IDAS form 1—Application details

(*Sustainable Planning Act 2009* version 3.0 effective 1 July 2013)

This form must be used for **ALL** development applications.

You **MUST** complete **ALL** questions that are stated to be a mandatory requirement unless otherwise identified on this form.

For all development applications, you must:

- complete this form (*IDAS form 1—Application details)*
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

Attach extra pages if there is insufficient space on this form.

All terms used on this form have the meaning given in the *Sustainable Planning Act 2009* (SPA) or the Sustainable Planning Regulation 2009.

This form and any other IDAS form relevant to your application must be used for development applications relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994* and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. Whenever a planning scheme is mentioned, take it to mean land use plan for the strategic port land, Brisbane core port land or airport land.

PLEASE NOTE: This form is not required to accompany requests for compliance assessment.

This form can also be completed online using MyDAS at www.dsdip.qld.gov.au/MyDAS

Mandatory requirements

Applicant details (Note: the applicant is the person responsible for making the application and need not be the owner of the land. The applicant is responsible for ensuring the information provided on all IDAS application forms is correct. Any development permit or preliminary approval that may be issued as a consequence of this application will be issued to the applicant.)

Name/s (individual or company name in full)	Brisbane Catholic Education C/- Saunders Havill Group			
For companies, contact name	Nick Christofis			
Postal address	9 Thompson Street			
	Suburb	Bowen Hills		
	State	QLD	Postcode	4006
	Country	Australia		
Contact phone number	07 3251 9430			
Mobile number (non-mandatory requirement)				
Fax number (non-mandatory requirement)	07 3251 9455			

Email address (non-mandatory requirement)	nickchristofis @ saundershavill.com
Applicant's reference number (non-mandatory requirement)	7009

1. What is the nature of the development proposed and what type of approval is being sought?

Table A—Aspect 1 of the application (If there are additional aspects to the application please list in Table B—Aspect 2.)

a) What is the nature of the development? (Please only tick one box.)

☑ Material change of use ☐ Reconfiguring a lot ☐ Building work ☐ Operational work

b) What is the approval type? (Please only tick one box.)

☐ Preliminary approval under s241 of SPA ☐ Preliminary approval under s241 and s242 of SPA ☑ Development permit

c) Provide a brief description of the proposal, including use definition and number of buildings or structures where applicable (e.g. six unit apartment building defined as a *multi-unit dwelling*, 30 lot residential subdivision etc.)

Extensions to an existing Educational Establishment (St Francis College)

d) What is the level of assessment? (Please only tick one box.)

☑ Impact assessment ☐ Code assessment

Table B—Aspect 2 of the application (If there are additional aspects to the application please list in Table C—Additional aspects of the application.)

a) What is the nature of development? (Please only tick one box.)

☐ Material change of use ☐ Reconfiguring a lot ☐ Building work ☐ Operational work

b) What is the approval type? (Please only tick one box.)

☐ Preliminary approval under s241 of SPA ☐ Preliminary approval under s241 and s242 of SPA ☐ Development permit

c) Provide a brief description of the proposal, including use definition and number of buildings or structures where applicable (e.g. six unit apartment building defined as a *multi-unit dwelling*, 30 lot residential subdivision etc.)

d) What is the level of assessment?

☐ Impact assessment ☐ Code assessment

Table C—Additional aspects of the application (If there are additional aspects to the application please list in a separate table on an extra page and attach to this form.)

☐ Refer attached schedule ☑ Not required

2. Location of the premises (Complete Table D and/or Table E as applicable. Identify each lot in a separate row.)

Table D—Street address and lot on plan for the premises or street address and lot on plan for the land adjoining or adjacent to the premises (Note: this table is to be used for applications involving taking or interfering with water). (Attach a separate schedule if there is insufficient space in this table.)

☑ Street address **and** lot on plan (All lots must be listed.)

☐ Street address **and** lot on plan for the land adjoining or adjacent to the premises (Appropriate for development in water but adjoining or adjacent to land, e.g. jetty, pontoon. All lots must be listed.)

Street address					**Lot on plan description**		**Local government area** (e.g. Logan, Cairns)
Lot	Unit no.	Street no.	Street name and official suburb/ locality name	Post-code	Lot no.	Plan type and plan no.	
i)		54 - 76	Julie Street, Crestmead	4132	1	RP191064	Logan City Council
ii)							
iii)							

Planning scheme details (If the premises involves multiple zones, clearly identify the relevant zone/s for each lot in a separate row in the below table. Non-mandatory)

Lot	Applicable zone / precinct	Applicable local plan / precinct	Applicable overlay/s
i)	Residential 600 Zone	Nil	OV4; DT1; DT4; & DA2
ii)			
iii)			

Table E—Premises coordinates (Appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay.) (Attach a separate schedule if there is insufficient space in this table.)

Coordinates (Note: place each set of coordinates in a separate row)				**Zone reference**	**Datum**	**Local government area (if applicable)**
Easting	Northing	Latitude	Longitude			
					☐ GDA94 ☐ WGS84 ☐ other	

3. Total area of the premises on which the development is proposed (indicate square metres)

98 200m2

4. Current use/s of the premises (e.g. vacant land, house, apartment building, cane farm etc.)

Educational Establishment (St Francis College)

5. Are there any current approvals (e.g. a preliminary approval) associated with this application? (Non-mandatory requirement)

☑ No ☐ Yes—provide details below

List of approval reference/s	Date approved (dd/mm/yy)	Date approval lapses (dd/mm/yy)

6. Is owner's consent required for this application? (Refer to notes at the end of this form for more information.)

☐ No

☑ Yes—complete either Table F, Table G or Table H as applicable

Table F	
Name of owner/s of the land	
I/We, the above-mentioned owner/s of the land, consent to the making of this application.	
Signature of owner/s of the land	
Date	

Table G	
Name of owner/s of the land	The Corporation of the Trustees of the Roman Catholic Archdiocese of Brisbane
☑ The owner's written consent is attached or will be provided separately to the assessment manager.	

Table H	
Name of owner/s of the land	
☐ By making this application, I, the applicant, declare that the owner has given written consent to the making of the application.	

7. Identify if any of the following apply to the premises (Tick applicable box/es.)

☐ Adjacent to a water body, watercourse or aquifer (e.g. creek, river, lake, canal)—complete Table I

☐ On strategic port land under the *Transport Infrastructure Act 1994*—complete Table J

☐ In a tidal water area—complete Table K

☐ On Brisbane core port land under the *Transport Infrastructure Act 1994* (No table requires completion.)

☐ On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008* (no table requires completion)

Table I
Name of water body, watercourse or aquifer

Table J	
Lot on plan description for strategic port land	Port authority for the lot

Table K	
Name of local government for the tidal area (if applicable)	Port authority for the tidal area (if applicable)

8. Are there any existing easements on the premises? (e.g. for vehicular access, electricity, overland flow, water etc)

☑ No ☐ Yes—ensure the type, location and dimension of each easement is included in the plans submitted

9. Does the proposal include new building work or operational work on the premises? (Including any services)

☐ No ☑ Yes—ensure the nature, location and dimension of proposed works are included in plans submitted

10. Is the payment of a portable long service leave levy applicable to this application? (Refer to notes at the end of this form for more information.)

☑ No—go to question 12 ☐ Yes

11. Has the portable long service leave levy been paid? (Refer to notes at the end of this form for more information.)

☐ No

☐ Yes—complete Table L and submit with this application the yellow local government/private certifier's copy of the receipted QLeave form

Table L		
Amount paid	Date paid (dd/mm/yy)	QLeave project number (6 digit number starting with A, B, E, L or P)

12. Has the local government agreed to apply a superseded planning scheme to this application under section 96 of the *Sustainable Planning Act 2009*?

☑ No

☐ Yes—please provide details below

Name of local government	Date of written notice given by local government (dd/mm/yy)	Reference number of written notice given by local government (if applicable)

13. List below all of the forms and supporting information that accompany this application (Include all IDAS forms, checklists, mandatory supporting information etc. that will be submitted as part of this application. Note: this question does not apply for applications made online using MyDAS)

Description of attachment or title of attachment	Method of lodgement to assessment manager
IDAS Forms 1 & 5 & Checklists 1 & 2	Email
Signed Landowner Consent	Email
Town Planning Report (including attachments) - Saunders Havill Group	Email
Proposal Plans - Opus Architecture	Email

14. Applicant's declaration

☑ By making this application, I declare that all information in this application is true and correct (Note: it is unlawful to provide false or misleading information)

Notes for completing this form

- Section 261 of the *Sustainable Planning Act 2009* prescribes when an application is a properly-made application. Note, the assessment manager has discretion to accept an application as properly made despite any non-compliance with the requirement to provide mandatory supporting information under section 260(1)(c) of the *Sustainable Planning Act 2009*

Applicant details

- Where the applicant is not a natural person, ensure the applicant entity is a real legal entity.

Question 1

- Schedule 3 of the Sustainable Planning Regulation 2009 identifies assessable development and the type of assessment. Where schedule 3 identifies assessable development as "various aspects of development" the applicant must identify each aspect of the development on Tables A, B and C respectively and as required.

Question 6

- Section 263 of the *Sustainable Planning Act 2009* sets out when the consent of the owner of the land is required for an application. Section 260(1)(e) of the *Sustainable Planning Act 2009* provides that if the owner's consent is required under section 263, then an application must contain, or be accompanied by, the written consent of the owner, or include a declaration by the applicant that the owner has given written consent to the making of the application. If a development application relates to a state resource, the application is not required to be supported by evidence of an allocation or entitlement to a state resource. However, where the state is the owner of the subject land, the written consent of the state, as landowner, may be required. Allocation or entitlement to the state resource is a separate process and will need to be obtained before development commences.

Question 11

- The *Building and Construction Industry (Portable Long Service Leave) Act 1991* prescribes when the portable long service leave levy is payable.
- The portable long service leave levy amount and other prescribed percentages and rates for calculating the levy are prescribed in the Building and Construction Industry (Portable Long Service Leave) Regulation 2002.

Question 12

- The portable long service leave levy need not be paid when the application is made, but the *Building and Construction Industry (Portable Long Service Leave) Act 1991* requires the levy to be paid before a development permit is issued.
- Building and construction industry notification and payment forms are available from any Queensland post office or agency, on request from QLeave, or can be completed on the QLeave website at www.qleave.qld.gov.au. For further information contact QLeave on 1800 803 481 or visit www.qleave.qld.gov.au.

Privacy—The information collected in this form will be used by the Department of State Development, Infrastructure and Planning (DSDIP), assessment manager, referral agency and/or building certifier in accordance with the processing and assessment of your application. Your personal details should not be disclosed for a purpose outside of the IDAS process or the provisions about public access to planning and development information in the *Sustainable Planning Act 2009*, except where required by legislation (including the *Right to Information Act 2009*) or as required by Parliament. This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

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NOTIFICATION OF ENGAGEMENT OF A PRIVATE CERTIFIER

To _____ Council. I have been engaged as the private certifier for the building work referred to in this application

Date of engagement	Name	BSA Certification license number	Building classification/s

QLEAVE NOTIFICATION AND PAYMENT (For completion by assessment manager or private certifier if applicable.)

Description of the work	QLeave project number	Amount paid ($)	Date paid	Date receipted form sighted by assessment manager	Name of officer who sighted the form

The *Sustainable Planning Act 2009* is administered by the Department of State Development, Infrastructure and Planning. This form and all other required application materials should be sent to your assessment manager and any referral agency.

Department of State Development, Infrastructure and Planning
PO Box 15009 City East Qld 4002
tel 13 QGOV (13 74 68)
info@dsdip.qld.gov.au

www.dsdip.qld.gov.au

IDAS form 5—Material change of use assessable against a planning scheme

(*Sustainable Planning Act 2009* version 3.0 effective 1 July 2013)

This form must be used for development applications for a material change of use assessable against a planning scheme.

You **MUST** complete **ALL** questions that are stated to be a mandatory requirement unless otherwise identified on this form.

For all development applications, you must:

- complete *IDAS form 1—Application details*
- complete any other forms relevant to your application
- provide any mandatory supporting information identified on the forms as being required to accompany your application.

Attach extra pages if there is insufficient space on this form.

All terms used on this form have the meaning given in the Sustainable Planning Act 2009 (SPA) or the Sustainable Planning Regulation 2009.

This form must also be used for material change of use on strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994* and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008* that requires assessment against the land use plan for that land. Whenever a planning scheme is mentioned, take it to mean land use plan for the strategic port land, Brisbane core port land or airport land.

This form can also be completed online using MyDAS at www.dsdip.qld.gov.au/MyDAS

Mandatory requirements

1. Describe the proposed use. (Note: this is to provide additional detail to the information provided in question 1 of *IDAS form 1—Application details*. Attach a separate schedule if there is insufficient space in this table.)

General explanation of the proposed use	Planning scheme definition (include each definition in a new row) (non-mandatory)	No. of dwelling units (if applicable) or gross floor area (if applicable)	Days and hours of operation (if applicable)	No. of employees (if applicable)
Extensions to St Francis College	Educational Establishment	403m2 GFA	No change	No change

2. Are there any current approvals associated with the proposed material change of use? (e.g. a preliminary approval.)

☑ No ☐ Yes—provide details below

List of approval reference/s	Date approved (dd/mm/yy)	Date approval lapses (dd/mm/yy)

3. **Does the proposed use involve the following?** (Tick all applicable boxes.)				
The reuse of existing buildings on the premises	☐	No	☑	Yes
New building work on the premises	☐	No	☑	Yes
The reuse of existing operational work on the premises	☐	No	☑	Yes
New operational work on the premises	☐	No	☑	Yes

Mandatory supporting information

4. Confirm that the following mandatory supporting information accompanies this application

Mandatory supporting information	**Confirmation of lodgement**	**Method of lodgement**
All applications		
A site plan drawn to an appropriate scale (1:100, 1:200 or 1:500 are **recommended** scales) which shows the following: • the location and site area of the land to which the application relates (*relevant land*) • the north point • the boundaries of the relevant land • any road frontages of the relevant land, including the name of the road • the location and use of any existing or proposed buildings or structures on the relevant land (note: where extensive demolition or new buildings are proposed, two separate plans [an existing site plan and proposed site plan] may be appropriate) • any existing or proposed easements on the relevant land and their function • the location and use of buildings on land adjoining the relevant land • all vehicle access points and any existing or proposed car parking areas on the relevant land. Car parking spaces for persons with disabilities and any service vehicle access and parking should be clearly marked • for any new building on the relevant land, the location of refuse storage • the location of any proposed retaining walls on the relevant land and their height • the location of any proposed landscaping on the relevant land • the location of any stormwater detention on the relevant land.	☑ Confirmed	Email
A statement about how the proposed development addresses the local government's planning scheme and any other planning instruments or documents relevant to the application.	☑ Confirmed	Email
A statement about the intensity and scale of the proposed use (e.g. number of visitors, number of seats, capacity of storage area etc.).	☑ Confirmed	Email
Information that states: • the existing or proposed floor area, site cover, maximum number of storeys and maximum height above natural ground level for existing or new buildings (e.g. information regarding existing buildings but not being reused) • the existing or proposed number of on-site car parking bays, type of vehicle cross-over (for non-residential uses) and vehicular servicing arrangement (for non-residential uses).	☑ Confirmed ☐ Not applicable	Email

A statement addressing the relevant part(s) of the State Development Assessment Provisions (SDAP).	☑ Confirmed ☐ Not applicable	Email
When the application involves the reuse of existing buildings		
Plans showing the size, location, existing floor area, existing site cover, existing maximum number of storeys and existing maximum height above natural ground level of the buildings to be reused.	☑ Confirmed ☐ Not applicable	Email
When the application involves new building work (including extensions)		
Floor plans drawn to an appropriate scale (1:50, 1:100 or 1:200 are **recommended** scales) which show the following: • the north point • the intended use of each area on the floor plan (for commercial, industrial or mixed use developments only) • the room layout (for residential development only) with all rooms clearly labelled • the existing and the proposed built form (for extensions only) • the gross floor area of each proposed floor area.	☑ Confirmed	Email
Elevations drawn to an appropriate scale (1:100, 1:200 or 1:500 are **recommended** scales) which show plans of all building elevations and facades, clearly labelled to identify orientation (e.g. north elevation)	☑ Confirmed	Email
Plans showing the size, location, proposed site cover, proposed maximum number of storeys, and proposed maximum height above natural ground level of the proposed new building work.	☑ Confirmed ☐ Not applicable	Email
When the application involves reuse of other existing work		
Plans showing the nature, location, number of on-site car parking bays, existing area of landscaping, existing type of vehicular cross-over (non-residential uses), and existing type of vehicular servicing arrangement (non-residential uses) of the work to be reused.	☑ Confirmed ☐ Not applicable	Email
When the application involves new operational work		
Plans showing the nature, location, number of new on-site car parking bays, proposed area of new landscaping, proposed type of new vehicle cross-over (non-residential uses), proposed maximum new vehicular servicing arrangement (non-residential uses) of the proposed new operational work.	☑ Confirmed ☐ Not applicable	Email

Privacy—Please refer to your assessment manager, referral agency and/or building certifier for further details on the use of information recorded in this form.

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Schedule 3 Assessable Development Checklist 1—Various aspects of development

(Sustainable Planning Act 2009 version 3.0 effective 1 July 2013)

This checklist applies to the carrying out of various aspects of development, as specified in the Sustainable Planning Regulation 2009, Schedule 3, Part 1, Table 5.

You may complete this checklist as part of your development application. The checklist will:

- help you identify whether you need to make a development application for the proposed development
- help you identify the relevant Integrated Development Assessment System (IDAS) form you need to complete as part of your application
- assist in identifying the assessment manager or referral agency for development that is assessable development under schedule 3 of the Sustainable Planning Regulation 2009.

If your development involves a material change of use, reconfiguring a lot, operational work or building work, it is recommended you complete the relevant checklists: *Checklist 2—Material change of use*, *Checklist 3—Reconfiguring a lot*, *Checklist 4—Operational work*, or *Checklist 5—Building work*.

If you are unsure how to answer any questions on this checklist, phone or visit your local government, or go to the Department of State Development, Infrastructure and Planning's (DSDIP) website at **www.dsdip.qld.gov.au**.

All terms used in this checklist have the meaning given in the *Sustainable Planning Act 2009* or the Sustainable Planning Regulation 2009.

Part 1—General questions

1.1 Does the proposal involve removing quarry material from a watercourse or lake for which an allocation notice is required under the *Water Act 2000*, other than within a priority development area or on a premises to which structure plan arrangements apply?

☑ No	• Continue to question 1.2
☐ Yes	• Complete part 2 of this checklist

1.2 Is any part of the proposed development intended to be carried out on a Queensland heritage place under the *Queensland Heritage Act 1992*?

☑ No	• Continue to question 1.3
☐ Yes	• Complete part 3 of this checklist

1.3 Does the proposal involve development on a local heritage place?

☑ No	• Continue to question 1.4
☐ Yes	• Complete part 4 of this checklist

1.4 Is any part of the development on strategic port land or airport land (other than development for a material change of use that is inconsistent with the land use plan for the strategic port land or airport land mentioned in the Sustainable Planning Regulation 2009, Schedule 3, Part 1, Table 2, item 3 or 4)?

☑ No	• End of checklist – A development permit is not required for this aspect of development under Sustainable Planning Regulation 2009, Schedule 3, Part 1, Table 5

☐ Yes	• Complete part 5 of this checklist

Part 2—Removing quarry material

2.1 Is any part of the quarry material which is intended to be removed, located within a wild river area under the *Wild Rivers Act 2005*?

☐ No	• A development permit is required and this application requires assessment by the chief executive of DSDIP as assessment manager or concurrence agency against the *Sustainable Management of Water Resources State Code* in the State Development Assessment Provisions (SDAP). • Your application must include *IDAS form 18—Removal of quarry material from a watercourse or lake*.
☐ Yes	• Continue to question 2.2

2.2 Will the development be carried out on land to which a property development plan under the *Wild Rivers Act 2005* applies?

☐ No	A development permit is required and this application requires assessment by the chief executive of DSDIP as assessment manager or concurrence agency against the *Sustainable Management of Water Resources State Code* in the SDAP. Your application must include *IDAS form 18—Removal of quarry material from a watercourse or lake*.
☐ Yes	Continue to question 2.3

2.3 Is the development consistent with the property development plan?

☐ Yes	A development permit is required and this application requires assessment by the chief executive of DSDIP as assessment manager or concurrence agency against the *Sustainable Management of Water Resources State Code* in the SDAP. Your application must include *IDAS form 18—Removal of quarry material from a watercourse or lake*.
☐ No	This aspect of development is prohibited development. A development application for this development cannot be made.

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 5, item 1
- Sustainable Planning Regulation 2009, schedule 7, table 2, item 12
- *Sustainable Planning Act 2009*, schedule 1, item 2

Part 3—Queensland heritage place

3.1 Do any of the following apply to the proposal?

The proposed development is only ongoing maintenance or minor work permitted by a general exemption certificate issued under section 75 of the *Queensland Heritage Act 1992*.	☐ Yes ☐ No
An exemption certificate has been issued under the *Queensland Heritage Act 1992*.	☐ Yes ☐ No
The proposed development is liturgical development under section 78 of the *Queensland Heritage Act 1992*.	☐ Yes ☐ No
The work is being carried out by the state.	☐ Yes ☐ No
The work is being carried out in a priority development area.	☐ Yes ☐ No
The development is mentioned in schedule 4 of the Sustainable Planning Regulation 2009.	☐ Yes ☐ No

- If you answered **no** to all of the above, a development permit is required and this application requires assessment by the chief executive of DSDIP as assessment manager or concurrence agency against the *Queensland Heritage Place State Code* in the SDAP.
- Your application must include *IDAS form 3—Queensland heritage place*.
- If you answered **yes** to any of the above, a development permit is not required. End of part 3 of this checklist.

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 5, item 2
- Sustainable Planning Regulation 2009, schedule 7, table 2, item 19

Part 4—Local heritage place

4.1 Do any of the following apply to the proposal?

The development is building works to be carried out by or on behalf of the state, a public sector entity or a local government	☐ Yes ☐ No
The development is for public housing	☐ Yes ☐ No
The development is to be carried out by the state on land designated for community infrastructure under the *Sustainable Planning Act 2009*.	☐ Yes ☐ No
The development is mentioned in schedule 4 of the Sustainable Planning Regulation 2009.	☐ Yes ☐ No
The local heritage place is on an airport lessee's airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*.	☐ Yes ☐ No

- If you answered **no** to all of the above, a development permit is required and your application to the local government, as assessment manager, must include *IDAS form 4—Local heritage place*.
- If you answered **yes** to any of the above, a development permit is not required.

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 5, item 3
- Sustainable Planning Regulation 2009, schedule 3, part 2, table 1, item 1
- *Airports Assets (Restructuring and Disposal) Act 2008*, section 54

Part 5—Strategic port land or airport land

5.1 Does the land use plan for the strategic port land or airport land state that the development is assessable development?

☐ No	• A development permit is not required for this aspect of development; end of this checklist.

☐ Yes	• A development permit is required and your application may include, where applicable:
	  • for a material change of use—*IDAS form 5—Material change of use assessable against a planning scheme*
	  • for building or operational work—*IDAS form 6—Building or operational work assessable against a planning scheme*
	  • for reconfiguring a lot—*IDAS form 7—Reconfiguring a lot*
	• The assessment manager will either be the local government or the port authority or DSDIP.

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, 1part , table 5, items 6 and 7

Privacy—Please refer to your assessment manager for further details on the use of information recorded in this checklist.

Disclaimer:

While the DSDIP believes that the information contained on this checklist and provided as part of this process will be of assistance to you, it is provided on the basis that you will not rely on the information. It is your responsibility to make your own enquiries regarding the interpretation and application of the applicable legislation to your circumstances.

To the full extent permitted by law, DSDIP expressly disclaims all liability (including but not limited to liability for negligence) for errors or omissions of any kind or for any loss (including direct and indirect losses), damage or other consequence which may arise from your reliance on this process and the information contained on this checklist.

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The Sustainable Planning Act 2009 is administered by DSDIP. This checklist and all other required application materials should be sent to your assessment manager and any referral agency.

Department of State Development, Infrastructure and Planning
PO Box 15009 City East Qld 4002
tel 13 QGOV (13 74 68)
info@dsdip.qld.gov.au

www.dsdip.qld.gov.au

Schedule 3 Assessable Development Checklist 2—Material change of use

(*Sustainable Planning Act 2009* version 3.0 effective 1 July 2013)

This checklist only applies when the development application seeks approval for a material change of use of premises. Before completing this checklist, please complete *Checklist 1—Various aspects of development*.

You may complete this checklist as part of your development application. The checklist will:

- help you identify whether you need to make a development application for the proposed development
- help you identify the relevant Integrated Development Assessment System (IDAS) forms you need to complete as part of your application
- assist in identifying the assessment manager or referral agency for development that is assessable development under schedule 3 of the Sustainable Planning Regulation 2009.

If your development involves reconfiguring a lot, building work or operational work, it is recommended you complete the relevant checklists: *Checklist 3—Reconfiguring a lot, Checklist 4—Operational* or *Checklist 5—Building work*, where relevant.

If you are unsure how to answer any questions on this checklist, phone or visit your local government, or go to the Department of State Development, Infrastructure and Planning's (DSDIP) website at **www.dsdip.qld.gov.au**

All terms used in this checklist have the meaning given in the *Sustainable Planning Act 2009* or the Sustainable Planning Regulation 2009.

Part 1—General questions

1.1 Is the proposed material change of use of premises for a brothel?

☑ No	• Continue to question 1.2
☐ Yes	• Complete part 2 of this checklist

1.2 Is the proposed material change of use of premises on strategic port land?

☑ No	• Continue to question 1.3
☐ Yes	• Complete part 3 of this checklist

1.3 Is the proposed material change of use of premises on airport land?

☑ No	• Continue to question 1.4
☐ Yes	• Complete part 4 of this checklist

1.4 Is the proposed material change of use of premises for a major hazard facility or proposed major hazard facility?

☑ No	• Continue to question 1.5

☐ Yes	• A development permit is required. • The chief executive of DSDIP will be assessment manager or concurrence agency for the development application. • You must complete *IDAS form 22—Major hazard facility*.

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 2, item 5
- Sustainable Planning Regulation 2009, schedule 6, table 3, item 4
- Sustainable Planning Regulation 2009, schedule 7, table 2, item 8

1.5 Is the proposed material change of use of a potentially affected premises?

☑ No	• Continue to question 1.6
☐ Yes	• Complete part 5 of this checklist

1.6 Is the proposed development a potentially sensitive material change of use of premises?

☑ No	• Continue to question 1.7
☐ Yes	• Complete part 6 of this checklist

1.7 Is the proposed material change of use of premises for aquaculture?

☑ No	• Continue to question 1.8
☐ Yes	• Complete part 7 of this checklist

1.8 Is the proposed material change of use of premises in a wild river area and is the proposed use for agricultural activities or animal husbandry activities (as defined under the *Wild Rivers Act 2005*)?

☑ No	• Continue to question 1.9
☐ Yes	• Complete part 8 of this checklist

1.9 Is the proposed material change of use of premises for an environmentally relevant activity that, under the Environmental Protection Regulation 2008, section 16, is identified as a concurrence ERA (the relevant ERA)?

☑ No	• End of part 1 of checklist
☐ Yes	• Complete part 9 of this checklist

Part 2—Brothel

2.1 Do any of the following apply?

More than five rooms in the proposed brothel are proposed to be used for providing prostitution.	☐ Yes ☐ No
Any land, the subject of the development, is in, or within 200 metres of the closest point on any boundary of, a primarily residential area, or an area approved for residential development or intended to be residential in character (measured according to the shortest route a person may reasonably and lawfully take, by vehicle or on foot, between the land the subject of the development and the other land).	☐ Yes ☐ No

Any land, the subject of the development, is within 200 metres of the closest point on any boundary of land on which there is a residential building, place of worship, hospital, school, kindergarten or any other facility or place regularly frequented by children for recreational or cultural activities (measured according to the shortest route a person may reasonably and lawfully take, by vehicle or on foot, between the land the subject of the development and the other land).	☐ Yes ☐ No
Any land, the subject of the development, is within 100 metres of the closest point on any boundary of land on which there is a residential building, place of worship, hospital, school, kindergarten or any other facility or place regularly frequented by children for recreational or cultural activities, measured in a straight line.	☐ Yes ☐ No
The land, the subject of the development, is in a town with a population of less than 25 000, the local government for the local government area has required that all material changes of use for such development within the area be prohibited, and the Minister has agreed that the development should be prohibited.	☐ Yes ☐ No

- If **yes** to any of the above, this aspect of the development is prohibited development and a development application cannot be made.
- If **no** to all of the above, a development permit is required. You must complete *IDAS form 9—Brothel*, and submit your application to the local government if the development is completely in a single local government area.

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1 , table 2, item 2
- Sustainable Planning Regulation 2009, schedule 6, table 1, item 1(a)(iv)
- *Sustainable Planning Act 2009*, schedule 1, item 5

Part 3—Strategic port land

3.1 Do any of the following apply?

The proposed material change of use of premises is inconsistent with the land use plan approved under the *Transport Infrastructure Act 1994*.	☐ Yes ☐ No
The proposed material change of use of premises is assessable development under the land use plan approved under the *Transport Infrastructure Act 1994*, but is not inconsistent with it.	☐ Yes ☐ No

- If **yes** to either of the above, a development permit is required. The port authority may be the assessment manager for the development application (see schedule 6 of the Sustainable Planning Regulation 2009).
- If the proposed material change of use of premises is inconsistent with the land use plan, you are also required to refer the application to the Minister under the *Transport Infrastructure Act 1994* as concurrence agency.
- You must complete *IDAS Form 10—Inconsistent development on strategic port land or Brisbane core port land*.

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 2, item 3
- Sustainable Planning Regulation 2009, schedule 3, part 1, table 5, item 6
- Sustainable Planning Regulation 2009, schedule 6
- Sustainable Planning Regulation 2009, schedule 7, table 2, item 6

Part 4—Airport land

4.1 Do any of the following apply?

The proposed material change of use of premises is inconsistent with the land use plan approved under the *Airport Assets (Restructuring and Disposal) Act 2008*.	☐ Yes ☐ No

The proposed material change of use of premises is assessable development under the land use plan approved under the *Airport Assets (Restructuring and Disposal) Act 2008* for the airport land, but is not inconsistent with it.	☐ Yes ☐ No

- If **yes** to either of the above, a development permit is required for this aspect of development. The chief executive of DSDIP may be the assessment manager (see schedule 6 of the Sustainable Planning Regulation 2009).
- If the proposed material change of use of premises is inconsistent with the land use plan approved under the *Airport Assets (Restructuring and Disposal) Act 2008,* you are also required to refer the application to the chief executive of DSDIP as concurrence agency, if the chief executive of DSDIP is not the assessment manager.
- You must complete *IDAS Form 5—Material change of use assessable against a planning scheme*.

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 2, item 4
- Sustainable Planning Regulation 2009, schedule 3, part 2, table 5, item 7
- Sustainable Planning Regulation 2009, schedule 6
- Sustainable Planning Regulation 2009, schedule 7, table 2, item 7

Part 5—Potentially affected premises

5.1 Do any of the following apply?

A suitability statement has been given for the premises, a site management plan has been approved in relation to the proposed use and the material change of use only involves: • the fit-out of a building, or • minor site excavation (e.g. post holes for open-sided non-habitable structures).	☐ Yes ☐ No
The proposed use is industrial and only involves minor site excavation (e.g. post holes for open-sided non-habitable structures).	☐ Yes ☐ No

- If **no** to both of the above:
  - A development permit is required for this aspect of development
  - The development application will require assessment by the chief executive of DSDIP, as assessment manager or concurrence agency
  - You must complete *IDAS form 24—Contaminated land*
- If **yes** to either of the above, this aspect of development is not assessable development but it is recommended that you provide a copy of any suitability statement or approved site management plan to the assessment manager to support your claim for exemption if any other aspects of your proposed use are assessable development.

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 2, item 6
- Sustainable Planning Regulation 2009, schedule 6
- Sustainable Planning Regulation 2009, schedule 7, table 2, item 23

Part 6—Potentially sensitive material change of use

6.1 Do either of the following apply?

All or part of the premises is used for, or if there is no existing use, was last used for, an industrial activity (other than a mining activity or chapter 5A activity).	☐ Yes ☐ No
All or part of the premises is in an area for which an area management advice has been given for natural mineralisation or industrial activity (other than for a mining activity or a chapter 5A activity).	☐ Yes ☐ No

- If **yes** to either of the above:
  - A development permit is required
  - The development application requires assessment by the chief executive of DSDIP as assessment manager or concurrence agency
  - You must complete *IDAS form 24—Contaminated land*
- If **no** to all of the above, this aspect of development does not require a development permit.

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 2, item 7
- Sustainable Planning Regulation 2009, schedule 6
- Sustainable Planning Regulation 2009, schedule 7, table 2, item 23

Part 7—Aquaculture

7.1 Will the proposed material change of use of premises for aquaculture cause discharge of waste into Queensland waters (as defined in section 36 of the *Acts Interpretation Act 1954)*?

☐ No	• Continue to question 7.2
☐ Yes	• Go to question 7.3

7.2 Do any of the following apply?

The aquaculture is: • of indigenous freshwater fish species mentioned in the Fisheries Regulation 2008, schedule 10C • in a catchment listed in that schedule for that species for aquarium display or human consumption only • carried out in ponds, or using above-ground tanks, that have a total water surface area of no more than five hectares.	☐ Yes ☐ No
The aquaculture is of indigenous freshwater fish for aquarium display or human consumption only, or non-indigenous freshwater fish for aquarium display only, and is carried out using only above-ground tanks that have: • a floor area, excluding water storage area, of no more than $50m^2$ • a roof impervious to rainwater.	☐ Yes ☐ No
The aquaculture is of indigenous marine fish for aquarium display only and is carried out using only above-ground tanks that have a total floor area, excluding water storage areas, of no more than $50m^2$.	☐ Yes ☐ No

- If **no** to all of the above, continue to question 7.3
- If **yes** to any of the above, a development permit is not required for this aspect of development, but the proposed material change of use will be self assessable development and must comply with applicable codes

7.3 Is any part of the proposed material change of use of premises for aquaculture intended to be located in a wild river area?

☐ No	• A development permit is required for this aspect of development and this aspect of development requires assessment by the chief executive of DSDIP as assessment manager or concurrence agency • You must complete *IDAS form 25—Aquaculture* • End of part 7 of this checklist

☐ Yes	• Continue to question 7.4

7.4 Is the proposed material change of use of premises for aquaculture in a wild river high preservation area or wild river special floodplain management area?

☐ No	• Continue to question 7.5
☐ Yes	• To the extent the development is in a wild river high preservation area or wild river special floodplain management area, this aspect of development is prohibited development and a development application cannot be made. If this is the only aspect of development, then that is the end of part 7 of this checklist, otherwise continue to question 7.5

7.5 Is any part of the proposed material change of use of premises on land to which a property development plan under the *Wild Rivers Act 2005* applies?

☐ No	• A development permit is required for this aspect of development and this aspect of development requires assessment by the chief executive of DSDIP as assessment manager or concurrence agency • You must complete *IDAS form 25—Aquaculture* • End of part 7 of this checklist
☐ Yes	• Continue to question 7.6

7.6 Is the proposed material change of use inconsistent with the property development plan under the *Wild Rivers Act 2005*?

☐ No	• A development permit is required for this aspect of development and this aspect of development requires assessment by the chief executive of DSDIP as assessment manager or concurrence agency • You must complete *IDAS form 25—Aquaculture* • End of part 7 of this checklist
☐ Yes	• This aspect of development is prohibited development and a development application can not be made for this aspect of development • End of part 7 of this checklist

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 2, item 10
- Sustainable Planning Regulation 2009, schedule 3, part 2, table 2, item 1
- Sustainable Planning Regulation 2009, schedule 6
- Sustainable Planning Regulation 2009, schedule 7, table 2, item 28
- *Sustainable Planning Act 2009*, schedule 1, items 2 and 6

Part 8—Agriculture and animal husbandry activities

8.1 Is the proposed material change of use of premises for animal husbandry activities in a wild river high preservation area or wild river special floodplain management area?

☐ No	• Continue to question 8.2
☐ Yes	• To the extent the development is in a wild river high preservation area or wild river special floodplain management area, it is prohibited development and a development application cannot be made. If this is the only aspect of development, end of part 8 of this checklist, otherwise continue to question 8.2

8.2 Is the proposed material change of use of premises for agricultural activities in any of the following?	
• A wild river high preservation area	☐ Yes ☐ No
• A wild river preservation area or wild river special floodplain management area and the development involves the production of a high risk species	☐ Yes ☐ No
• A wild river special floodplain management area and the development is for agricultural activities that involve irrigation	☐ Yes ☐ No

- If **yes** to any of the above, this aspect of development is prohibited development and a development application cannot be made. If this is the only aspect of development, end of part 8 of checklist, otherwise continue to question 8.3
- If **no** to all of the above, continue to question 8.3

8.3 Will the development be carried out on land to which a property development plan under the *Wild Rivers Act 2005* applies?	
☐ No	• A development permit is required and this application requires assessment by the chief executive of DSDIP as assessment manager or concurrence agency • Your application must include *IDAS form 29—Agricultural activities in a wild river area* or *IDAS form 30—Animal husbandry activities in a wild river area*
☐ Yes	• Continue to question 8.4

8.4 Is the development inconsistent with any property development plan that applies to the land?	
☐ Yes	• This aspect of the development is prohibited development and a development application cannot be made. End of part 8 of checklist
☐ No	• A development permit is required and this application requires assessment by the chief executive of DSDIP as assessment manager or referral agency • Your application must include *IDAS form 29—Agricultural activities in a wild river area* or *IDAS form 30—Animal husbandry activities in a wild river area*

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 2, item 11
- Sustainable Planning Regulation 2009, schedule 6
- Sustainable Planning Regulation 2009, schedule 7, table 2, item 41
- *Sustainable Planning Act 2009*, schedule 1, items 1 and 2

Part 9—Environmentally relevant activities (ERA)

9.1 Has an environmental authority to carry out a concurrence ERA been approved for the premises?	
☐ No	• Continue to question 9.4
☐ Yes	• Continue to question 9.2

9.2 Is the relevant ERA and the concurrence ERA approved under the environmental authority to be carried out under the environmental authority?	
☐ No	• Continue to question 9.4
☐ Yes	• Continue to question 9.3

9.3 Does the relevant ERA have a lower aggregate environmental score than the concurrence ERA approved under the environmental authority, under the Environmental Protection Regulation 2008, section 14(1)?	
☐ No	• Continue to question 9.4
☐ Yes	• This aspect of development does not require a development permit. End of checklist

9.4 Do all of the following apply?		
The environmentally relevant activity is to be carried out in the North Stradbroke Island Region.	☐ Yes	☐ No
The environmentally relevant activity is mentioned in the Environmental Protection Regulation 2008, schedule 2, part 4, section 16.	☐ Yes	☐ No
The environmentally relevant activity involves dredging or extracting more than 10 000 tonnes of material a year.	☐ Yes	☐ No

- If **yes** to all of the above, this aspect of development is prohibited development (to the extent it involves dredging or extracting more than 10000 tonnes of material a year) and a development application cannot be made. If this is the only aspect of development, end of checklist, otherwise continue to question 9.5
- If **no** to any of the above, continue to question 9.5

9.5 Is any part of the proposed material change of use of premises for an environmentally relevant activity intended to be located in a wild river area?	
☐ No	• Go to question 9.14
☐ Yes	• Continue to question 9.6

9.6 Does the proposed development involve development in waters in a wild river area that is for an extraction ERA?	
☐ No	• Go to question 9.8
☐ Yes	• Continue to question 9.7

9.7 Will the development application for the proposed development be accompanied by an allocation notice?	
☐ No	• This aspect of development is prohibited development and a development application cannot be made. If this is the only aspect of development, end of checklist, otherwise continue to question 9.8
☐ Yes	• Continue to question 9.8

9.8 Does the proposed development involve development in a wild river high preservation area or a wild river special floodplain management area?	
☐ No	• Go to question 9.10
☐ Yes	• Continue to question 9.9

9.9 Is the proposed development any of the following?		
A sewage ERA under the *Environmental Protection Act 1994*, section 174(4)	☐ Yes	☐ No
A water treatment ERA under the *Environmental Protection Act 1994*, section 174(4)	☐ Yes	☐ No

A dredging ERA	☐ Yes ☐ No
An extraction ERA, if the activity is a low impact activity carried out outside waters and is for specified works, residential complexes, or another commercial, industrial or residential purpose in a designated urban area, in the wild river high preservation area or a wild river special floodplain management area	☐ Yes ☐ No
A screening ERA, if the activity is carried out outside waters and is for specified works, or residential complexes, in the wild river high preservation area or a wild river special floodplain management area	☐ Yes ☐ No
A crude oil or petroleum product storage ERA, if the activity is for residential complexes in the wild river high preservation area or a wild river special floodplain management area, and is carried out outside a designated urban area	☐ Yes ☐ No
An exempt prescribed ERA under the *Environmental Protection Act 1994*, section 174(4), in a designated urban area	☐ Yes ☐ No

- If **yes** to any of the above, continue to question 9.10
- If **no** to all of the above, this aspect of development is prohibited development and a development application cannot be made. If this is the only aspect of development, end of checklist, otherwise continue to question 9.10

9.10 Does the proposed development involve an extraction ERA in a wild river floodplain management area?

☐ No	• Go to question 9.12
☐ Yes	• Continue to question 9.11

9.11 Is the proposed development either of the following?

A low impact activity carried out outside waters	☐ Yes ☐ No
For specified works, residential complexes, or another commercial, industrial or residential purpose in a designated urban area, in the wild river floodplain management area	☐ Yes ☐ No

- If **yes** to either of the above, continue to question 9.12
- If **no** to all of the above, this aspect of development is prohibited development and a development application cannot be made. If this is the only aspect of development, end of checklist, otherwise continue to question 9.12

9.12 Will the development be carried out on land to which a property development plan under the *Wild Rivers Act 2005* applies?

☐ No	• Go to question 9.14
☐ Yes	• Continue to question 9.13

9.13 Is the development inconsistent with any property development plan that applies to the land?

☐ Yes	• This aspect of the development is prohibited development and a development application cannot be made. End of checklist
☐ No	• Continue to question 9.14

9.14 Is the concurrence ERA devolved to local government under the Environmental Protection Regulation 2008?

☐ No	• A development permit is required and this application requires assessment by the chief executive of DSDIP as assessment manager or concurrence agency • Your application must include *IDAS form 8—Environmentally relevant activity* • End of checklist
☐ Yes	• A development permit is required and this application requires assessment by the local government as assessment manager or concurrence agency • End of checklist

Section reference:

- Sustainable Planning Regulation 2009, schedule 3, part 1, table 2, item 1
- Sustainable Planning Regulation 2009, schedule 6
- Sustainable Planning Regulation 2009, schedule 7, table 2, item 1
- *Sustainable Planning Act 2009*, schedule 1, items 2, 9, 10, 11 and 13

Privacy—Please refer to your assessment manager, referral agency and/or building certifier for further details on the use of information recorded in this form.

Disclaimer:

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The Sustainable Planning Act 2009 is administered by DSDIP. This checklist and all other required application materials should be sent to your assessment manager and any referral agency.

Department of State Development, Infrastructure and Planning
PO Box 15009 City East Qld 4002
tel 13 QGOV (13 74 68)
info@dsdip.qld.gov.au

www.dsdip.qld.gov.au