesa.Deen@gcwa.qld.gov.au
W: www.gcwa.qld.gov.au

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From: [REDACTED]
Sent: Thursday, 25 February 2016 1:41 PM
To: Leesa Deen
Cc: [REDACTED]
Subject: [REDACTED] - Doug Jennings Park (Confidential)

Dear Leesa

Lovely to talk to you earlier.

As we discussed, the team at [REDACTED] are looking to add an event/content to the [REDACTED] held in early January each year.

[REDACTED] we are looking to hold a [REDACTED] event at the Doug Jennings Park on the 8 January 2017.

Top line details:

Proposed Event Date: 8th January 2017

Venue Booking: Bump In 5th Jan – Bump Out by 10th Jan

Venue: Doug Jennings Park

What: [REDACTED]

Time: 10am – 6pm (exact time TBC)

Who: 1000 guests. Made up on 200 corporate guests in one VIP marquee. 800 general admission guests in field side car parks.

Infrastructure: We will be fully self-sufficient and will bring in relevant infrastructure (Power, water, marquees, catering facilities, toilets, fencing etc)

As part of the booking we as event managers would supply and comply with all required operational elements, including but not limited to:

- Supply of an Event Management Plan
- Risk Management Plan
- Traffic Management Plan
- Event Insurance
- Approved suppliers
- Work in with local stakeholders
- Liquor Licenses
- Security
- Police Liaison
- Venue management – ground management/reinstatement
- [REDACTED]
- Etc etc

As a first step, can you please confirm if you require any additional information to lock in the booking. ie as deposit?

Once the booking is held we can then work through a schedule of what bits of the above operational information you require and by when.

Obviously we want to work closely with Gold Coast Waterways Management and ensure you are a key partner of this event. We can discuss branding/partner benefits and opportunities as we progress the opportunity.

Regards

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

<image001.png>

[REDACTED]

<image002.jpg><image003.jpg>

<image004.png>

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Nicole Munro

From: [REDACTED]
Sent: Thursday, 26 May 2016 5:05 PM
To: Leesa Deen
Subject: [REDACTED]

Hi Leesa

Hope you are well.

[REDACTED]

Cheers,

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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From: [REDACTED]
Sent: Thursday, 14 April 2016 11:02 AM
To: Leesa Deen
Cc: [REDACTED]
Subject: Certificates of Currency - [REDACTED]

Dear Leesa

Hope you are well.

We are currently working through the operational side of the [REDACTED] event and will have relevant maps and plans to you over the coming weeks.

In the interim please find attached both [REDACTED]
[REDACTED] Certificate of Currency.

The directors of [REDACTED] have requested that we try and source a booking confirmation letter/form (obviously pending specific event documentation) so that they can rest easy that the event is well and truly booked in.

Are you able to provide such a letter or booking form – just so I can appease their request...?

Thanks again – looking forward to working with you on this event.

Regards

[REDACTED]

From: Leesa Deen [mailto:Leesa.Deen@gcwa.qld.gov.au]

Sent: Friday, 26 February 2016 4:12 PM

To: [REDACTED]

Cc: Kenneth Gibbs <Kenneth.Gibbs@gcwa.qld.gov.au>; Hal Morris <Hal.Morris@gcwa.qld.gov.au>

Subject: RE: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

Hi [REDACTED]

As discussed, I have booked your requested dates.

Requirements from GCWA :

- Copy of your Certificate of Currency
- Map indicating what area of the park you require
- Traffic Management Plan
- Copy of your course and what/where will be placed in the park
- Copies of food vending licences/other licences
- You will need to liaise with some local businesses in the area that may be impacted (I will provide you with a list closer to the time)
- You will need to organise toilets and water

Once I received the map to show what part of the park you would like I can provide a quote for the rental and security bonds (which are fully refundable).

Kind regards,

Leesa Deen
Advisor (Waterways Management)
Gold Coast Waterways Authority

40-44 Seaworld Drive | Main Beach Qld 4217
PO Box 107 | Southport Qld 4215
P: (07) 5539 7304 | F: (07) 5539 7355
E: Leesa.Deen@gcwa.qld.gov.au
W: www.gcwa.qld.gov.au

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happening on the waterways!

From: [REDACTED]
Sent: Thursday, 25 February 2016 1:41 PM
To: Leesa Deen
Cc: [REDACTED]
Subject: [REDACTED] - Doug Jennings Park (Confidential)

Dear Leesa

Lovely to talk to you earlier.

As we discussed, the team at [REDACTED] are looking to add an event/content to the [REDACTED] held in early January each year.

we are looking to hold a [REDACTED] event at the Doug Jennings Park on the 8 January 2017.

Top line details:

Proposed Event Date: 8th January 2017

Venue Booking: Bump In 5th Jan – Bump Out by 10th Jan

Venue: Doug Jennings Park

What: [REDACTED]

Time: 10am – 6pm (exact time TBC)

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Infrastructure: We will be fully self-sufficient and will bring in relevant infrastructure (Power, water, marquees, catering facilities, toilets, fencing etc)

As part of the booking we as event managers would supply and comply with all required operational elements, including but not limited to:

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- Risk Management Plan
- Traffic Management Plan
- Event Insurance
- Approved suppliers
- Work in with local stakeholders
- Liquor Licenses
- Security
- Police Liaison
- Venue management – ground management/reinstatement
- [REDACTED]
- Etc etc

As a first step, can you please confirm if you require any additional information to lock in the booking. ie as deposit?

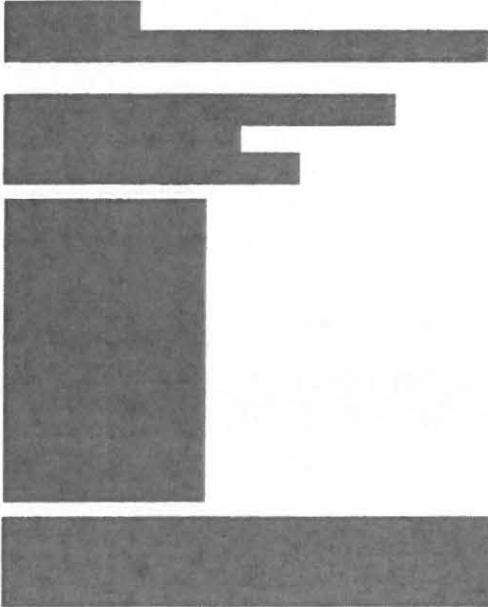
Once the booking is held we can then work through a schedule of what bits of the above operational information you require and by when.

Obviously we want to work closely with Gold Coast Waterways Management and ensure you are a key partner of this event. We can discuss branding/partner benefits and opportunities as we progress the opportunity.

Regards

[REDACTED]

[REDACTED]



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From: Leesa Deen
To: Nicole Munro
Subject: FW: HPRM: Re: FW: Wedding
Date: Wednesday, 29 June 2016 10:03:32 AM

Hi Nic

Not sure if this is relevant.

Basically, we had a request for a wedding at DJP on 08.01.17 and GCWA also has advised them that the park was already booked.

Kind regards,

Leesa Deen
Advisor (Waterways Management)
Gold Coast Waterways Authority

40-44 Seaworld Drive | Main Beach Qld 4217
PO Box 107 | Southport Qld 4215
P: (07) 5539 7304 | F: (07) 5539 7355
E: Leesa.Deen@gcwa.qld.gov.au
W: www.gcwa.qld.gov.au

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From: [REDACTED]
Sent: Friday, 29 April 2016 11:10 AM
To: Leesa Deen
Subject: HPRM: Re: FW: Wedding

Hey my number is [REDACTED]
Thankyou so much

Sent from Outlook Mobile

On Thu, Apr 28, 2016 at 6:08 PM -0700, "Leesa Deen" <Leesa.Deen@gcwa.qld.gov.au> wrote:

Hi [REDACTED]

If you could please call me when you have a moment as I would need to ask you some questions to ascertain if you need a permit for your wedding. Alternatively, if you wemail me your telephone number I am happy to call you.

Many Thanks

Kind regards,

Leesa Deen

Advisor (Waterways Management)

Gold Coast Waterways Authority

40-44 Seaworld Drive | Main Beach Qld 4217

PO Box 107 | Southport Qld 4215

P: (07) 5539 7304 | F: (07) 5539 7355

E: Leesa.Deen@gcwa.qld.gov.au

W: www.gcwa.qld.gov.au

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From: Rebecca Lindsay **On Behalf Of** GCWAMail

Sent: Thursday, 28 April 2016 9:27 AM

To: Leesa Deen

Subject: FW: Wedding

From: [REDACTED]

Sent: Thursday, 28 April 2016 9:14 AM

To: GCWAMail

Subject: Wedding

Hi i was just wondering am i able to book Doug Jennings park for our wedding on sunday the 8th of january 2017 at 2pm till 4pm
Thankyou [REDACTED] :)

Sent from Outlook Mobile

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From: Kenneth Gibbs
To: Leesa Deen
Subject: FW: [REDACTED]
Date: Wednesday, 29 June 2016 11:40:58 AM
Attachments: image013.png
image014.jpg
image015.jpg
image016.png
image001.png
image002.jpg
image003.jpg
image004.png
image001.jpg

Kind regards,

Ken Gibbs
Senior Advisor (Operations)
Gold Coast Waterways Authority

40-44 Seaworld Drive | Main Beach Qld 4217
PO Box 107 | Southport Qld 4215
P: (07) 55397379 | F: (07) 55397388
E : kenneth.gibbs@gcwa.qld.gov.au



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From: Leesa Deen
Sent: Thursday, 26 May 2016 5:09 PM
To: [REDACTED]
Subject: Re: [REDACTED] Polo

Hi [REDACTED]



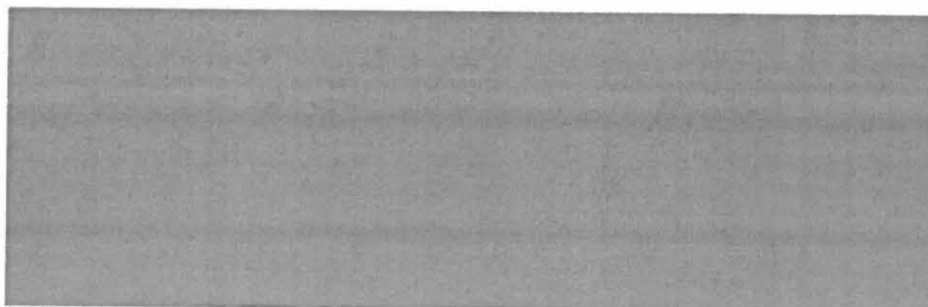
Leesa Deen

Advisor (Waterways Management)
Gold Coast Waterways Authority

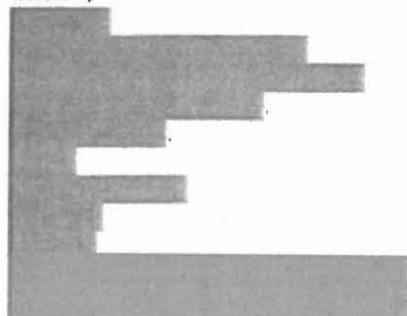
On 26 May 2016, at 5:04 pm, [REDACTED] wrote:

Hi Leesa

Hope you are well.



Cheers,



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From: [REDACTED]
Sent: Thursday, 14 April 2016 11:02 AM
To: Leesa Deen
Cc: [REDACTED]
Subject: Certificates of Currency - [REDACTED]

Dear Leesa

Hope you are well.

We are currently working through the operational side of the [REDACTED] event and will have relevant maps and plans to you over the coming weeks.

In the interim please find attached both [REDACTED] Certificate of Currency.

The directors of [REDACTED] have requested that we try and source a booking confirmation letter/form (obviously pending specific event documentation) so that they can rest easy that the event is well and truly booked in.

Are you able to provide such a letter or booking form – just so I can appease their request...?

Thanks again – looking forward to working with you on this event.

Regards

[REDACTED]

From: Leesa Deen [<mailto:Leesa.Deen@gcwa.qld.gov.au>]
Sent: Friday, 26 February 2016 4:12 PM
To: [REDACTED]
Cc: Kenneth Gibbs <Kenneth.Gibbs@gcwa.qld.gov.au>; Hal Morris <Hal.Morris@gcwa.qld.gov.au>
Subject: RE: [REDACTED] - Doug Jennings Park (CONFIDENTIAL)

Hi [REDACTED]

As discussed, I have booked your requested dates.

Requirements from GCWA :

- Copy of your Certificate of Currency
- Map indicating what area of the park you require
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Kind regards,

Leesa Deen
Advisor (Waterways Management)
Gold Coast Waterways Authority

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W: www.gcwa.qld.gov.au

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to keep up to date with what's happening on the waterways!*

From: [REDACTED]
Sent: Thursday, 25 February 2016 1:41 PM
To: Leesa Deen
Cc: [REDACTED]
Subject: Magic Millions - Doug Jennings Park (Confidential)

Dear Leesa

Lovely to talk to you earlier.

As we discussed, the team at Magic Millions are looking to add an event/content to [REDACTED] held in early January each year.

[REDACTED] we are looking to hold a [REDACTED] event at the Doug Jennings Park on the 8th January 2017.

Top line details:

Proposed Event Date: 8th January 2017

Venue Booking: Bump In 5th Jan – Bump Out by 10th Jan

Venue: Doug Jennings Park

What: [REDACTED]

Time: 10am – 6pm (exact time TBC)

Who: 1000 guests. Made up on 200 corporate guests in one VIP marquee.

800 general admission guests in field side car parks.

Infrastructure: We will be fully self-sufficient and will bring in relevant infrastructure (Power, water, marquees, catering facilities, toilets, fencing etc)

As part of the booking we as event managers would supply and comply with all required operational elements, including but not limited to:

- Supply of an Event Management Plan
- Risk Management Plan
- Traffic Management Plan
- Event Insurance
- Approved suppliers
- Work in with local stakeholders
- Liquor Licenses
- Security
- Police Liaison
- Venue management – ground management/reinstatement
- [REDACTED]
- Etc etc

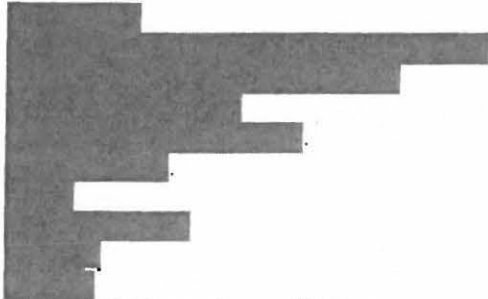
As a first step, can you please confirm if you require any additional information to lock in the booking. ie as deposit?

Once the booking is held we can then work through a schedule of what bits of the above operational information you require and by when.

Obviously we want to work closely with Gold Coast Waterways Management and ensure you are a key partner of this event. We can discuss branding/partner benefits and opportunities as we progress the

opportunity.

Regards



<image014.jpg><image015.jpg>

<image016.png>

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