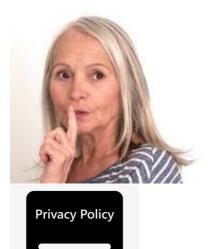


SGSCC disAbility Privacy Policy: Easy English Version



SGSCC disAbility recognises the importance of privacy.

We are committed to protecting your personal information

This Privacy Policy applies to everything you do with SGSCC disAbility

What Personal Information does SGSCC disAbility collect?



For example we collect your:

- Name
 - Contact details
 - Information about how best to support you
- Information about what you do with SGSCC disAbility



Your personal information is kept secure and only used on a "needs to know" basis to:

- Support you in the best possible way
- Provide services and supports
- Enable communication
- To determine eligibility to access programs
- To comply with legal obligations
- To monitor and evaluate existing services and plan for future services



SGSCC disAbility Privacy Policy: Easy English Version



Storage of data is in secure files and/or iplanit a cloud based client management system located in Australia



Please help us to make sure your information is up to date by letting us know if any details are wrong or have changed



If you are paying SGSCC disAbility for something, we may collect your:

- Credit/debit card information
- Bank Details
- This information will be deleted once payment has been made

SGSCC Privacy Officer thiggins@sgscc.edu.au 8533 7417



Australian Government

Office of the Australian Information Commissioner You have the right to access your personal information held by SGSCC disAbility. If you want to see your personal information, have any concerns or want to make a complaint regarding your privacy please write or ring the Privacy Officer. The full Privacy Policy is available at www.disability.sgscc.edu.au

If you have any other privacy issues and think we haven't fixed the problem you can contact the Australian Information Commissioner by ringing 1300 363 992