



Sporting organisation registration quick reference guide

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STEP 1 - Register as a member

- » **ENTER** your details as a Sporting Schools member
 - » **ACTIVATE** your account via the link sent to your email address
 - » **LOGIN** using your email address
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STEP 2 - Register as a Sporting Organisation

- » **CLICK** register as a sporting organisation
 - » **ENTER** your details (name, address)
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STEP 3 - ABN

- » **ENTER** your **ABN**
OR
 - » **SELECT** exempt
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STEP 4 - Sporting Schools profile

- » **IDENTIFY** if you are a Government related entity OR if you are GST registered
 - » **SELECT** your sporting organisation type (see definitions overleaf)
 - » **IDENTIFY** the sport your organisation is linked to
 - » **IDENTIFY** if your sporting organisation is going to manage coaches registered with Sporting Schools (bookings and invoicing)
 - » IF YES, once you have completed registering as a sporting organisation, proceed to the coaching provider [registration quick reference guide](#)
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STEP 5 - Contacts

- » **ENTER** your sporting organisation contact details (website, phone number)
 - » **ENTER** the primary and secondary contact details (name, email address)
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STEP 6 - Final Step

- » You are required to agree to all the terms and conditions



National Sporting Organisation (NSO)	<i>An Australian Sports Commission recognised, preeminent body representing a particular sport in Australia.</i>
State Sporting Organisation (SSO)	<i>An affiliated member association of the national sporting organisation representing a particular state or territory for the sport.</i>
Sporting Association	<i>An affiliated member association of a state or regional sporting organisation recognised by the National Sporting Organisation (NSO).</i>
Local Club	<i>An affiliated member association of a state or national body providing services to its members in the delivery of sports programmes.</i>
State Department of Sport and Recreation (SDSR)	<i>A state or territory government department developing and implementing government policy that aims to contribute to the health of Australians by increasing physical activity in the community through sport and recreation.</i>
Local Government Authority (LGA)	<i>A governing authority providing sport and recreation facilities and services to their local communities.</i>
Education Association	<i>An affiliated member association of school-based local or regional body representing a collective or an individual sport.</i>
Commercial Operator	<i>A for-profit, non-government, organisation that provides sporting services and facilities at a local, regional or national level.</i>
Community / Recreation Group	<i>An affiliated group, or partner of a national sport and active recreation organisation, that provides membership services and delivery of sport and active recreation.</i>
Other	<i>Any other sporting organisation that does not fit in the above definitions.</i>