



# Unique Student Identifier

From 1 January 2015 all students undertaking nationally recognised training delivered by a registered training organisation will need to have a Unique Student Identifier (USI).

## What is a USI?

A USI is like an account number made up of ten letters and numbers. It will look something like this:  
3AW88YH9U5.

A USI account will contain all of a student's nationally recognised training records and results from 1 January 2015 onwards. A student's results from 2015 will be available in their USI account in 2016.

## The Benefits of a USI

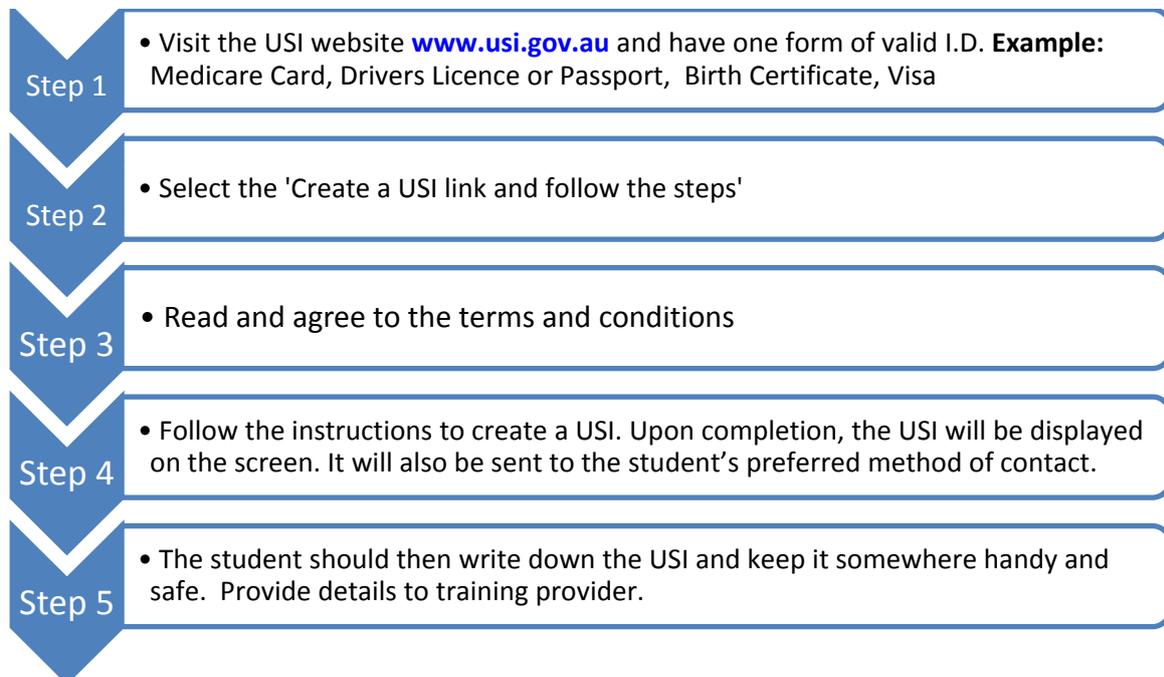
When applying for a job or enrolling in further study, students will often need to provide their training records and results. One of the main benefits of the USI is that students will have easy access to their training records and results throughout their life.

Students can access their USI account online from a computer, tablet or smart phone anywhere and anytime. A training organisation will not be able to issue a student a Certificate of Completion or a Statement of Attainment if the student has not provided a valid USI.

Once created, it is important that you keep a record of your USI and access to your accredited training records in a safe place. You will need this information for any future enrolments into accredited training in Australia.

## How to create a USI

It is free and easy for students to create their own USI online by following five simple steps.



Please ensure when completing your enrolment information for an accredited course, that the details relating to your name are identical to those on the identification evidence used (eg passport or driver's licence) when creating your USI eg no abbreviations or nicknames should be used.

For further and more detailed information please visit [www.usi.gov.au](http://www.usi.gov.au). If you would prefer, staff at NBCC are happy to help you with the application process.