



ABN: 38 872 506 567

Department of **Communities, Disability Services and Seniors**

AUSTRALIAN BUSINESS NUMBER (ABN) & GOODS AND SERVICES TAX (GST) ADVICE FORM

Organisation Name:

Organisation Number:

ABN Number:

GST Registered? YES NO

AGREEMENT TO ISSUE RECIPIENT CREATED TAX INVOICES

The following conditions will apply:

- The Grantee and The Department must be registered for GST when the Tax Invoice is issued;
- The Grantee will not issue a Tax Invoice in respect of the supply of services under this Agreement;
- The Grantee acknowledges that it is registered for GST and agrees to notify The Department if the Grantee ceases to be registered or if ceases to satisfy any of the requirements relating to Recipient Created Tax Invoices; and
- The Department acknowledges that it is registered for GST and agrees to notify The Grantee if The Department ceases to be registered or if it ceases to satisfy any of the requirements relating to Recipient Created Tax Invoices.

On Behalf of The Grantee

On behalf of the Department

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Position: _____

Position: _____

Date: _____

Date: _____

PLEASE COMPLETE AND RETURN WITH WITHOUT DELAY

Email to:

FNQNQMonsoon@communities.qld.gov.au