



Recruitment Officer

- Diverse, energetic and supportive workplace culture and team
- Managing end to end recruitment and onboarding new starters
- Full time role based in Harvey, WA.

About the Opportunity

Harvey Beef is Western Australia's largest beef exporter and has a modern meat processing facility in the South West town of Harvey. As part of the Human Resources Department, reporting to the HR Manager, you will be responsible for the management of the recruitment function for Harvey Beef through a broad range of recruitment activities. We are looking for someone very energetic with recruitment experience in an extremely fast paced blue-collar environment with the ability to initiate new ideas and have the motivation to continuously learn and improve.

About the Role

- Responsible for initiating all end to end recruitment needs at the Harvey Beef site.
- Conduct job interviews and reference checks to ensure candidates skills and qualifications match the job requirements.
- Maintain up-to-date knowledge of labour legislation, implementing required changes to keep company recruitment processes compliant.
- Act as a single point of contact for managers regarding recruitment topics
- Participate in job fairs and career events
- Develop and maintain advertising and new opportunities to recruit talent across the business

Selection Criteria

- Previous exposure to high volume blue-collar recruitment
- Fast thinking, energetic and motivated
- Ability to source candidates from a wide range of resources in a challenging economic environment
- Have a broad understanding of a range of HR functions
- Able to manage a hiring process to ensure the staffing needs of an organisation are fully met at all times
- Meat Industry experience would be an advantage

Apply Now

If you are a person with a positive, energetic outlook we look forward to hearing from you. Please submit your letter addressing the above selection criteria together with your CV and email to harveybeef.recruitment@harvestroad.com or apply through [SEEK](#)

All applications are treated with strict confidentiality. Harvey Beef is proud to be an Equal Opportunity Employer and is a drug free workplace.