

COURSE OUTLINE

P6 Basics

Course Overview

Objectives of the course are to provide new users of Primavera p6 with knowledge and skills required to develop a basic schedule.

On completion of the course, participants will be able to

1. Understand basic schedule development concepts
2. Navigate key features of P6
3. Use P6 to develop a work breakdown structure(WBS)
4. Create, sequence activities and summarise a project schedule

Duration

2.5 Hours

Pre-requisites training courses

1. Project managers are required to go through Induction for project managers
2. OPPI for new users

Course Content

Scheduling overview

Introducing Primavera P6 Basics

- Key terminology

Getting Started – P6 Basics

- Logging into the system
- Home screen overview
- Enterprise Project Structure and Responsible Manager
- Projects Window overview
- Searching for a project
- Opening / Closing a project
- Viewing key project information

Schedule Development

- Work Breakdown Structure
- Standard WBS Hierarchy
- WBS concepts
- WBS development

Activities

- Activity types
- Activity Relationships
- Adding Activities
- Activity Placement

Scheduling

- Data date
- Scheduling Projects
- Summarising a projects

Bookings and enquiries

Enquiries can be directed to the Learning & Development Training Team:



Email: training@westernpower.com.au



Training Hotline: 9267 3019

For information on course dates, times and bookings please refer to the Training Management System (TMS). [Click here to access the TMS.](#)