Rationale

The *(name of club)* recognises that exposure of non-smokers to tobacco smoke (passive smoking) is hazardous to health and that non-smokers should be protected. Passive smoking can lead to serious illnesses in adults such as bronchitis, lung cancer, and cardiovascular disease. Children can also develop chest illnesses and asthma from exposure to tobacco smoke. Accordingly, the following policy has been developed by *(name of club)* to protect the health of all concerned.

The move to go SmokeFree also complements the *(name of club)* desire to create a healthy family and community friendly environment. The *(name of club)* believes that such an environment and image will be advantageous in attracting new members as well as positively promoting the club in the community.

Legislation and the legal duty of care also provide clear reasons to have a SmokeFree club. Under common law the *(name of club)* has a legal duty of care to ensure that employees, volunteers, members, players and officials are not exposed to potentially harmful situations. The Occupational Health and Safety Act stipulates that employees and working volunteers must have a safe environment to work in. *(insert state)* legislation also states that enclosed dining areas must be SmokeFree.

Who is affected by the Policy

This policy applies to all members, administrators, officials, coaches, players, visitors and volunteers of the *(name of club)*.

Timing

This policy is effective from *(insert date applicable)*.

Designated SmokeFree Areas

The *(name of club)* requires the following areas to be SmokeFree:

- Club and social rooms
- Administration and office areas
- Changing rooms
- Toilet blocks
- Court area and surrounds.
- Eating areas
- Near open windows (five metre radius around open windows)
- Near entries and exits of buildings, facilities, and the ground (five metre radius)
Behavioural Expectations

The *name of club* recognises that role modelling can have a significant impact upon the junior members of the club. Hence, the following individuals and groups are to refrain from smoking while they are acting in an official capacity for the club or while in club uniform:

- Coaches (when coaching, representing the club or while in club uniform)
- Trainers (when training players or while in club uniform)
- Officials (when officiating for the club or while in club uniform)
- Volunteers (when working for the club or while in club uniform)
- Players (when representing the club or while in club uniform)

Coaches and trainers will also speak to junior players about the effects of smoking on performance and health.

Non-Compliance Strategy

The following five step non-compliance strategy will be followed if anyone breaches the *name of club*'s SmokeFree policy.

1. Assume that the person is unaware of the SmokeFree policy.
2. A staff member or club representative will approach the person breaching the policy and politely ask them to refrain from smoking and remind them about the SmokeFree policy.
3. If the offence continues, then the most senior staff member or most senior club representative will verbally warn them again and hand over a formally written letter. The offending patron must also be made aware that if they don’t stop smoking then they will be required to leave the club’s facility. The letter will outline the *name of club*'s policy on smoking and state that if the patron continues to breach the policy then he/she will be asked to leave. The club’s management committee will sign off on the letter. This letter will be pre-written and kept both behind the bar and in the club secretary’s office so that copies are readily available.
4. If the offence does continue, then the patron will be escorted out of the facility by staff and/or a senior club representative.
5. Under no circumstances should the *name of club*'s SmokeFree policy be breached, no matter who the offender is.

Sale of Tobacco Products

The *name of club* will refrain from selling tobacco products.

Policy Review

This policy will be reviewed on an annual basis. This will ensure that the policy remains current and practical.