

# Winter 2019 Vacation Care Camperdown Commons and Camperdown Tennis

## Terms and Conditions

1. No refund of sessions will be permitted. A swap of days, on a case by case basis, if there is availability may be considered.
2. If your child cannot attend, but another child can take their spot, this is permitted, with 2 written days' notice to [play@camperdowntennis.com.au](mailto:play@camperdowntennis.com.au), with acknowledgement of the change necessary.
3. Absences (including sickness) are payable for days booked and sessions cannot be transferred.
4. If my child is deemed too sick to attend, it is a requirement that I come and pick them up. Further attendance will require a doctors certificate.
5. It is a requirement of enrolment to sign children in/out at the beginning and end of each session. We will not accept responsibility of children not signed in. Children are not permitted to sign themselves in or out.
6. If the person who signed the child in is different to who will be collecting the child, prior written correspondence to [play@camperdowntennis.com.au](mailto:play@camperdowntennis.com.au) is required, or the name of the person collecting can be placed in the sign in/out sheet on the day.
7. Staff (where applicable) will move children between Camperdown Tennis and Camperdown Commons.
8. Your child is required to bring a hat, water bottle and food each day. Children will not be permitted to be signed in without these items.
9. If your child will be absent from a session, it is a requirement that we are contacted at [play@camperdowntennis.com.au](mailto:play@camperdowntennis.com.au) by 8.30am
10. Aftercare is only available for children booked into full day sessions.
11. A late pick up fee will be charged at \$50 per 15 minutes or part thereof. This is relevant for sessions that finish at 5.45pm for children booked into the full day program, and children in the half day sessions.
12. In a case of an emergency, if your child has been injured, or is very ill, an ambulance may be called.
13. No administration of medicine for fevers will be conducted (excluding asthma medication, epipens or a letter from your GP with clear administration instructions)
14. No parents/carers are permitted to stay during the duration of the sessions.
15. No photos of other children can be taken by parents. If you would like to take a photo of your child during the drop off or pick up time, just ask one of the staff on the day. We need to make sure we protect the privacy of the other children.
16. Photos of children will be taken during the course of our Vacation Care, which may be used for future marketing purposes by ourselves and partners. If you would not like your child to be photographed, an opt-out option will be placed on the daily sign-in sheet. It is required that you 'opt-out' each day if you desire.
17. Camperdown Commons and Camperdown Tennis has taken all due process to ensure these sessions occur as advertised. In the unfortunate circumstance where a session may need to be adapted or changed, we reserve the right to facilitate this change with no notice. We will take necessary steps to advise carers as soon as possible.
18. The program with Pocket City Farms may involve children collecting relevant items from Camperdown Oval Park, next to Camperdown Commons. They will be supervised the whole time.
19. We reserve the right to contact the emergency contact if your child during the session is disruptive, dangerous, or incompatible with the general enjoyment of other children. It will be your responsibility to pick up your child, and if there are further sessions booked, a discussion will occur between yourself and the Manager.
20. You acknowledge that by your child attending Camperdown Commons and Camperdown Tennis' Vacation Care program, and by signing them into their session, that you also agree to these terms and conditions.
21. Camperdown Tennis and Camperdown Commons reserves the right to amend Terms and Conditions.
22. I authorise staff to apply sunscreen to my child if children ask for assistance.
23. We do not accept responsibility for any children's property brought to the centre. Please ensure all property is labelled. Lost property will be held until three weeks after the programs completion.
24. Information collected by Camperdown Tennis Pty Ltd ATF Camperdown Tennis Unit Trust (Camperdown Tennis) will be used by Camperdown Tennis and Canterbury Hurlstone Park RSL Club Ltd (CHPRSL) in accordance with the CHPRSL Privacy Policy.